

N. J. G. K.

BRONX COMMUNITY COLLEGE  
of The City University of New York

MINUTES OF THE FACULTY COUNCIL MEETING - 2/11/65

PRESENT: Dr. Morris Meister, presiding; Deans Tauber and Silverman; Professors Atlas, Beringause, Buckley, Caffrey, Chalapis, Clarke, Colwell, Corbman, D'Andrea, Doroshkin, Furst, Hirsch, Hirshfeld, Joseph, Just, Kissel, Krey, Lipsey, Mandelbaum, May, McCulloch, McGrath, McLaughlin, Minkin, Monticone, Prince, Reynolds, Rosenstock, Sacher, Steurman, White; Mr. Casais, Mr. Finnegan, Miss Monat, Mr. Motola, Miss Stringham, Mr. Wong.

GUEST: Professor Sharo

I. The minutes were adopted as distributed.

II. Communications and Announcements

A. President Meister

1. Dr. Meister reported that President Gould had suggested that students be considered for membership on committees that have been traditionally restricted to faculty. This proposal was one of a number made to counteract the "alienation" of students from the university.

2. The Faculty Workload Committee has been making progress, but the problems are complex. The committee has discussed better utilization of space, better scheduling, program allowances for non-teaching activities, the meaning of an instructional "hour," the variation among instructors in the total number of students taught, and the need for departmental flexibility. It has also become clear, as in the case of the senior college experiments with a reduction of teaching load to 12 hours per week, that budget is the determining factor and that average class size must go up when teaching load goes down.

B. Dean Tauber

1. The Faculty Bulletin is scheduled to appear on Monday, February 15.
2. The dedication of the Nursing Center will take place on Wednesday morning, March 24, from 10 A.M. to 12 noon.
3. The next faculty conference will be on Wednesday, April 14.

C. Dean Silverman

Because it proved difficult to organize classes the first school day after registration, a break between registration and the beginning of the new term will be provided in the next academic calendar.

The architect's report on the new campus has been accepted. In the next phase of planning, departments will have the opportunity to review the proposal.

The college is considering the rental of space for offices and classrooms in a loft building on 174 Street and the Grand Concourse.

Dr. Silverman and Heads of Department have reviewed faculty progress which reflect the present policy of scheduling 30-32 semester hours for each instructor per year. The responsibility of arranging appropriate programs rests with the Head of each department.

Improvements have been made in salary schedules for part-time lecturers, and further raises are being contemplated.

D. Dean Thompson

Dean Thompson's report was presented by Dean Silverman. He said that on February 20, 1965, at 8:30, the Chad Mitchell Trio will present a concert in the auditorium.

III. Treasurer's Report

Miss Stringham presented the following report:

<u>Revenue</u>		
Old balance	\$314.26	
Dues collected	<u>418.50</u>	
Total Revenue		\$732.76
<u>Expenditures</u>		
Reimbursement to Amy Bierman "Sunshine Fund"	<u>50.00</u>	
Total Expenditures		<u>50.00</u>
Excess of Revenue over Expenditures		\$682.76

The Faculty Council voted unanimously to accept the report, and, on a motion by Miss Stringham, voted to allocate another \$50. to the "Sunshine Fund."

IV. Unfinished Business

A. Effective date of P & B Plan 2.

The Council passed a motion, made by Prof. Caffrey, that the P & B Plan adopted by the Faculty Council be effective as of September, 1965.

B. Health Insurance Plans

Professor May moved that Bronx Community College petition the Board of Higher Education to take steps to have the Budget Director give each member of the faculty of CUNY colleges the right to choose the medical plan desired, on the same basis as the policemen and firemen. Motion passed.

## V. Committee Reports

### A. Academic Standing

Dean Tauber suggested that he would be willing that future reports of the Academic Standing Committee to the Faculty Council might be eliminated, if the Faculty Council desired, since the committee reports regularly to the Faculty by mail.

He said that the committee is conscientious and hard-working, meeting weekly, long and late. The committee conducts a constant review of procedures by which a student may change curriculum, drop courses, or achieve matriculated status. It has made a study of placement examinations and has acted on appeals for change of grade, the award of degrees, and the acceptance of credit for courses taken at other colleges.

A report from Dr. Wilkinson on how College Discovery program procedures were being coordinated with regular college procedures was endorsed by the committee. A new category chart has been established to determine the status of each student in June, 1965.

The new counseling program of academic and curriculum advisement administered by the Student Personnel Department with faculty participation is coordinated with the work of the Committee on Academic Standing.

The committee has two active sub-committees reviewing the distribution of grades and the way in which the final examinations are serving our academic standards.

A re-codification of all academic procedures will be underway, and ultimately incorporated in the Faculty Manual.

### B. Curriculum

On a motion by Dr. Monticone, amended by Dean McGrath, the Faculty Council voted to require SM 05, Plane Geometry for College Students, of all students who need curriculum admission units including plane geometry and who have not satisfactorily completed such a course and who will be admitted in September 1965 or thereafter.

Dr. Monticone moved that GE 14, Play Production, be increased from 2 hours, 2 credits, to 3 hours, 3 credits. Motion passed.

Dr. Monticone then moved that SP 16, Electricity and Magnetism be reduced from 3 hours, 3 lab., 4 credits, to 2 lec. 2 rec., 3 credits. Motion passed.

The Council also passed Dr. Monticone's motion that Biology 11 and Biology 12, new offerings of the Biology Department, be approved.

The Council postponed a discussion of a proposal of the Curriculum Committee that a new Secretarial transfer curriculum for Hunter College be approved.

C. Committee on Admissions

Prof. D'Andrea pointed out that the annual report of the Committee had been given to the Faculty in writing in September.

D. Faculty Welfare

Prof. May asked that the Faculty Welfare Committee be given priority on the agenda for the next Faculty Council meeting.

VI. New Business

A. Discussion of committee meeting dates - postponed.

B. A motion was passed that the Nominations and Elections Committee, to be elected on April 14, be given until May 1 to prepare a slate of nominees.

VII. The meeting was adjourned at 2 P.M.

Respectfully submitted,

Sally I. Lipsey  
Secretary

mf  
2/19/65