

SENATE EXECUTIVE COMMITTEE

Minutes of October 24, 2016

Present: T. Isekenegbe, O. Awoyemi, R. Ben-Nun, H. Clampman, K. Ellis, D. Gaffney, D. Gonsler, L. Lawton, J. Moghaddasi, F. Moore, S. Mulkhan, C. Schrader, S. Utakis

Excused: J. Katz, H. Skinner

Guests: N. Asamoah

1. **Meeting called to order** at 2:20 PM by F. Moore.
2. **Approval of October 24, 2016 SEC agenda:** It was noted that the agenda contained an error in the date of the minutes. The agenda was corrected and approved by unanimous voice vote.
3. **Approval of September 19, 2016 SEC Minutes:** F. Moore noted that S. Mulkhan had been listed as both a guest and a member. At the time he was a guest, though he is now a member. A few additional errors were noted and corrected. Approved by unanimous voice vote.
4. **Report of the Chair:** F. Moore began his report by asking K. Ellis about heat on campus. She reported that boilers will be up by Tuesday or Wednesday. F. Moore also asked if there would be a budget report. President Isekenegbe noted that it would be available at the November meeting. F. Moore gave an update regarding the Governance and Elections Committee referendum items that passed in Spring 2016. He stated that he had met with President Isekenegbe and K. Williams about this, and that there would be an upcoming meeting with F. Schaffer, General Counsel for CUNY and a number of campus leaders [President Isekenegbe, K. Williams, F. Moore, Chair of Faculty Council, Chair of Council of Chairs, Chair of Government & Elections Committee, M. Lopez, and President of SGA]. President Isekenegbe stated that he wanted to move this issue along.
5. **President's Report:** President Isekenegbe noted that he was working on his report and would send it out when it was complete. He also discussed two anonymous letters which had been sent to Board of Trustees members and various members of the campus community. The letters contained ethnic slurs and *ad hominem* attacks. President Isekenegbe announced that he would be sending an open letter to the campus community in response. A number of members of the SEC spoke in support of a civil and respectful campus community. The President also announced that he would be starting to have a half day open for appointments every other month for discussion of campus issues.
6. **Report from SGA:** S. Mulkhan reported on two upcoming SGA events. On October 28th, 9:00 pm to 1:00 am, there will be a Halloween party in Colston Lower Level. On November 3rd, 2:00-4:00 pm, there will be a "pilot" headshot/resume event in Colston Lower Level. Mulkhan asked for volunteers who have expertise in evaluating resumes for the second event. C. Schrader volunteered. President Isekenegbe also suggested contacting the manager of Barnes & Noble; there is a contractual agreement for Barnes & Noble to provide this type of service.

N. Asamoah also announced that the SGA now has 14 members.

7. **Report from the Faculty Council:** R. Ben-Nun stated that the COACHE Task Force gave a further report regarding its recommendations and would give a final report in November. Among the recommendations was the formation of a permanent diversity committee, perhaps as a committee of the Senate. R. Ben-Nun also requested the dissemination of a draft of the College P& B guidelines for tenure and promotion. C. Schrader said that would need to be discussed at the College P & B.

R. Ben-Nun also made a request for coffee at Faculty Council meetings and requested further training for faculty with respect to the change from OSSES to DegreeWorks for advisement.

8. **Approval of October 27, 2016 Senate agenda:** F. Moore noted that the chairs of Governance & Elections and Instruction & Professional Development had requested 10 minutes for their reports. The agenda was approved with these changes by unanimous voice vote.
9. **New Business:** There was no new business.

Adjournment at 3:20 PM by F. Moore.

Respectfully Submitted,

Sharon Utakis, Acting Secretary

Attachment(s):

- Senate Agenda

**AGENDA OF THE MEETING OF THE
BRONX COMMUNITY COLLEGE SENATE
October 27, 2016 12:15 - 1:45 P.M.
Nichols Hall 104**

1. Call to Order
2. Seating of Alternates
3. Approval of the Agenda
4. Approval of Minutes of September 22, 2016
5. President's Report (15 minutes)
6. Committee Reports (5 minutes each unless otherwise noted)
 - a. Academic Standing
 - b. Curriculum
 - c. Governance and Elections
 - d. Instruction and Professional Development
 - e. Space, Facilities, and Physical Plant
 - f. Student Activities
 - g. Student Government Association
 - h. University Faculty Senate
 - i. University Student Senate
 - j. Vice-Presidents and Deans
 - k. Community Relations and Special Events
7. Announcements and Reports (2 minutes each)
 - a. Chairperson, Vice-Chairperson, and Faculty Council Chairperson
 - b. Vice Presidents and Deans
8. Auxiliary Enterprises (2 minutes)
9. BCC, Inc. (2 minutes)
10. New Business (time remaining)
11. Adjournment