

BRONX COMMUNITY COLLEGE
of the City University of New York
Committee on Academic Standing

Minutes of September 27, 2017

Present: Rasheen Allen (Biology), Nicholas Anuku (Chemistry), Bryan Betancur (Modern Language), Gregory Cobb (Social Science), Teresa Fisher (Communication), Paul Jajjairam (Business), Eugene Mananga (Engineering, Physics and Technology), Octavio Melendez (Advisement, OAA), Elda Polanco (SGA), Stephen Powers (Education), Stacia Reader (HPER), Wladyslaw Roczniak (History) (left at 3:18), Alnisa Shabazz (Nursing), Sa-Rawla Stoute (Student Dev) (left at 2:58), Karen Thomas (Registrar), James Watson (Library), Susan Zybert (Math)

Present Alternates: Andrea Ortuño (Art and Music) -- seated, James Simpson (Business)

Guests: Alexander Ott (OAA)

Absent/Excused: Erica Arcelay (SGA), Anthony Gatto (Art & Music) – on sabbatical, Alam Gonzalez (SGA – Student), Ellen Mareneck (Communication), Sharmila Mukherjee (English), Anita Rivers (Registrar), Enyuan Shang (Biology), Shirley Skelt (Appeals Agent), Kaemanje Thomas (Education), 2 SGA reps

1. **Call to Order:** 2:15 P.M., meeting called to order by Stephen Powers after moving to the Faculty/Staff Lounge in Language Hall due to a double-booked conference room. SGA member Elda Polanco was introduced and welcomed.
2. **Approval of the Minutes of May 10, 2017 and from September 13, 2017:** The May 10, 2017 minutes were approved unanimously by the 15 voting members who were at that meeting. The September 13, 2017 minutes were approved unanimously as amended by the 16 voting members present who were at that meeting.
3. **Student Appeals**
 - a. **Sub-committee of 9/20 results:** deferred until next meeting
4. **CLEP Credits:** Alexander Ott explained that the codification notes there is a list of CLEP-accepted courses at BCC, but no list actually exists. He presented a draft of a memo to be sent to applicable department chairs asking their departments to review and determine which, if any, of their courses are CLEP-eligible. Questions were asked and answered.
5. **Revision of Academic Rules and Regulations:** A. Ott reminded interested members to contact him by Friday, 9/29, to join the sub-committee that will clean up the current document with previously made changes. He also noted that the previously discussed appendices are now available online.
6. **CUNY Uniform Grade Glossary:** S. Powers reported he will present the previously discussed implemented grading policies to the Senate on 9/28. Powers noted that there are still areas within the memo which need to be clarified and addressed. Discussion continued on the “college may offer” policies.
 - a. **Section XI:** *The grade of “P” or “NC” may be given as part of a ‘Pass/No Pass’ agreement between a student and instructor. In order to receive this grade, a student needs to continue attending the class, complete all assignments, and take the final exam. If a passing grade is earned (A+ through D-), the student will receive a grade of ‘P’*

and credit for the course with no impact on GPA. If a failing grade is earned (F), the student will receive a grade of NC which does not affect the GPA. This option must be requested prior to the last day a student can withdraw and receive a grade of "W" via an agreement with the Office of the Registrar. Students must remain in compliance with Federal and State Satisfactory Academic Progress guidelines. Colleges may place additional restrictions on the use of this option which must be clearly stated in their bulletin and on their website. Picking up from the discussion on 9/13, S. Powers reminded members that the proposed policy includes that students must complete an agreement with the faculty member (who has the right to refuse the request) before the 9th week of the semester to utilize the option and that a form is being created for this purpose. Students may only use the P/NC option twice during their time at BCC. The P/NC will be accepted at other CUNY schools for courses within the flexible and required areas, but not for courses required in accredited programs. Questions were asked and answered. Members will receive clarified language before the 10/5 departmental meetings.

- b. **Section XIII:** *A college may choose to offer a First Year Freshman Forgiveness policy. If the student passes the course, they will receive the grade earned which will carry the designated GPA. If the student fails the course, the grade will be administratively converted to NC and have no impact on the GPA. This policy is limited to first year Freshman as defined by the college.* S. Powers reopened discussion about this policy noting there are many factors to consider including how "first year" and "freshman" are defined, how many credits to include, how to factor in part-time students, and the financial aid impact. A key proposed element of a policy is that students would need to request it through an appeal process rather than it being automatically granted. Questions were asked. W. Rocznik and T. Fisher presented feedback from their respective departments, both of which had identified areas of concern. A. Shabazz noted it would also be problematic for the Nursing program. Members should discuss the policy with their departments before the next CAS meeting.

7. **New Business**

8. **Adjournment:** 3:22 P.M.

Next meeting is scheduled for October 11, 2017, from 2-4 p.m. in the South Hall Conference Room.

Respectfully Submitted,

Teresa A. Fisher, Recording Secretary

Handouts:

- Draft of CLEP credits
- CUNY Uniform Grade Policy memo from March 2017