

BRONX COMMUNITY COLLEGE  
of the City University of New York  
**Committee on Academic Standing**  
Minutes of March 13, 2019 (South Hall 109)

**Present:** Gregory Cobb (Soc Sci), Laurel Cummins (Mod Lang), Stephanie Dorleans (SGA), Cynthia S. Espinal (CD, non-voting), Teresa Fisher (CommAS), Anthony Gatto (A&M), Kelmin Gutierrez (Student), Karenlis Hernandez (Student), Paul Jaijairam (Bus), Mehdi Lejmi (Math), Eugene Mananga (Eng Phy Tech), Octavio Melendez (Adv, OAA), Sharmila Mukherjee (Eng), Norval Overstreet (Student), Stephen Powers (Edu), Stacia Reader (HPER), Wladyslaw Rocznik (Hist), Alnisa Shabazz (Nurs), Enyuan Shang (Bio), James Watson (Library)

**Present Alternates:** Anita Rivers (Registrar) – seated, James Simpson (Bus)

**Guests:** Ken Boothe (SGA), Renee Briggs (A&M), Anthony Durante (Chem), Alexander Ott (OAA)

**Absent/Excused:** Nicholas Anuku (Chem), Lottine Nkwain (SGA), Shirley Skelt (Appeals Agent, non-voting), Karen Thomas (Registrar)

1. **Call to Order:** 2:10 P.M., meeting called to order by S. Powers.
2. **Approval of the February 27, 2019, Minutes:** The February 27 minutes were approved by the 16 members present who were at that meeting with fifteen voting “aye” and one abstention (J. Watson).
3. **Student Appeals:** O. Melendez presented the 5 appeals heard at the 3/6/19 sub-committee meeting. Questions were asked and answered. The appeals were approved by all twenty voting members present. The next sub-committee meeting is scheduled for 3/20. A sign-up sheet was distributed.
4. **Codification language for Financial Aid:** O. Melendez presented a proposal to the codification (3.1.6 and 4.3.4) to clarify the “credits attempted” language given differences in how Financial Aid and Academic Affairs interprets those terms. Discussion ensued. The two-meeting rule was unanimously waived. The proposal was passed unanimously by the twenty voting members present.
5. **First Year Freshman Forgiveness Policy (FYFFP):** The proposal was approved by 19 “aye” and 1 “nay” (E. Shang). S. Powers will next bring the proposal to the Senate.
6. **Honors Program proposal to the codification:** R. Briggs and A. Durante, coordinators of the BCC Honors Program, heard and responded to comments on the proposal to codify the Honors Program into the Academic Rules and Regulations. The overall consensus was to pare the proposal down to strictly policy issues. Some concerns about the proposal were raised by members including if there should be a cap on the amount of honors contracts applied towards the four honors courses or contracts needed to be in the Honors Scholars Program, incentives for faculty to participate in honors contracts, standards in grading honors contract projects, and why there were different GPA eligibility requirements for courses versus contracts versus the Honors Scholars Program. Members also requested that more guidance be given to faculty about possible honors contract projects. Ways to promote the Honors program were also discussed. A revised proposal will be presented at the next meeting.
7. **New Business:** None
8. **Adjournment:** 3:47 P.M.  
The next meeting is scheduled for March 27, 2019, from 2-4 p.m. in South Hall 109. Following meetings are set for 4/10 and 5/8.

Respectfully Submitted,



Teresa A. Fisher, Recording Secretary

Handouts: codification language for financial aid proposal

## COMMITTEE ON ACADEMIC STANDING

March 13, 2019 - 2:00 – 4:00

South Hall

### AGENDA

- |  |  |
|--|--|
| <b>1. Approval of Minutes from 2/27/19</b>   | Teresa Fisher                            |
| <b>2. Student Appeals</b>  | Shirley Skelt                            |
| a. Sub-Committee from 3/6/19   |  |
| b. Need CAS members to sign up for appeals<br>Meetings during the semester             |  |
| <b>3. Codification Language for Financial Aid</b>                                      | Octavio Melendez                         |
| <b>4. First Year Freshman Forgiveness Policy</b><br>Discussion from Student Government | Steve Powers                             |
| <b>5. Honors Program</b><br>See attached   | Alex Ott<br>Tony Durante<br>Renee Briggs |

### Upcoming meetings Spring 2019

3/27

4/10

(4/24 – no meeting, spring recess)

5/8 – a very important meeting as we must have quorum to give Registrar right to graduate

Proposed: To provide additional clarification to the Credits Attempted definition, and to add the NC grade to section 4.3.4.

Current Codification:	Proposed Revised Codification:
<p><b>3.1.6 Credits attempted</b></p> <p>a. The number of credits for which a student has registered and for which any grade, administrative or academic, has been assigned.</p>	<p><b>3.1.6 Credits attempted</b></p> <p>a. The number of credits for which a student has registered and for which any grade, administrative or academic, has been assigned. <u>The phrase “credits attempted” is defined differently when referring to student’s academic standing and satisfactory academic progress (see section 4.3.4).</u></p>
<p>4.3.4 Credits Used for Determination of Academic Standing</p> <p>a. The Index Classification for determination of academic standing shall be applied to all attempted credits except W, WN, and WD grades</p>	<p>4.3.4 Credits Used for Determination of Academic Standing</p> <p>a. The Index Classification for determination of academic standing shall be applied to all attempted credits except W, WN, WD, <u>and NC</u> grades.</p>

Effective Semester: Spring 2019

Rationale: The updated language will ensure that BCC students are not flagged as failing Satisfactory Academic Progress (SAP) on the basis of grades not used for calculating GPA as stated in our Codification section 4.3.4.