Call to Order. The meeting was called to order by Chairperson, Dr. James Ryan.

Attendance.


Minutes. The minutes of the March 23, 1976 meeting were approved with the following changes:

a. In item 5 (second paragraph) change the word "noted" to "claimed."

b. In item 5 (third paragraph) change the word "would" to "could;"

Announcements. The chairman ruled that each of the four curricula revisions from Secretarial Studies is subject to action at this meeting.

Course Revision: Computer Physics (PHY 61)(Physics department.) The rationale for this course revision was presented by Prof. E. Weiss. Dr. L. DeAcetis was present to answer questions concerning the revision.

One of the proposed changes was an increase from two to three credits. This proposed change required alterations in the elective status for several curricula. The chairman had ruled that the proposed changes should be submitted as a course revision. That ruling was challenged. The committee approved the challenge.

Yes 14 No. 5 Abstentions 2

The chairman then ruled that a curriculum revision proposal would have to be submitted to have the changes considered.
6. **New Course Proposal: Human Nutrition (Health and Physical Education)**
   Dr. Juechter answered some questions previously submitted by the committee, and received a new list of questions and clarifications for next weeks discussion. No Action Possible.

7. **Report of the Subcommittee on Standards:** Prof. Kolliner announced that the report will be available during the second week of May.

8. **Procedural Matters:** Mr. Reshen recommended that the committee adopt a deadline of May 4, 1976 for receiving new proposals. The committee approved the recommendation. Yes 16 No 2 Abstention 0

9. **Curriculum Revision: Executive Secretary Option (Secretarial Studies).**
   A statement was read to the committee by Prof. Ettinger as a response to statements made in last weeks discussion of the curricula revisions proposed by the Secretarial Studies department. She expressed concern about the quality of the charges as well as their validity.

   A lengthy discussion of the proposal for revision of the Executive Secretary Option followed. A motion to call the question at the end of the discussion period was defeated Yes 8 No 10 Abstention 2.

   The time limit for discussion was extended ten minutes. A motion to approve the curriculum revisions proposed for the Executive Secretary Option was defeated. Yes 7 No 12 Abstention 2.

10. **Adjournment.** The meeting was adjourned at 5:00 p.m.

    Respectfully submitted,

    [Signature]

    Joseph G. Riley, Secretary