

BRONX COMMUNITY COLLEGE
of The City University of New York

MINUTES - FACULTY COUNCIL MEETING - OCTOBER 8, 1964

The meeting was called to order by the Chairman, President Meister, at 12:30 P.M., to consider the following agenda:

- I. Minutes
- II. Election of Secretary
- III. Communications and Announcements
- IV. Unfinished Business
- V. Committee Reports
- VI. New Business
- VII. Adjournment

I. Minutes - none - approved at Faculty Conference of September 10, 1964.

II. Professor Lipsey was elected secretary of the Faculty Council.

III. Communications and Announcements

A. President Meister began a discussion of budgetary procedures, outlining the steps to be followed, beginning now, in developing a budget for submission to the Board of Estimate. The basis for the budget is the average number of students expected in the following academic year. Currently we have about

- 1700 full-time matriculated students
- 500 part-time matriculated students
- 3900 non-matriculated students
- 2500 summer session students.

Because of additional space provided by the Nursing Center, we can anticipate accommodating a slightly larger student body in the following year. The budget is also affected by the "lines" provided by the ~~Board of Estimate~~ ^{Budget Bureau}. Dr. Meister expects to request an increase in budget lines as follows:

- Full Professor: from 15 to 24
- Associate Professor: from 26 to 34
- Assistant Professor: from 55 to 60

Dr. Meister said that he will also request additional funds for rental of office space. Negotiations are currently being undertaken for rental of some office space in neighborhood stores.

Dr. Meister reminded Chairmen that all budgetary requests must be submitted by October 15, 1964.

Following his presentation, Dr. Meister answered questions about budgetary matters. The disparity between an instructor's regular salary and his evening session or summer session rate of pay was discussed. Dr. Meister said that he was trying to persuade the ~~Board of Estimate~~ ^{Budget Bureau} to lessen that disparity.

B. President Meister reported that he had attended the meeting in San Francisco of the American Council on Education. He had read a paper on the College Discovery Program, as part of a panel discussion.

C. President Meister announced the names of the members of the ad hoc Workload Committee: Mr. Francis Costello (Biology), Professor Marvin Hirshfeld (Business and Commerce), Professor Herman Stein (Chemistry), Miss Regina Pomeranz (English), Mrs. Ruth Altman (Health Education), Dr. Donald McCulloch (Modern Languages), Professor John Furst (Mathematics), Professor Frederick Berger (Engineering Technology), Professor Samuel Ehrenpreis (Social Studies), and Professor Walter Duncan (Speech), *Prof. Carl Sauer, Jr.*

IV. Unfinished Business - none

V. Committee Reports

A. Committee on Committees - No report

B. Nominations and Elections - Professor Caffrey announced that ballots would be distributed for the election of a Chief Teller and three at-large representatives to the Faculty Council. For a valid election, at least 72 faculty members must vote.

VI. New Business

A. The Faculty Council elected an Agenda Committee composed of Professor Marvin Hirshfeld, Dr. Morton Rosenstock and Professor Neil McLaughlin.

B. Dean Tauber replied to a communication sent last spring to the College P and B Committee by the Committee on Faculty Standards and Promotional Opportunities. The communication had contained recommendations to the P and B Committee concerning procedures related to reappointment and promotions of faculty members. Dr. Tauber said that the P and B Committee had discussed the recommendations and had made the following decisions, based on the pertinent policy statement of the Board of Higher Education *document on appeals*

(1) The P and B Committee is in agreement with the principle of prompt notification to the individual concerned of an adverse decision on reappointment or promotion.

(2) The individual always has the right to appeal to departmental or College P and B Committee.

(3) For legal reasons, no explanation will be given to the individual affected by an adverse decision for that decision.

Dr. Tauber ^{*announced*} ~~recommended~~ that the annual review of the Guidelines be undertaken now.

C. A motion was passed that the Chairman and the Agenda Committee set a new date for the next Faculty Council meeting. The original date, November 5, coincides with the date of the Chancellor's Inauguration.

D. Professor Martin May reported that he had prepared a document suggesting 4-year college salaries (with parity of preparation) for those teaching courses which are also given in the 4-year colleges, but community college salaries

for other instructors. He pointed out difficulties and proposed that the matter be discussed with members of other community colleges, the Legislative Conference and the U. F. C. T. Opposition was voiced. It was suggested that the matter be aired thoroughly at Bronx Community College, before it is taken to others.

VII. The meeting was adjourned at 2:05 P. M. ~~by the Chairman.~~

Respectfully submitted,

Sally I. Lipsey
Secretary

mr
10/14/64