

BRONX COMMUNITY COLLEGE
of The City University of New York

MINUTES OF FACULTY COUNCIL MEETING

Thursday, February 24, 1966--12:30 P.M.

PRESENT: Dean Tauber, presiding; Deans Silverman and Thompson; Assistant Dean McGrath, Profs. Atlas, Baum, Beringause, Caffrey, Casais, Colwell, Corbman, D'Andrea, Finnegan, Furst, Gelb, Hirsch, Hirshfeld, Lalli, Mc Laughlin, Mandelbaum, May, Monticone, Perlmutter, Polowczyk, Pomeranz, Pomeranz, Prestwidge, Prince, Reynolds, Rosenstock, Sacher, Schaumberger, Stein, White; the Misses Keatinge and Scanlon.

GUESTS: Assistant Dean Minkin; Prof. Ruggiero, Saueracker, Sayer, and Snow.

I. Corrections to Minutes of January 24, 1966 were as follows:

1. Prof. Finnegan's name had been omitted from roster of those present.
2. Prof. Corbman, in a written communication dated February 28, 1966, submitted the following corrections to the minutes of February 24, 1966:

Page 6, Paragraph 2, first line, "Dr. Tauber proposed a change" should read "Dr. Tauber proposed a correction."

Paragraph 4, line 3 "These courses, he said, would still be included in the curriculum," should read, "These courses, he said, will still be included in the Department's offerings as electives."

Paragraph 5, "Dr. Meister suggested striking the sentence, etc., etc." should read, "Dr. Meister suggested amending the sentence."

Page 7, Paragraph 1, second line, "that stenography be dropped from the curriculum." be changed to "that stenography be dropped from this option of the curriculum."

Paragraph 1, line 6, "stenography that they had taken." should read "stenography that they had taken in this option."

The minutes were adopted as corrected.

II. Communications and Announcements

A. Report of the Dean in Charge

1. The next meeting of the Faculty Council will be held jointly with a Faculty Conference on Thursday, March 10, 1966. The agenda for the Faculty Conference is in preparation and any faculty member who wishes to submit items for inclusion is asked to forward them to Dean Tauber or to the Agenda Committee, headed by Dr. Rosenstock.

2. Dean Tauber announced the resignation of Prof. Marvin Hirshfeld from the Agenda Committee.

3. Dean Tauber expressed his appreciation to all faculty members for their participation in and support of the recent Commencement Exercise. Special thanks were extended to the Executive Committee of the Committee on College Occasions, Dr. Newmark, Deans Minkin and McGrath, responsible for the planning and execution of the event.

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A. Report of the Dean in Charge (cont'd.)

4. Re promotions, they have been approved by the Budget Office. Faculty will be paid for the time being, however, according to the old salary schedule.

As regards the new salary schedules, it is probable that they will be approved but progress to date is slow. It is not expected that any salary adjustments will occur before May.

5. The Budget Examiner visited BCC on February 4, 1966. Austerity is the order of the day, since CUNY and sister schools may receive much the same Budget appropriations as for 1965-66. There is the danger that such curtailment of funds may seriously impede our growth. New programs may have to be curtailed or eliminated, etc. The over-all result may be to reduce the number of admissions here and in other units of the system.

6. The State University has approved our two new programs in Music-Performing Arts and Data Processing.

7. Concerning multiple-hours, the Administrative Council has recommended a reduction from 10 to 8 hours outside work annually, excluding summer employment. Dean Tauber added that despite opposition, a recommendation by the Administrative Council to the Board is unlikely to be ignored.

8. "Operation Giant Step" is proceeding satisfactorily. Mr. Lowens is in charge.

9. A task force, composed of the Deans, Assistant Dean McGrath, Dr. Wilkinson, and Dr. Brickman, met recently with the Chairman of the Board Committee, Mr. McLaurin. They discussed a plan to extend our college facilities to the New Lincoln School on West 110 St. in New York City in the late afternoon and evening. Money, space, personnel, and time are needed to implement this plan.

10. Faculty notification for awards of tenure were made two weeks ago. Notification of second and first reappointments will be made in several weeks.

11. The College P & B is adhering scrupulously to all duties, including appeals, according to the Guidelines. The Guidelines are revised annually by the P & B, and recommendations forwarded to them for revisions will be considered.

Recently, the question was raised whether a person, not a member of the faculty, could accompany a member to meetings in the capacity of a companion or adviser. Not permitted, according to Guidelines.

Another question of Guideline interpretation involved appeal in cases of non-tenure. According to the Guidelines, the P & B Committee cannot give reasons for refusal of reappointment, or failure to grant tenure, under any circumstances.

12. On Tuesday evening, May 10th, the Friends of Public Education will hold their annual dinner. Tickets are \$12.50. Proceeds from the fund-raising dinner go to the BCC scholarship fund. Dr. Meister will be Guest of Honor. Superintendent of Schools Donovan will also be guest.

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A. Report of the Dean in Charge (cont'd.)

13. The College and Community testimonial luncheon for Dr. Meister will be held on Saturday, the 14th of May, at 12:30 P.M., at the Hilton Hotel. Details will follow.

14. All accreditation draft reports are due Tuesday, March 1st, in Dean Tauber's office, for Editor, Dr. Rosenstock.

15. A vote of congratulations and thanks to Technical Assistant Mr. John Uscinowski, in Electrical Engineering. Mr. Uscinowski is responsible for obtaining a \$500 gift of instructional materials.

16. Re recent article by Dr. Wilkinson in Junior College Journal, February issue, entitled "Discovery in the Bronx," copies of this article will soon be photostated and distributed to the faculty.

17. The next event to be presented by the Cultural Committee will be Cinderella on Friday evening, February 25th.

18. Mayor Lindsay has restored 7 million dollars to the Capital Budget, for decking for the new campus.

B. Report of the Dean of Administration

1. The architects are moving ahead preparatory to construction of the new campus. Department heads may pick up copies of their revised office and lab layouts, as projected by the architects, in Dean Silverman's office. A meeting may later be arranged, by department heads with the architects, to discuss the latest revisions and to submit suggestions in relation to proposed office layouts and space allotted.

2. New banks of mailboxes have been installed in the east and west hallways to the main lobby. Attention of the faculty is directed to the small size of the boxes and the necessity, therefore, for frequent emptying.

3. Dean Silverman stressed the importance of observing room assignments. No room assignment should be changed by the faculty until every student in the class can make the change without disrupting his schedule and unless the instructor obtains clearance from Dean Silverman's office.

Several room assignments have already been made by Dean Silverman's office in order to free laboratories for departmental use. The faculty is asked to note these room changes calling for relocation either to classrooms elsewhere in the College, or to the Concourse Center.

More space will soon be provided for the faculty at the Concourse Faculty office building. Eventually most of the faculty conference rooms will be located at the CFO in order to free these rooms for other purposes.

4. Re Guidelines revisions, Dean Silverman said that no suggestions have been received from the faculty to date.

5. Wednesday, March 2nd is a Monday calendar day. The faculty should remind the students of this change in the schedule.

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B. Report of the Dean of Administration (cont'd.)

6. A survey is now underway to determine the exact state of the budget for this year. If overdrawn, certain supplementary services may be curtailed or eliminated. An alternative action would be a budget modification which would have little chance for success at this time.

7. A review is now in progress of the reduced work load program.

8. A brief discussion here ensued regarding the reduction in multiple work hours as recommended by the Administrative Council. A proposal made earlier in the meeting that a telegram be sent to the Chancellor outlining our strong feelings of opposition to such a reduction was evaluated. 9. At Dean Tauber's suggestion an Ad hoc committee, composed of Dr. Rosenstock and Prof. Colwell, was formed to consider the problem of office space assignments.

C. Report of Dean of Students

1. Dean Thompson reported that a special Ad Hoc Committee of the Faculty has been proceeding on the selection of students to serve as internes in various offices of City Government under Mayor Lindsay's Urban Corps program.

In this program, Mayor Lindsay hopes to afford to college students the experience of meaningful work on a part-time basis in offices of the City Government, in the hope that these young people may choose such work as a permanent field of endeavor. He informed the faculty that this program is being coordinated by Deputy Mayor Costello. He reported, as well, that a similar program is being offered in the office of the Borough President of the Bronx and that Senator Kennedy's office specifically requests two students who would work as clerks for approximately \$50 a week during the summer. Dean Thompson requested that members of the faculty recommend students they feel would be suited for these internships.

III. Unfinished Business

Report on Improved Reading Program -- Dr. Beringause

Dr. Beringause reported on the remedial reading experiment conducted at the College last summer. Several instructors were hired from the outside, and College Discovery students were used as subjects in the experiment. Each student was provided with 4 hours of continuous coaching. Progress was evaluated by the Nelson-Denny Reading Test. Part A of the test was given at the start of the experiment, and Part B at its conclusion.

Results of the experiment were as follows: the control group of 20 students received coaching in writing alone. Their reading improvement was rated as 4 years and 8 months growth per group. The test group, composed of 16 students, received reading and writing instruction with an emphasis on reading. Their improvement was rated as 21 years growth per group, or a gain of $1\frac{1}{2}$ years growth in reading ability per student. Dr. Beringause recommends that the students be retested at the end of the 1st and 2nd year to evaluate permanance of improvement.

Attention was called to a change in the agenda. The Curriculum Committee report was postponed until the next meeting with substitution of a report by the Committee on Academic Standing.

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IV. Committee ReportsA. Committee on Academic Standing -- Dean Silverman

Dean Silverman gave a brief review of those subcommittees of the Committee on Academic Standing which are still active. Sub-Committee to analyze final exams and appraise their usefulness; sub-committee to review final grade distribution in all departments to determine whether we can learn anything from the distribution; sub-committee to review permits, suspensions, extensions, etc.; sub-committee to study index class table and its effect on suspensions, etc.; another concerned with problems of our foreign students; another to analyze standards of matriculation, and comparison of index tables in sister institutions, etc.

B. Committee on Faculty Welfare -- Prof. May

1. Several 2 and 4 year colleges are circulating petitions among their faculty members which would call for substitution of TIAA Major Medical Plan instead of Metropolitan Major Medical for those carrying Blue Cross and Blue Shield or, as an alternative plan, to carry TIAA as a supplement to the HIP Program.

2. Next meeting of the Faculty Welfare Committee will be devoted to a consideration of the multiple-hour problem.

3. Prof. Sayer apprised the Council of a recent legislative proposal now before Congress. The proposal would make the duplication of any printed matter for teaching purposes or research unlawful. Prof. Sayer suggested that letters of objection be written to our Congressman. The matter was turned over to the Faculty Welfare Committee.

C. Ad Hoc Committee on Utilization of Faculty Resources -- Prof. Saueracker

Reports from departments are now being collected. Some announcement may be forthcoming by the 10th of March regarding the results of the evaluation.

D. Committee on Nominations and Elections -- Prof. Prince

Prof. Prince called for nominations for position on Agenda Committee vacated by Prof. Hirschfeld. Prof. Galub was unanimously elected.

Prof. Stein moved that the 10 hour multiple-hour work plan be retained at the College for the coming year, and that the Dean in Charge convey this resolution to the Chancellor and the Chairman of the Board. An amendment to the motion stipulated that, once passed, the resolution should receive prompt and thorough consideration by the Faculty Welfare Committee. The motion as amended was seconded and approved.

The meeting was adjourned at 2:06.

Respectfully submitted,

Suzanne Keatinge
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Secretary