Meeting Called to Order at 3:30 PM
Approved amended Agenda for 3/5/18 meeting by unanimous hand vote
March 28 and April 25 were confirmed as dates for future meetings.
The committee discussed the fire drill in Meister Hall on Wednesday, February 21, and its negative effect on students taking exams during the time period of the fire drill. D. Taylor said he would discuss with the fire chief whether there was any way to provide some sort of notice of future drills (without naming exact times) in order to reduce impact on student learning and assessments.

The committee discussed the request from the Chemistry Department tutorial room (ME 816) “The Professor Herman Stein Learning Center.” See attached proposal.

a. Drs. Durante and Therese summarized Prof. Stein’s contribution to the campus.
   R. Auchincloss recommended campus standard color and font for the plaque. T. Rothenberg recommended that “Professor” be spelled out on the plaque.

b. By unanimous hand vote, the committee recommended forwarding to the proposal to the Senate with our approval and the stipulation that “Professor” be spelled out on the plaque. If the Senate approves this proposal, it will then be subjected to the regular University process for naming facilities.

The committee discussed the facilities (primarily Alumni Gym) used for academics, athletics, and recreation. We welcomed Dr. Sue Moss (PEA Coordinator), Ryan McCarthy (Director of Athletics), Kelly Peloquin (Associate Director of Athletics), and Faith Thompson (Athletics Coordinator).

a. Dr. Sue Moss (PEA Coordinator from the Department of Health, Physical Education, and Recreation) explained that historically all three functions were coordinated through the HPER Department. However, in the last decade, athletics and recreation were placed under the Division of Student Success, while all academics remain in HPER under Academic Success. These three areas (academics, athletics, and recreation) must share space and it limits their ability to expand. Few community colleges have both an academic program and a fully-functioning athletics department. Most schools that have both also have separate facilities.

b. Dr. Moss explained that approximately 1000 students per week participate in for-credit physical education classes. With the pool expected to go online in time for the Fall semester, they expect to add 13 more classes per week (26 additional hours of programming). The presence of the athletics programs reduces their ability to offer evening classes, in particular.
c. Director Ryan McCarthy explained that approximately 100 students participate in 5 varsity teams and an additional 40 students participate in the track club each year. He plans to bring back the varsity track team as there is so much interest, which would not affect facility use as the track team practices at the armory in the winter and outside on the track in the fall. Athletics works around the academic schedule when scheduling teams, work study, and activities. Open recreation times for open basketball, the two weight training spaces, the one cardio area, and the gymnasium can only be programmed into free times when classes are not using the facilities. This recreation schedule must be redone each semester.

d. R. McCarthy, K. Peloquin, and F. Thompson took the committee on a tour of the Alumni Gym and to see the spaces and the renovations in progress to the pool area and multiple changing facilities.

e. Recent improvements to facilities and staffing:
   i. Renovation of the pool is almost complete
   ii. Accessible bathroom and ramp installed during construction
   iii. New CLT who allows for more efficient use of space during classes.

f. Current challenges with facilities that should be addressed in upcoming Campus Master Plan:
   i. Lack of contiguous space for classes and activities.
   ii. Lack of accessibility. Currently only the pool level is accessible (by ramp). A request for funds to add an elevator has been made.
   iii. Competition for space among three different uses (academics, athletics, recreation).

VII. Meeting Adjourned 5 PM

Respectfully submitted,

Laura C. Broughton, Ph.D.
Chairperson, Committee on Space, Facilities, and Physical Plant
Proposal

Request to Name the Current Chemistry & Chemical Technology Department Tutoring Room in ME816 “The Prof Herman Stein Learning Center”

Submitted To
Laura Broughton, Ph.D.
Chairperson
BCC Committee on Space, Facilities and Physical Plant

Submitted By
Anthony Durante, Ph.D.
Associate Professor and BCC Senator

&

Neal Phillip, Ph.D.
Professor & Chairperson

On Behalf of the

Dept of Chemistry & Chemical Technology
Bronx Community College/CUNY
2155 University Ave
Bronx, NY 10453

March 5, 2018
What is Being Proposed

The Department of Chemistry and Chemical Technology is requesting that our current tutorial room in ME816 be named “The Prof. Herman Stein Learning Center” in honor of Prof. Herman Stein who served the department and the college/university steadfastly for fifty-five (55) years before retiring in 2014 and who passed away in December 2017. The images below show Prof. Stein and with his 2014 BCC Presidential Medal and a sample of the kind of bronze cast plaque that the department will like to secure for ME816 in dedication of the service of Prof. Stein.

A sample layout of what the department wishes the plaque for Professor Stein to look like is shown below. The department will work closely with the manufacturer to ensure a good final product.

Prof. Herman Stein Learning Center

In dedication of the 55 yrs of service to the Bronx Community College Department of Chemistry and Chemical Technology. You walk with the Chiefs!

May 3, 2018
Justification for the Proposal

Prof. Herman Stein was a Professor in the Department of Chemistry and Chemical Technology at Bronx Community College (BCC) of the City University of New York for 55 yrs. He is generally recognized as the “father of the Department”. Prof. Stein was the recipient of the BCC Presidential Medal in 2014. Prof. Stein is the author of three books, two of which are currently still used at BCC for our CHM02 and CHM17 lab course sections.

Prof Stein was first hired as an instructor by President Morris Meister in 1959 and was promoted to Assistant Professor at the completion of his first year. Prof. Stein developed many of the Chemistry Department courses including CHM02, CHM11, CHM12, CHM17, CHM18, CHM22, SCI 11, SCI 12 and other chemistry courses that had applications to industry. Until recently, CHM02 had been the department’s highest enrolled course. Just in the last 12 years alone, 8494 students have taken CHM02. Prof. Stein was also instrumental in the development of the BCC Liberal Arts and Science options in Chemistry, Biology and Physics.

Prof. Stein served as the department chairperson from 1985-1988 and as the deputy chairperson responsible for evening classes for 10 years. Prof. Stein served as an Assistant Dean for Evening Summer classes from 1961-1975. Prof. Stein has served the department and the college as a mentor to many of the department’s junior faculty members, including the current chairperson, Dr Neal Phillip. Prior to coming to BCC, Professor Stein was an instructor at Brooklyn College of the City University of New York from 1955-1959. Prof. Stein held a Master’s degree in Chemistry from Brooklyn College/CUNY and a Bachelor’s Degree in Chemistry from City College of New York/CUNY.

The department overwhelmingly approved the proposal to bestow upon this honor on the late Prof. Stein because of his complete devotion and dedication to the department/college and more importantly to our students. His foresight and his commitment has allowed countless students from underprivileged backgrounds to go forth and become professional in fields as diverse as Nursing, Medicine, Chemistry, Biology, Engineering, Mathematics and in Computer Science. His good deeds have certainly borne fruit to help make the world we live in a better place for all. He is inspiration for all in the department and in the college/university and we could not think of another faculty in the college so deserving of this honor.
Approval from Prof. Stein’s Family
Prof. Stein’s next of kin and responsible party for his estate, Dr Mark Stein, was very enthusiastic to know of the department’s proposal to name the tutorial lab in his father’s name and he has already given informal approval for the proposed activity (see icon below with link to his email approval). Dr Stein’s current contact information is as follows:

Mark Stein, MD
Division of Hematology/Oncology
Columbia University Medical Center
177 Fort Washington Ave
New York, NY 10032
Email: mns2146@columbia.edu
Phone: 646-317-5290 (administrative)
Cell: 917-658-2771

Benefits to College/University
A scholarship fund for Chemistry students was established in the late Professor Stein’s name in December 2017. More permanent connection of Prof. Stein to the department and the college through the dedication of the ME816 tutorial lab may lead to Professor Stein’s family sustaining this scholarship fund for the life of the college. This will also raise the moral of faculty in the department and in the college by showing the lengths that the department/college will go to recognize the efforts of outstanding and dedicated faculty in the service of our students.

Budget/Budget Justification
The department has already received a quotation for a Cast Bronze Plaque with Raised Letters and Photo Relief to be placed at the entrance to the proposed Prof. Herman Stein Learning Center from Plaques On Demand LLC, 7950 NW 53rd St, Miami, FL 33166. The quoted amount is $523.39. These funds will be collected from department faculty/staff members in kind contributions. It is expected that the cost of installing the plaque to the outside entrance of the ME816 will be borne by the college.

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<thead>
<tr>
<th>ITEM</th>
<th>COST ($)</th>
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<tr>
<td>POD0289-P001 - Collage Bronze Image Cast Plaque - 14&quot;W x 10&quot;H</td>
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<tr>
<td>Installation (College Contribution)</td>
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<tr>
<td>TOTAL PROPOSED BUDGET</td>
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Dedication Ceremony
If this proposal secures all required approvals, including possibly from the Board of Trustees, the department will host a dedication ceremony either on Thursday May 3, 2018 from 12:00 – 2:00 pm or on Thursday August 28, 2018 from 12:00 – 2:00pm.