

SENATE EXECUTIVE COMMITTEE

Minutes of December 8, 2014

Present: E. Martí, G. Agamah, A. Brewer, H. Clampman, M. Fein, D. Gonsher, F. Moore, R. Quinn, S. Utakis

Excused: Y. Amegatsey, Q. Price, C. Schrader, H. Skinner

Guests: G. Cooke

1. **Meeting called to order** at 2:23 p.m. by F. Moore when a quorum was finally reached.
2. **Approval of December 8, 2014 SEC agenda:** The agenda was approved unanimously by voice vote.
3. **Approval of November 17, 2014 SEC Minutes:** The minutes were unanimously by voice vote.
4. **Report of the Chair:**
 - a. **Electronic voting in the Senate:** F. Moore referred to the discussion of clickers from the previous Senate meeting. He noted he had located the clickers. He also gave an overview regarding the history of using the clickers for voting in Senate meetings including that, due to the fact that clickers were being assigned each time, there was a bottleneck for signing in to the meeting and inconsistent results when it was used. D. Gonsher made a motion to bring the discussion to the Senate meeting. H. Clampman seconded the motion. A decision was made to do a beta test of the clickers during a Senate vote in which there was a strong likelihood that the voice or ballot voice would be unanimous.
 - b. **Middle States Recommendations:** F. Moore asked for the status of the Middle States Review. E. Martí reported the College accreditation was approved with a monitoring report due in 2016. He praised N. Ritze's efforts stating "the school owes a great debt to her." Martí explained the possible levels of approval from Middle States with full accreditation at the top level followed by (in descending order) accreditation with a letter, accreditation requiring a monitoring report, accreditation requiring a follow-up visit, warning, show cause, and a loss of accreditation as the other levels. He will provide the wording from the actual report, which includes discussion of standards 4 governance, 7 Institutional Assessment and 14 Assessment of Student Learning.
 - c. **R. Quinn's retirement:** F. Moore announced that R. Quinn would be going on Travia in the Spring 2015 term. He thanked her on behalf of the SEC. Quinn noted that she had stayed so long (45 years) at BCC because of the collegiality.
5. **President's Report:** (see attached) Interim President Martí reviewed items from his report including the news of student Anthony Martinez's death over the Thanksgiving break. D. Gonsher asked about the current year's budget and faculty searches. Martí said that departments should go forward with their faculty searches as he was cognizant of the timeline, indicating that it was already somewhat late for searches as many potential candidates may have already been hired. F. Moore asked regarding the hiring of a new Vice President of Business. Martí reported he has been handling the responsibilities for now as he believed that the incoming President should be able to hire someone for his/her cabinet. D. Gonsher asked about the advertisement for the new presidential hire. Martí reported the

Central Office had indicated that the ad will run in *The New York Times* in January. Additionally, Martí will be sending letters out to 1000 community college presidents asking for nominations to the position. Martí impressed upon the SEC that the school move quickly to delineate the characteristics they see as crucial in the new President as it can inform both the creation of the advertisement as well as the deliberations of the Presidential Search Committee. D. Gonsher suggested that the SEC meet over the intersession to draft a list of characteristics/criteria and then the Faculty Council could meet on the first Thursday of the Spring term to modify and hopefully vote on such a list. Martí stated he believed that was too late. F. Moore suggested that the SEC meet on January 9th, and that a special session of the Faculty Council could meet the following Thursday, January 15th to review the SEC's work and modify and hopefully vote on said list. A consensus was reached to move forward with that plan.

6. **Report from SGA:** no report
7. **Report from the Faculty Council:** (items were covered previously in the meeting)
8. **Approval of December 11, 2014 Senate agenda:** D. Gonsher suggested that some of the reports recently omitted in the last two Senate meetings due to time constraints be moved up earlier in the agenda. The Vice Presidents and Deans reports will be given prior to the Committee reports. The amended agenda was approved by unanimous voice vote.
9. **New Business:** None

Adjournment at 3:15 p.m. by F. Moore.

Respectfully Submitted,



Debra Gonsher, Secretary

Attachment(s):

- Interim President's report

President's Report to the Senate Executive Committee
December 8, 2014

BCC News

We are all aware of the sad death of our student, Anthony Martinez. We are making necessary arrangements to grant him the Associate Degree posthumously at Commencement.

Budget

As we approach the end of the semester, I pleased to report that significant progress has been made toward stabilizing the College.

The very difficult actions taken during the last two months resulted in reducing the budget gap to \$700,000. However, this is dependent on achieving an annualized FTE enrollment of 8144. Let's hope we can achieve this goal.

Enrollment

As of today, we have enrolled total FTE's as of today is 3,597. Total college headcount is 4,670. Our goal/projections is 44.97%. *of target*

Communications and Marketing

We are advertising again in a long while. We are using a modest amount of OTPS funds from the President's Office budget and some funds from the Auxiliary budget to place ads in local newspapers and Channel 12. We are also distributing leaflets at local businesses and, hopefully, at the entrance of the subway stations near the College.

Advisement

Academic Advisement is now under the auspices of Academic Affairs. Three new advisors have been hired as part of the STEM initiative and are in the process of being trained. Changes to the structure of advisement are being planned to improve student outcomes (persistence, retention, and completion).

Economic Development

The Chancellor has made it clear that he wants to position CUNY as a major player in the economic development of NYC. For example, as the only Bronx college in START-UP NY, an initiative from New York State Governor Cuomo that creates tax-free zones on and around college and university campuses across the state, BCC is leveraging this distinction into opportunities for its students.

On December 2nd, I met with BCC Foundation members; it is our hope to further engage them in our fundraising efforts.

Information Technology

Five digital monitors have been installed throughout the campus. Three in Roscoe Brown, one in Loew Hall and one in Meister Hall, more to follow.

Finally, at this busy time of finals, shopping and travel approaches, let me wish all you a safe and happy holiday season and a wonderful New Year.