MINUTES
of
THE CURRICULUM COMMITTEE
of
BRONX COMMUNITY COLLEGE

Tuesday, January 13, 1976
Stevenson Lounge
3:25 P.M.

Volume 75/76 No. 10

1. Call to Order. The meeting was called to order by Chairperson, Dr. James Ryan.

2. Attendance.
   B. Designee of Dean of Administration. G. Connington.
   C. Guests. F. Costello, H. Irby, R. Quinn, E. Stillerman

3. Minutes. The minutes of January 6, 1976 were approved with the following amendments:
   A. The addenda should have page numbers 21, 22, 23, and 24.

4. Correspondence. The chairperson reported on the presentation of the Curriculum Committee report to the Faculty Caucus of the College Senate.

5. Procedural Matters.
   A. Course Indexing System.
      A motion to adopt some system for indexing all courses approved by the Curriculum Committee since September 1971 was approved.
      Yes 18 No 1 Abstentions 2. The system is to include the following information:
      1) Date of Curriculum Committee action
      2) Course title and number
      3) Hours and credits
      4) Original pre- and co-requisites
      5) Transferability status.
      An amendment to the above motion "to establish a subcommittee of the Curriculum Committee to perform the indexing" was not approved.
      Yes 2 No 15 Abstentions 3.
Two indexing models were presented for the committee's consideration by J. Kolliner and L. Storer. A motion to adopt the procedure presented by J. Kolliner, which places responsibility on each departmental representative for compiling a departmental list of courses in the form illustrated in addendum #1 (pages 27 and 28), and presenting this information to the chairperson of the Curriculum Committee by April 1, 1976, was approved. Yes 17 No 3 Abstentions 0.

B. Letter of Transferability Form. A revised Letter of Transferability Form was approved. Yes 20 No 0 Abstentions 0. Copies of this form will be kept on file in the library (See addendum #2, page 29).

6. New Course Proposal. Human Nutrition (Health and Physical Education). Materials containing information on rationale, transferability and syllabus were distributed. Questions concerning reading proficiency, mathematical abilities, prerequisites and department approval were presented to J. Juechter. Discussion will continue in the next meeting.

7. Curriculum Revision. Executive Secretary Option (Secretarial Studies). Discussion on the rationale for the revision and prerequisites for courses in the curriculum was extensive. At the end of the regular discussion period, the committee extended debate for ten minutes. The absence of free electives in the curriculum was debated extensively. A motion to approve the revisions was not approved. Yes 9 No 12 Abstentions 1.

The meeting was adjourned at 4:58 P.M.

Respectfully submitted,

Joseph G. Riley
Secretary