

BRONX COMMUNITY COLLEGE  
of The City University of New York

MINUTES OF THE FACULTY COUNCIL MEETING - 1/21/64  
Continuation of meeting of January 9, 1964

Present: President Morris Meister, Chairman; Professors Buckley, Caffrey, Colwell, Corbman, D'Andrea, Doroshkin, Griffin, Hirsch, Hirshfeld, Just, Loughlin, Mandelbaum, May, McGrath, McLaughlin, Minkin, Monticone, Reynolds, Rosenstock, Silverman, Stein, Tauber, Thompson, White, Mr. Berman, Mr. Casais, Mr. Clarke, Mr. Finnegan, Mrs. Griffin, Miss Pomeranz, Mr. Stambler, Miss Stringham.

Absent: Professors Atlas, Joseph, McCulloch, Pitman, Prestwidge, Stillerman.

Guests: Professors Rosenfeld, Schaumberger (for Dr. Joseph).

I. Meeting called to order at 2:10 P. M.

Professor Caffrey was appointed as Secretary pro tem. because of the incapacitation of the Secretary.

II. Announcements

A. From President Meister

1. The Metropolitan edition of the World Telegram and Sun has a full-page spread in today's edition concerning Community Colleges entitled "Two Year Colleges to the Rescue." Bronx Community College is featured.

2. Chancellor Bowker will address the Faculty Conference on February 10, 1964, after touring the Nursing program facilities at Montiflore Hospital.

3. In order to make a good case for competitive posture in regard to recruitment of faculty personnel, Dr. Meister has protested to the Administrative Council the lack of a workable plan to increase community college salary scales so that they reflect parity with the faculties in the senior colleges, in the Master Plan for the City University. This protest will be considered at an early meeting of the Administrative Council.

4. Mayor Wagner has consented to deliver the commencement address on June 16, 1964 if his busy schedule permits.

B. From Dean Tauber

1. An ad hoc committee is working on the feasibility of using the summer session in order to prepare students with academic deficiencies for admission in the fall semester with full college status.

2. A document entitled "Principles of Faculty Assignments and Work-Load" was distributed and questions and discussion invited. The document will shortly be distributed to the Faculty. It pointed out that all faculty members appointed after September, 1962 understand that they may be required to teach a substantial portion of their schedules in the Evening Session.

3. President Meister, Dean Tauber and Dr. Hirsch have been meeting with municipal officials to make plans for our college's participation in the Fiftieth Anniversary of Bronx County. It is expected that the College will engage in some of these activities.

C. From Dean Minkin

1. The mid-year Commencement-Reception will be held on Thursday, January 23 in our own auditorium for the first time. All Faculty members are invited; academic robes are not required. The speaker will be the Rev. Edler Hawkins who has been a frequent participant in other B. C. C. activities.

2. Plans are being made for the 1964 Charter Day celebration which is to be held the week of May 4. Cosi fan Tutte, an opera in English, and a dance recital are among the events that have already been scheduled.

D. Dean Silverman:

Registration will be one week later because of the many problems inherent in cancelling examinations scheduled for January 14, 1964. Consequently, final examinations in June will be delayed one week and Commencement will be scheduled for one week later.

Unfinished Business

Dean Thompson presented the Policy on Publications compiled by the Committee on Student Activities. The Policy was accepted as written without discussion.

The Dean of Students' statement on Student Discipline was re-presented and discussed at some length. Dean Thompson moved adoption of the policy as it was amended at the Faculty Council meeting of December 5, 1963. More discussion ensued and amendments were accepted to change the original statement so that it now reads: (Underscore indicates additions)

"Academic Discipline

In academic matters where discipline is required, a special ad hoc committee will be constituted to handle each individual case. This committee will be comprised of an instructor other than the one involved, Head of Department, the President of the Day or Evening Session Student Council (depending upon whether the case involves a day or evening session student), and the Dean of Students who will call together the committee upon notification by the instructor and/or Head of Department of a breach of conduct. The student and the faculty member involved in the breach of conduct must be heard by the Committee before it reaches a decision, but they may not participate in the decision.

Such serious deviations in conduct as plagiarism in reports, cheating on examinations, etc. would be dealt with under this heading.

"Non-Academic Discipline

The Dean of Students will call together an ad hoc committee of two (2) members of the faculty, the President of the Day or Evening Session Student Council (depending upon whether the case involves a day or evening session student), or a deputy designated by him from the Day or Evening Student Council, and himself to handle each case of misconduct in a non-academic discipline situation.

Such cases as willful destruction of college property, stealing, unbecoming conduct, etc. would be covered under this heading. Minor infractions may be reported to the Dean of Students."

The policy as quoted above was adopted unanimously.

Reports from Standing Committees

A. Academic Standing

1. Dean Tauber announced that, although Academic Standing minutes are distributed to the Faculty as soon as possible after each meeting of the Committee, he will from time to time extract items of particular importance from the minutes to be announced to the Council. Dean Tauber announced the following:

a) The committee will meet on Wednesday, January 22 at 1 P.M. to consider candidates for graduation in January, 1964. All Faculty members are invited.

b) The change in procedure in regard to the grade of J was approved by the Committee in the meeting of 12/10/63. In effect, the new procedure gives greater weight to the instructor's evaluation of the student's right to withdraw.

c) The committee proposed to examine final examinations with an eye to making recommendations for future examinations. This matter was discussed at two meetings (11/3 and 11/26), but the committee finally voted to refer the study to the Committee on Improvement of Instruction.

d) At the meeting of 12/17, the proposal to exempt superior students from final examinations was defeated.

e) Effective at the end of the Spring, 1964 semester, E, K, L grades will no longer be counted in the index of the student.

1. Even after auditing the course, a student may not receive a grade higher than D for a course in which he received an E.

f) A sub-committee headed by Dr. White is exploring the following:

1. Credits for T. V. courses

2. Credits for courses in which attendance is not required, but credit is received on the basis of a standardized examination.

3. Credit awarded for successful completion of State and Educational Testing Service proficiency examinations.

g) A self-evaluation questionnaire has been sent to each department. The purposes of the questionnaire are discussion and stimulation.

Comments and questions followed, and the following information was forthcoming:

1. We now do have a policy for accepting students presenting proficiency examination credits for advanced standing.

2. Since the Academic Standing Committee is an arm of the Faculty, objections may be raised at any time as to its decisions. The appropriate place to raise these objections is in the Faculty Council.

3. A full report of Dr. White's sub-committee will be forthcoming.

The Council adopted unanimously the report of the Committee on Academic Standing.

#### B. Curriculum Committee

The Committee proposed for adoption that the hours for GE 1 and GE 2 (English Composition 1 and 2) be increased from three to four per week, while the credit remain at three.

There was much discussion during which the following points were made:

1. The fourth hour would be used at the option of the instructor, depending upon the needs of the class.

2. Space and time are two most important factors to be considered. Dr. Meister pointed out that we should decide whether we are willing to make an investment of precious manpower for this educational need.

3. Budgetary factors also figured prominently in the discussion. Dr. Meister explained the formula by which he requests the budget. He pointed out that as the number of students increases, so does the budget request.

4. Perhaps Composition courses beyond the Freshman level should be given.

5. Dr. Loughlin appealed to the Council to invest the extra time to the students, not to the members of the English Department.

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The question was moved and the change was approved as recommended by the Curriculum Committee. Dean Silverman requested that his abstention be recorded in the minutes.

The meeting adjourned at 4:30 P. M.

Respectfully submitted,

Peter J. Caffrey  
Secretary pro tem.

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