

SENATE EXECUTIVE COMMITTEE

Minutes of May 15, 2017

Present: T. Isekenegbe, R. Ben-Nun, M. Guishard, J. Katz, L. Lawton, F. Moore, S. Mulkhan, L. Rosario, J. Sanabria, S. Utakis

Excused: O. Awoyemi, K. Ellis, D. Gaffney, C. Schrader, H. Skinner

1. **Meeting called to order** at 2:20PM by F. Moore.
2. **Approval of May 15, 2017 SEC agenda:** Approved by unanimous voice vote.
3. **Approval of March 20, 2017 SEC Minutes:** Approved with amendments by unanimous voice vote.
4. **Report of the Chair:**
 - a. **2017/2018 Senate Calendar:** (see report) F. Moore referred to his report. He discussed the Senate nominating meeting that would take place in September 2017. He also discussed the December Departmental meeting, which would occur in November 2017. The date of the February 2018 Senate Executive Committee meeting was changed. The calendar was approved with an amendment by unanimous voice vote. R. Ben-Nun suggested that all Senate subcommittees have set days for their monthly meetings; F. Moore stated that he had already communicated this suggestion to the subcommittees.
5. **President's Report:** President T. Isekenegbe stated that his Senate report would touch on 1) preparations for commencement, 2) activities related to the college's 60th anniversary, and 3) the upcoming gala.
6. **Report from SGA:** S. Mulkhan discussed an upcoming financial literacy event, as well as an upcoming talent show and party. He discussed a barbeque that was held for tutors. He also provided an update on elections and stated that a new VP had been appointed to the IOC.
7. **Report from the Faculty Council:** R. Ben-Nun provided an update on the COACHE Task Force, stating that the task force's report had been adopted by the Faculty Council. He discussed the report itself. He asked which entity or entities would be tasked with implementing the recommendations from the report. T. Isekenegbe stated that the administration would review the report and provide a response stating which suggestions would be implemented. F. Moore suggested that R. Ben-Nun ask the Senate to forward the report to the relevant stakeholders. F. Moore pointed out that for the report to be adopted by the Senate in its May meeting, there would have to be a waiver of the two-meeting rule. M. Guishard stated that the black and Latino faculty associations would be continuing to discuss and publish on issues related to the COACHE survey.

Separately, R. Ben-Nun discussed the UFS Spring Conference on Shared Governance, during which the President of John Jay stated that the college had conducted an audit of governance. The audit studied the number of committees of the college, the number of faculty members who served on those committees, and the number of hours that faculty spent on those

committees. T. Isekenegbe supported the idea of an audit on shared governance and suggested that it be tied to the Middle States Review. S. Mulkhan also supported the audit.

R. Ben-Nun also suggested that the heads of Senate subcommittees be trained in Robert's Rules. F. Moore stated that he had been considering having a town hall in the Fall in which prospective Senate subcommittee chairs are trained. T. Isekenegbe supported the idea.

8. **Approval of May 18, 2017 Senate agenda:** F. Moore discussed minor changes to Items 8 and 9. He also discussed items that would be presented by the Curriculum Committee. The amended agenda was approved by unanimous voice vote.
9. **New Business:** R. Ben-Nun provided an update for the Web Steering Committee. Specifically, he stated that the committee wanted input from governance representatives. F. Moore stated that his desire was to have a website that provided the minutes and agendas for all committees of Senate. R. Ben-Nun, in response to a comment by L. Rosario, stated that with the new website each department would have the ability to update pages related to the department. S. Utakis announced that Hostos would be having a forum on the 12/6 calendar.

Adjournment at 3:06 PM by F. Moore.

Respectfully Submitted,

Jon Katz, Secretary

Attachment(s):

- Senate Agenda
- 2017/2018 Senate Calendar

**AGENDA OF THE MEETING OF THE
BRONX COMMUNITY COLLEGE SENATE
May 18, 2017 12:15 - 1:45 P.M.
Nichols Hall 104**

1. Call to Order
2. Seating of Alternates
3. Approval of the Agenda
4. Approval of Minutes of April 27, 2017
5. Action Items:
 - a. Curriculum **(20 minutes)**
6. President's Report **(15 minutes)**
7. SGA Report **(8 minutes)**
8. CIPD – Survey results
9. Committee Reports **(5 minutes each unless otherwise noted)**
 - a. Academic Standing
 - b. Curriculum
 - c. Governance and Elections
 - d. Instruction and Professional Development
 - e. Space, Facilities, and Physical Plant
 - f. Student Activities
 - g. University Faculty Senate
 - h. University Student Senate
 - i. Vice-Presidents and Deans
 - j. Community Relations and Special Events
10. Announcements and Reports **(3 minutes each)**
 - a. Chairperson, Vice-Chairperson, and Faculty Council Chairperson
 - b. Vice Presidents and Deans
11. Auxiliary Enterprises **(3 minutes)**
12. BCC, Inc. **(3 minutes)**

13. New Business (**time remaining**)

14. Adjournment

Proposed Schedule of Meetings

2017-2018 Academic Year

Department, Senate, Faculty Council and Senate Executive Committee

August/ September

Departmental meeting: Thursday 8/31
Faculty Council: Thursday 9/7
Senate Executive: Monday 9/11
Senate: Thursday 9/14 nominating meeting
Thursday 9/28 Regular meeting

October

Departmental meeting: Thursday 10/5
Faculty Council: Thursday 10/19
Senate Executive: Monday 10/23
Senate: Thursday 10/26

November

Departmental meeting: Thursday 11/2
Faculty Council: Thursday 11/9
Senate Executive: Monday 11/13
Senate: Thursday 11/16

December

Departmental meeting: Thursday 11/30

Faculty Council: none

Senate Executive: Monday 12/4

Senate: Thursday 12/7

January

None

February

Departmental meeting: Thursday 2/1

Faculty Council: Thursday 2/15

Senate Executive: Wednesday 2/21

Senate: Thursday 2/22

March

Departmental meeting: Thursday 3/1

Faculty Council: Thursday 3/15

Senate Executive: Monday 3/19

Senate: Thursday 3/22

April

Departmental meeting: Thursday 4/12

Faculty Council: Thursday 4/19

Senate Executive: Monday 4/23

Senate: Thursday 4/26

May

Departmental meeting: Thursday 5/3

Faculty Council: None

Senate Executive: Monday 5/7

Senate: Thursday 5/10