1. Call To Order. The meeting was called to order by Chairperson, Dr. James Ryan, at 3:25 p.m.

2. Attendance.
   b. Designee of Dean of Administration. C. Connington.
   c. Guests. M. Powell

3. Minutes. The minutes of October 14, 1975 were approved with the following corrections:
   a. Consecutive page numbers for each volume should be used.
   b. Item 3. Attendance
      R. Zodda was added to the list of members present.
      Dean of Administration designee. C. Connington.
   c. Item 6. Election of Officers
      J. Ryan was elected chairperson 11-10; it was subsequently moved that his election be declared unanimous.
   d. Item 7. Committee on Academic Standards
      Revision: There was discussion of the elements of the charge to the Subcommittee on Academic Standards. The chairperson will present the charge for this subcommittee at the next meeting.

4. Announcements. Chairperson Ryan made the following announcements:
   a. B. Lewis and C. Connington are non-voting members of the Curriculum Committee.
   b. According to L. Lieberman, Chairperson of the Committee on Structure and Function, the Governance Plan does not provide for alternates to the Curriculum Committee for departments. Clarification of this matter will be pursued.
   c. The following correspondence was available for distribution:
      Curriculum Committee Minutes, June 3, 1975
      Committee Membership Roster, 1975-76
      Report of the Subcommittee on the English Dept. Proposal
      Response of English Dept. to Subcommittee Report (letter of May 21, 1974)
Minutes of the Curriculum Committee, Oct. 20, 1975

5. **Subcommittee on Academic Standing.** Chairperson Ryan presented the charge to the Subcommittee; a copy is attached. The Subcommittee will present its recommendations to the Curriculum Committee; implementation will require approval by the College Senate.

6. **Designation of Meeting Place.** Designation of a permanent meeting place in Stevenson Hall will be finalized with the Office of the Dean of Administration.

7. **Prerequisites.** The general discussion of the inter- and intradepartmental prerequisite structure was continued.

8. **Schedule of Meetings.** Because of the lack of items for the agenda, the next meeting will be held on Tuesday, November 18, 1975.

Departmental program changes to be acted upon by the Committee during this semester must be submitted no later than December 16, 1975; a similar cut-off date will be set for the spring semester. Meeting dates in January will be restricted to scheduled Tuesday meeting hours. Chairperson Ryan was authorized to communicate this information to department chairpersons.

The meeting was adjourned at 4:30 p.m.

Respectfully submitted,

Elaine J. Christian, Secretary