

BRONX COMMUNITY COLLEGE
of The City University of New York

MINUTES OF FACULTY COUNCIL MEETING

Monday, January 24, 1966--1 P.M.

PRESENT: Dr. Morris Meister, presiding: Deans Tauber, Silverman, Thompson; Assistant Dean McGrath, Profs. Atlas, Baum, Casais, Corbman, D'Andrea, Docherty, Furst, Gelb, Hirsch, Hirshfeld, Kissel, Krey, Lalli, Lawrence, McLaughlin, Mandelbaum, Nonticone, Polowczyk, Prestwidge, Pomeranz, Pomeranz, Prince, Reynolds, Rosenstock, Sacher, Stein, Tyson, White, Wong; the Misses Keatinge and Scanlon, and Mr. Erdsneker.

GUESTS: Assistant Dean Minkin; Profs. Berger, Chang, Doroshkin, Kor, Rockwood, Saueracker, Sztacho, Mrs. Kolliner and Mrs. Moehs, and Mr. Gilroy.

I. Corrections to Minutes of December 23, 1965 were as follows:

Among those present as members of the Council and not noted, were: Profs. Corbman, D'Andrea, Docherty, Furst, Gelb, Hirsch, Kissel, Krey Mandelbaum, May, and Regina Pomeranz.

The minutes were adopted as corrected.

II. Communications and Announcements

A. Report of the President

1. Dr. Meister reported on a recent development regarding the new campus. In the original plans for the new campus, a portion above the rail-road tracks was to be reserved for a Hunter College Arts Building, the auditorium to be used jointly by Hunter and BCC. The site of the building has been changed to the Hunter campus, joined to the BCC campus by a Bridge. This would leave an unused portion of the tracks, the disposition of which, according to Dr. Meister, has two alternatives: 1) to be reserved for future growth; and 2) to be set aside, perhaps, for Hunter and BCC faculty housing. All suggestions regarding possible use of this unused portion of the campus are to be sent to Dean Silverman.

2. In reporting on new curricula in Data Processing and Performing Arts-Music, adopted at the last meeting of the Faculty Council, Dr. Meister said that they had been approved by the Board of Higher Education. State University approval should come in February.

3. Re the Nursing Advisory Committee, Dr. Meister expressed his hopes that this program would grow to a position of even greater prominence and usefulness in the community.

4. Dr. Meister called the Council's attention to Project "Operation Giant Step," which is in the process of being approved. Some \$53,000 are expected to be available for this program. Dr. Meister wished to pay tribute to Prof. Stillerman and to Dean Tauber, who, acting in Prof. Stillerman's behalf during his leave of absence, had made this project possible.

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A. Report of the President (cont.)

5. The President called attention to the forthcoming Commencement exercises to be held this Thursday at which Mayor Lindsay will be guest speaker. Other distinguished guests are also expected.

6. The Faculty Committee recently elected to advise in the selection of a successor to President Meister has been given full cooperation by the members of the Board of Higher Education Committee. The members are now working with the Board Committee, screening candidates and studying their qualifications.

7. Dr. Meister said that he had worked very hard to develop an organization to fill-in while he is on leave. A redistribution of duties has been effected and this plan, as his last administrative act at BCC, has been approved by the Board Committee.

The plan calls for Dean Tauber to serve as acting president, with the title of Dean in Charge, in Dr. Meister's absence. Dean Silverman and Dean Thompson are to continue in their present positions, with certain key duties added to their regular responsibilities as a result of the redistribution plan. Dr. Snow will join the faculty as Director of the Evening and Extension Division. The plan, involving this redistribution of responsibilities, will go to the Board of Higher Education the evening of January 24. Dr. Meister asked that the faculty give those in charge their full cooperation during the interim period.

Reminiscing, Dr. Meister recounted how he had begun his teaching career as a physics instructor, 50 years ago at Stuyvesant High School, at one dollar a day. He expressed pride in the many developments he had witnessed during his eight years at BCC: the College Discovery Program, for example, which offered better educational opportunities for the disadvantaged; the Nursing program; the Pre-Tech. program; and the new campus.

He spoke of the tremendous number of grants received by our college, unusual for such a small school, the total monies received being in the range of one million dollars. He said that he was very much impressed by the bright image the college had gained in the eyes of the community, and by the fact that our students are in ever-growing demand at senior colleges.

He spoke with special pride of the fine faculty, and described the Guidelines for appointment, etc. as a "noble experiment." In closing, Dr. Meister said that he considered it a great pleasure to have worked with the faculty, and that he would always remember the warm associations.

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B. Report of the Dean of Faculty

1. Speaking for the Deans and for the faculty, Dean Tauber said that he hoped Dr. Meister would always feel free to return to the college, and that even his retirement in September did not constitute a farewell.

A special luncheon honoring Dr. Meister is planned for the 21st of May.

2. Dean Tauber asked that any department which had not yet submitted an accreditation outline please do so. The final date for submission of the full reports is March 1. Tribute was given to Dr. Rosenstock for his assumption of the chairmanship of the accreditation efforts in the college.

3. ETS representatives Dr. Linn and Mrs. Casserly are at the college on January 24 and 25, to meet with departmental heads and P & B representatives to discuss grading techniques and standards.

4. Re the Cultural Committee, Dean Tauber said that the college would soon hear more about their plans. Projected events include a list of distinguished speakers and a new faculty lecture series. A new Student Cultural Committee is actively participating with the Faculty Cultural Committee in the planning of these events.

5. There will be a meeting of the Community Advisory Committee at 4 P.M. on January 27, in the library. Following brief reports there will be a reception at 5 o'clock in the Student Lounge. All members of the faculty are invited to these activities. At Dr. Newmark's suggestion, "faculty companions" will be assigned to Board of Higher Education members and other distinguished guests.

At 6 P.M. there will be a Pre-Commencement Dinner. All faculty members marching in the procession are invited. Robing and assembly instructions have been distributed. The Commencement exercises will begin at 8 P.M.

6. The first copies of Faculty and Staff News and Views is to be considered a trial "dry run." The copy was found to be somewhat in error, since no proofreading had occurred before distribution. Another issue will be distributed soon. A few highlights from the forthcoming issue:

- a) Awards of State University Grants for Summer Research projects to Drs. Mandelbaum and Pollin of the English Department.
- b) An article by Dr. Wilkinson, on the College Discovery Program, in the February 1966 issue of Junior College Journal.
- c) Dr. Rosenstock, author of the newly published book, "Louis Marshall, Defender of Jewish Rights."
- d) Profs. Pomeranz, Prince, and Sacher, authors of the new textbook, "Physics for Engineering Technology."

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C. Report of the Dean of Students

1. Dean Thompson reported that the recent Forum on Vietnam was the finest event of its kind to date at the college. He expressed his thanks for its success to Prof. Gelb who, as Faculty Adviser, put in many long hours. Thanks also to Prof. Duncan, to Mr. Canty, who acted as Moderator in Prof. Duncan's stead, to Dean McGrath, the faculty in attendance, and students. A similar event is planned for the near future.

2. Re "Operation Bridgeheads," Dean Thompson reported that the film-strip on community colleges, considerably reworked, will have a final viewing on January 28. A copy of the film-strip will be available for general faculty viewing after this date.

3. Special praise was given Dr. Reynolds and his department for the success of the Debating Society. Many honors have been won by this student group, and Dean Thompson, speaking for the college, voiced pride in this activity.

4. 45 or more students participated at Camp Isabel Freeman, Falls Village, Connecticut, in an Activity Program involving the study of human relations in special workshops. The experience these young people will gain in this program should help them to run their own student organizations better.

III. Committee Reports

A. Committee on Nominations and Elections - Prof. Prince

Less than one-half of the required number of ballots have been received to date for election of Faculty ByLaws Revision Committee members. Prof. Prince asked that all members of the faculty who had not yet submitted their ballots do so at once.

B. Curriculum Committee - Dr. Monticone

1. Handouts of Curriculum Committee recommendations for approval of non-credit courses were distributed.

Dr. Monticone explained that the Curriculum Committee was presenting, for Council approval, a number of non-credit courses which had not previously been approved by the Curriculum Committee, or submitted to the Board of Higher Education.

Dean Tauber explained how such courses had escaped approval up to this time: many of the courses being presented had originally been listed only as remedial hours. At Dr. Monticone's suggestion, however, these courses should be formalized. The following non-credit courses were unanimously approved: SM 01, SM 02, SM 03, and SMH 1; ESO, EFO, and TM 01; GE 01 and GE 02; SPT 01; GSD 03; TBSO 017 and TB 020.

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B. Curriculum Committee (cont.)

2. Handouts for Ad Hoc Committee for International Summer Study for credit Courses, Cultural Committee, were distributed.

Dr. Monticone said that the philosophy of Summer Foreign Study Courses was discussed at length at the December 7 meeting and fully endorsed by the Curriculum Committee. It was proposed, he said, that the President suggest to the Administrative Council of the City University the establishment of such courses in music, art, languages, European literature, history, comparative education, and sociology. The next step, following approval, would be for the President to present the matter to the Chancellor.

A discussion followed as to how such courses taken abroad would be financed, since at BCC, at present, tuition is free only to the matriculated student, while at City University there is no charge to any student for summer courses. It was suggested that the matter of tuition rest, subject to prevailing conditions. The plan was to be self-sustaining.

Prof. Furst recommended that the term "foreign" be struck from the Curriculum Committee recommendations handout, and that "international" be substituted. The vote in favor of the proposal, as corrected, was 24 pro and 4 abstentions.

3. Handouts were next distributed for course approval, Department of Speech, and the Fine and Performing Arts.

Dr. Reynolds presented Mr. Gilroy, who discussed Play Production I (GSD 14) and II (GSD 14.1). GSD 14 and 14.1 were approved by a vote of 26 pro, with 1 abstention.

4. Curriculum Committee recommendation for approval, Department of Physics. Course title, Physics: Computer Methods and Programming for Applied Scientific Purposes.

This course, an elective with prerequisites of one semester of physics and one semester of mathematics (as determined by the Mathematics Department). Vote of approval: 24 pro and 2 abstentions.

5. Also from Department of Physics, second proposal, course entitled Physics: Astronomy and Space Science.

Prof. Pomeranz said that this course, stressing an elementary approach to space science, would be offered as an elective for liberal arts students and science majors.

A discussion ensued regarding the use of a telescope and the availability of such an instrument for class use. Among the alternatives suggested were the telescopes at Maritime College, Bronx High School of Science, and the Planetarium. The course was approved with 22 in favor and 2 abstentions.

The suggestion was made that the Curriculum Committee recommendation handouts be distributed before-hand to the Council for review.

Dr. Monticone agreed that this was desirable.

B. Curriculum Committee (cont.)

6. Dr. Corbman, of the Department of Business and Commerce, called the Council's attention to the handout outlining the revised Medical Secretarial Assistant Curriculum. This revised curriculum, he said, had been accorded much study by the department. As a result, the revisions included the discarding of 4 semesters of stenography with an increase in general education courses. Several new courses, specifically directed toward the medical field, had also been incorporated. These, listed on page 6 of the handout, were identified as SB 18, TB 5, and TB 14.

Dr. Tauber proposed a change in wording in title of curriculum, as noted in handout of January 5, to include "revision," rather than a "new curriculum."

The question was raised whether omitting stenography from the curriculum, when the title of the course is Medical Secretarial Assistant, might not deprive students of needed skills in this area. Dr. Corbman replied that the title was Medical Secretarial Assistant, and no longer Medical Secretary. He added that the revised curriculum, without stenography, was the result of many conversations with prospective employers in doctors' offices and hospitals, who indicated that stenography was not required. The student, if he so desired, could always elect to take stenography, in any case.

Dr. Corbman directed the Council's attention to January 24 Curriculum Committee recommendation, V TB 43 and 44 (Medical Steno. I and II). These courses, he said, would still be included in the curriculum, even though they have been eliminated as curriculum prerequisites. The Executive Secretarial Curriculum options are as follows: 1) General Business; 2) Legal Stenography; 3) Medical Secretarial Assistant (the revised curriculum as discussed above); and 4) School Secretary.

Dr. Meister suggested striking the sentence "Course to be dropped from curriculum but not from college", 1st sentence, last paragraph, from Curriculum Committee recommendation V of the handout.

The Council was unanimous in approving Dr. Meister's amendment. The curriculum was unanimously approved as amended.

Dean Tauber told the Council that the revised curriculum had been under discussion and study by Dr. Corbman, Dr. White, and Prof. Prestwidge for more than two years. It was thought that the revised curriculum would be a good alternative, permitting the enrollment of Nursing program dropouts or those not qualified for Nursing, but strongly motivated in the medical and health area.

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B. Curriculum Committee (cont.)

Dean Tauber also said that it had been Prof. Krey's suggestion that stenography be dropped from the curriculum. Many inquiries, he said, had been made of doctors and hospitals, and they pointed out that stenography was not a qualification for these graduates. Secondly, many BCC graduates had been surveyed, and they said they were not using the four semesters of stenography that they had taken. Prof. Krey assented to these observations.

7. For approval, Department of Speech and the Fine and Performing Arts course Acting, GSD 18 and 19. Syllabus handout and presentation by Prof. Rockwood.

Dean Tauber asked whether the courses GSD 18 and 19 could be taken independently of each other. Prof. Rockwood answered that the courses were a sequence. A student could take GSD 18 only, or GSD 18 and 19, but not GSD 19 alone, or before GSD 18.

The vote of approval was 22 pro, 2 opposed, and 1 abstention.

C. Ad Hoc Committee on Utilization of Faculty Resources · Prof. Saueracker

Prof. Saueracker apprised the Council of the necessity for beginning the evaluation immediately. He said that certain criteria for the evaluation had been revised, and that, after conferring with Dr. Meister and Dean Tauber, the departments would be approached. The completed evaluation, hopefully, will be forthcoming by February 15, and a full report should be ready in March.

The meeting was adjourned at 3:11 P.M.

Respectfully submitted,



Suzanne Keatinge
Secretary