

BRONX COMMUNITY COLLEGE
of The City University of New York

MINUTES OF THE FACULTY COUNCIL MEETING - 5/21/64

Present: President Morris Meister, Chairman; Professors Buckley, Caffrey, Colwell, Corbman, D'Andrea, Doroshkin, Griffin, Hirsch, Hirshfeld, Joseph, Just, Loughlin, Mandelbaum, May, McCulloch, McGrath, McLaughlin, Minkin, Monticone, Prestwidge, Reynolds, Rosenstock, Stein, Stillerman, Tauber, Thompson, White, Mrs. Babnis, Mr. Berman, Mr. Casais, Mr. Clarke, Mr. Finnegan, Mrs. Griffin, Miss Pomeranz, Mr. Stambler, Miss Stringham.

Absent: Professors Pitman, Silverman.

Guests: Professors Berger, Kissel, Wilkinson

I. Meeting called to order at 12:35 P. M. by Dr. Meister.

II. Action on Minutes.

A. Special meeting of May 6, 1964.

1. Mrs. Babnis' name should be listed among those present since she is the departmental representative for the Spring semester.

2. Whenever a Council member's name is mentioned specifically in the minutes, the Secretary has been requested to verify that section of the minutes with the Faculty member concerned.

B. Meeting of May 8, 1964.

Page 2, Item 2: Heading of new transfer program should read: "Two-year Transfer Program in Business Administration (Accounting and Retailing Options) leading to A. A. Degree."

The line following, insert "Business Administration" after "new."

III. Communications and Announcements.

A. Appointments to new assignments and responsibilities.

1. Dr. Rachel Wilkinson, Department of Student Personnel, has been named Coordinator of the College Discovery Program.

2. Professor John Furst, Department of Mathematics and Physics, has become the first Coordinator of Cultural Activities.

3. Professor Carl Saueracker is assuming responsibilities for liaison between the High Schools and College and will work especially with High School Guidance Counselors in the area of recruitment.

B. Experiments in Class Size.

The President stated that Departments have been invited and continue to be invited to experiment with the use of the lecture in areas where it has previously not been used, supplemented by small class sections. He reviewed the present policy that an hour of any sort of instruction (lecture, lab, classroom recitation, clinic) is counted as an hour in the teaching load. The principal continues in the experimental lecture, just as it does in the lecture system now being used in some departments.

The experimentation is permissive, as it has been for a year, but departmental decisions must be made immediately because programming must be finalized and cannot be delayed longer.

The President requested the Chairman of the Committee on Faculty Welfare to appoint an ad hoc committee to study the whole problem of the relationship of size of class to teaching load, and submit recommendations to the President and the Council. This committee, comprised of representatives of the various disciplines at the college, is to make its study during the 1964-65 academic year with implementation planned for 1965.

C. Developments in Professional Areas - Dean Tauber

A letter will shortly be sent to the members of the faculty dealing with plans for cultural activities for next year. In addition, a brief questionnaire asks for ways in which faculty members might be available for participation in the cultural programs as speakers, performers, etc. There is also included a request to list publications for the current year so that the Bibliography of Faculty Publications may be brought up to date.

IV. Unfinished Business.

A. Curriculum Committee - Dr. Monticone, Chairman

Engineering Technology Curriculum changes.

After a very brief discussion of the changes involved and the reasons for them, the new curriculum was approved.

Vote: For 26, Abstaining 7

It was commented that, in view of the limited time for presentation of such a large quantity of unfamiliar material, there was not adequate basis for an intelligent vote.

B. Committee on Financial Aid to Students - Dr. Wilkinson, Chairman

Dr. Wilkinson presented the Annual Report of the Committee - copy of which has been distributed to the Faculty.

There was a question as to whether the Business Office which must eventually be charged with the responsibility for collecting the loan should not also have something to say about the original granting of the loan. It was decided not to change the present procedure.

The report was received with thanks and accepted unanimously.

C. Committee on Academic Standing - Dean Tauber, Chairman

Report on highlights of Committee action:

Since the Committee on Academic Standing acts for the Faculty, it is important to review these actions from time to time even though minutes are distributed, because these actions become faculty actions by acquiescence.

1. Liberal Arts electives - Recently the Committee approved granting elective credit in the L. A. curriculum for courses taken in areas not generally considered "liberal arts"; e. g., Business, Electrical and Mechanical Tech, Chemical Tech. The list is published in the minutes of the Committee on Academic Standing.

2. College Proficiency Examinations - Based upon recommendations of a sub-committee appointed to study the problem, a procedure was set up for conditions under which these examinations, given by the State Department of Education, may be accepted for advanced standing and college credit at B. C. C.

3. Final Examinations - As a College, we believe in final examinations in all courses where appropriate and feasible during the regularly scheduled period set aside for that purpose. Exceptions are possible only in those courses in which the Department feels the content or purpose of the course does not lend itself to such testing. These exceptions must be approved in advance by the Dean of Faculty, was the Committee's decision.

4. Placement Examinations - There was a unanimous resolution commending the idea of Placement Examinations and a report on their current use in various areas was approved.

5. Exemptions from Final Examinations - The principle was considered carefully, but the policy decided upon at this time was to reject the idea of any exemptions.

6. The Committee has met weekly to keep abreast of week-to-week actions, has acted on cases of written appeals, is also reviewing the codification of academic standing policies and procedures at B. C. C., especially in the new matric categories, which has already been written, pertinent information from which will be included in the Faculty Handbook. This Committee has found it helpful to have departmental representatives in regular attendance.

V. New Business.

A. Faculty Community Fund - Professor Colwell

There has been a question about the proliferation of fund-raising at the college. It was suggested that there be a review of present policy and suggestions made for the future, such as a centralized collection for all charities. The Committee on Faculty Welfare was asked to study the idea and make recommendations. This Committee was asked also to study and decide how money from faculty dues is to be spent.

B. Faculty Officers on Faculty Council - Amendment to Faculty Bylaws.

Motion: That the elected officers of the Faculty - Chief Teller, Secretary and Treasurer, be added to the Council, if they are not already members.

There was some discussion about the problem of adding additional members to an already large Council, the functions they would serve, the thinking of the original Bylaws Committee which had excluded them.

Motion: Refer the proposal to amend the Bylaws to include elected officers of the Faculty on the Council to the ad hoc Bylaws Review and Revision Committee to be appointed in the Fall.

Amendment: This Committee should also include a study of the Council membership structure.

This was agreed to overwhelmingly by the membership, with no count taken.

C. Academic Achievement of Transferees and "Slippage" - Dr. Minkin

The following summary of Highlights was presented by President Meister to the Administrative Council of City University of New York:

SLIPPAGE STUDY

Introduction:

For two years we have been hearing about the "Slippage" problem of B. C. C. students who transfer to City College. Since approximately 80 percent of our A. A. graduates who continue their education attend City College, it becomes important for us to study their progress at the senior institution and compare it with the record they achieved while attending B. C. C.

Thanks to the cooperation of the Registrar's Office of City College, we have been able to secure the records of 222 B. C. C. graduates who completed their work here between January 1961 and August 1962 and attended City College.

Highlights:

1. The average B. C. C. Cumulative Index for the 222 graduates studied was 2.38 with a standard deviation of $\pm .33$ or a numerical average of 78.8 \pm 3.3. Of this group, 185 or 83% completed the first semester at City College with a Cumulative Index above 2.00. (The City College Cumulative Index referred to in this report is the composite index of work done at both B. C. C. and City.)

2. Of those who completed the second semester, 87% had a City College Cumulative Index above 2.00. The average index achieved at the end of the first year by the students included in this study was 2.27 \pm .36 or a numerical average of 77.7 \pm 3.6.

3. By the end of the third semester, the percentage of those achieving above a 2.00 Cumulative Index was 88% and the index was $2.34 \pm .39$ or a numerical average of 78.4 ± 3.9 . It would appear that those who survived through three semesters at the senior college had attained an index close to that which they had achieved at the time of their graduation from B. C. C.

4. There were 46 B. C. C. alumni who were potential graduates of City as of June 1963. Their average Cumulative Index at City was $2.47 \pm .32$ or 79.7 ± 3.2 . This is a higher index than they had achieved at graduation from B. C. C. two years earlier.

5. At the June 1963 Commencement Exercises at City College, two B. C. C. alumni were graduated Cum Laude. One had achieved a 3.31 Index here, but attained a 3.47 City College Cumulative Index; the other had a 3.14 Index at B. C. C. and a 3.25 at the senior college.

PROGRESS IN CITY COLLEGE (Uptown Branch Only)
Class of January, 1961

| Semester | Number of Students | | No. Above 2.00 Index | | No. Below 2.00 Index | | Resigned | |
|---------------|--------------------|-------|----------------------|-------|----------------------|-------|----------|-------|
| | L. A. | P. E. | L. A. | P. E. | L. A. | P. E. | L. A. | P. E. |
| 1 | 12 | 3 | 10 | 2 | 2 | 1 | 0 | 0 |
| 2 | 9 | 1 | 8 | 1 | 1 | 0 | 0 | 0 |
| 3 | 9 | 0 | 8 | 0 | 1 | 0 | 0 | 0 |
| Graduates (5) | | | | | | | | |

| <u>Class of June, 1961</u> | | | | | | | | |
|----------------------------|----|----|----|----|---|---|---|---|
| 1 | 63 | 23 | 58 | 15 | 4 | 6 | 1 | 2 |
| 2 | 60 | 23 | 56 | 17 | 3 | 5 | 1 | 1 |
| 3 | 58 | 19 | 55 | 14 | 3 | 3 | 0 | 2 |
| Graduates (39) | | | | | | | | |

| <u>Class of August, 1961</u> | | | | | | | | |
|------------------------------|---|---|---|---|---|---|---|---|
| 1 | 7 | 1 | 5 | 1 | 2 | 0 | 0 | 0 |
| 2 | 7 | 2 | 7 | 2 | 0 | 0 | 0 | 0 |
| 3 | 7 | 1 | 5 | 0 | 2 | 1 | 0 | 0 |
| Graduates (2) | | | | | | | | |

| <u>Class of January, 1962</u> | | | | | | | | |
|-------------------------------|----|---|----|---|---|---|---|---|
| 1 | 31 | 7 | 24 | 6 | 6 | 1 | 1 | 0 |
| 2 | 31 | 3 | 25 | 3 | 6 | 0 | 0 | 0 |

| <u>Class of June, 1962</u> | | | | | | | | |
|----------------------------|----|----|----|----|---|---|---|---|
| 1 | 57 | 12 | 48 | 11 | 9 | 1 | 1 | 0 |

| <u>Class of August, 1962</u> | | | | | | | | |
|------------------------------|---|---|---|---|---|---|---|---|
| 1 | 5 | 1 | 4 | 1 | 1 | 0 | 0 | 0 |

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There was no time remaining for discussion. However, President Meister indicated that the Chancellor was not disturbed about the problem of slippage, but that he was appointing a committee consisting of one senior college president, one community college president, and Dean Levy to prepare for the approval of the Administrative Council a design for the annual report on the experience of students transferred from community colleges, Schools of General Studies, and other collegiate institutions to our senior colleges.

The meeting adjourned at 2 P. M.

Respectfully submitted,

Vera F. Minkin
Secretary

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