BRONX COMMUNITY COLLEGE
of The City University of New York

MINUTES OF THE CURRICULUM COMMITTEE

Tuesday, November 5, 1985
Vol. 1985-86, No. 3
South Hall Conference Room

I. Attendance


B. Division Coordinators

F. Costello
S. Ehrrenpreis
A. Fuller

C. Guests

B. Kostroff
A. Wolk

II. The meeting was called to order at 2:20 P.M. by chairperson Ryan.

III. Minutes of Previous Meeting

The minutes of October 22, 1985 were approved with the following corrections.

1. IV.3. Add Accepted viva voce.
2. IV.4. Change Memo to Announcement
3. V.5. Description of the three-course sequence is appended to the Oct. 22 minutes as p. 11.
4. Attendance: Add D. Canty

IV. Correspondence

The Student Council has designated two students as representatives to Curriculum Committee: Dralle Fung and Silas Pratt.

V. Old Business

A. Motion to approve the addition of English 12 as part of the Written Composition package in the Lay Advocate Option (Paralegal Studies: Business Department).

Approved: 17-21-1

B. Motion to approve the substitution of a free elective for MTH 12 in the Lay Advocate Option.

Defeated: 10-9-1

The revised curriculum is attached on p. 14
C. Motion to approve the addition of English 12 to the Written Composition package in the Lawyer's Assistant Option (Paralegal Studies: Business Department.)

   Approved Unanimously

D. Motion to approve the substitution of SOC 38 for SOC 35 in the Lawyer's Assistant Option.

   Approved: 15 - 2 - 2

   The revised curriculum is on p. 15.

VI. New Business

A. The revised curriculum for the Medical Laboratory Technology curriculum was distributed by the Biology Dept. Questions were posed to the department representatives.

B. The Office of Academic Affairs distributed a "Rationale for Recommendations for Committee Action" outlined in Dean Polowczyk's memorandum of October 18, 1985. Questions were posed to the Office's representative.

C. Further revision of the curriculum for the Lawyer's Assistant Option (A.A.S.) was distributed by the Office of Paralegal Studies of the Business Department. Questions were posed to the office's representative.

VII. The meeting was adjourned at 3:55 p.m.

The next meeting is scheduled for November 26, 1985.

Respectfully submitted,

Bernard Witlieb
Acting Secretary
## Curriculum Pattern for Paralegal Studies

### LAY ADVOCATE OPTION

<table>
<thead>
<tr>
<th>First Semester</th>
<th>69 Credits Required for A.A.S. Degree</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 11 Fundamentals of Written Composition</td>
<td>3</td>
</tr>
<tr>
<td>CHS 11 Fundamentals of Interpersonal Communication</td>
<td>3</td>
</tr>
<tr>
<td>HIS 10 History of Modern World</td>
<td>3</td>
</tr>
<tr>
<td>POL 11 American National Government</td>
<td>3</td>
</tr>
<tr>
<td>LAW 47 Introduction to Paralegalism and Legal Procedures</td>
<td>3</td>
</tr>
<tr>
<td>ENG 12, 14, 15 MTH 12 SOC 35 ART 10 or MUS 10 LAW 62 LAW 95</td>
<td>3</td>
</tr>
<tr>
<td>Written Composition</td>
<td>3</td>
</tr>
<tr>
<td>Introduction to Mathematical Thought</td>
<td>3</td>
</tr>
<tr>
<td>Introduction to Social Work</td>
<td>3</td>
</tr>
<tr>
<td>Art or Music</td>
<td>1</td>
</tr>
<tr>
<td>Family Law</td>
<td>3</td>
</tr>
<tr>
<td>Legal Research and Writing</td>
<td>3</td>
</tr>
<tr>
<td><strong>Second Semester</strong></td>
<td><strong>15</strong></td>
</tr>
<tr>
<td>BUS 11 BIO 50 or CHM 13 or AST 11 HLT 97 SOC 38 LAW 65 LAW 89</td>
<td>3</td>
</tr>
<tr>
<td>Business Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>Biology and the Law or Chemistry for Citizens or Astronomy and Space Science</td>
<td>3</td>
</tr>
<tr>
<td>Field Work in Community Health Resources</td>
<td>3</td>
</tr>
<tr>
<td>Social Advocacy</td>
<td>3</td>
</tr>
<tr>
<td>Criminal Law and Procedures</td>
<td>3</td>
</tr>
<tr>
<td>Legal Advocacy</td>
<td>3</td>
</tr>
<tr>
<td><strong>Third Semester</strong></td>
<td><strong>16</strong></td>
</tr>
<tr>
<td>* CWE 33</td>
<td><strong>Fourth Semester</strong></td>
</tr>
<tr>
<td>Cooperative Work Experience</td>
<td>4</td>
</tr>
<tr>
<td>ACC 11 MKT 17 or FIN 33 POL 61 or SPN 28 LAW 41 LAW 52, 72 LAW 82 or 92</td>
<td>4</td>
</tr>
<tr>
<td>Fundamental Accounting I</td>
<td>4</td>
</tr>
<tr>
<td>Consumer Problems and Personal Finance or Grant-Writing and Fundraising</td>
<td>3</td>
</tr>
<tr>
<td>Solving Social Prob. Through the Pol. Process or Interpreting and Translation Skills for Legal Personnel</td>
<td>3</td>
</tr>
<tr>
<td>Business Law</td>
<td>3</td>
</tr>
<tr>
<td>Law (choose one)</td>
<td>3</td>
</tr>
<tr>
<td><strong>Fourth Semester</strong></td>
<td><strong>16</strong></td>
</tr>
</tbody>
</table>

* Students will be eligible to take CWE 33 anytime after completion of 45 curriculum credits with approval of the Curriculum Coordinator. Under exceptional circumstance substitutions may be made for CWE 33 by Curriculum Coordinator.

+ SPN 28 is taught in Spanish.

**Note:** Students who may later transfer to a four-year college should consult an advisor for possible replacement courses.
REVISED CURRICULUM APPROVED 11/12/85

LAWYER'S ASSISTANT

BRONX COMMUNITY COLLEGE
of The City University of New York
DEPARTMENT OF BUSINESS AND COMMERCE

Curriculum Pattern For Paralegal Studies

LAWYER'S ASSISTANT OPTION

68 Credits Required for A.A.S. Degree ***

First Semester

ENG 11 Fundamentals of Written Composition 3
COMM 11 Fundamentals of Interpersonal Communication 3
HIS 10 History of the Modern World 3
POL 11 American National Government 3
MUS 10 or Art 10 Music or Art 1
LAW 47 Introduction to Paralegalism and Legal Procedures 3

Second Semester

ENG 12, 14, 15 Written Composition 3
16 or 18
MTH 12 Introduction to Mathematic Thought 3
BUS 11 Business Mathematics 3
LAW 41 Business Law 3
LAW 95 Legal Research and Writing 3
PEA Physical Education (choose one) 1

Third Semester

SCI BIO 50 or AST 11 or CHM 13 3
ACC 11 Fundamental Accounting I 4
* LAW 52 Business Organizations 3
** LAW 62 Family Law 3
** LAW 65 Criminal Law and Procedures 3
LAW 96 Advanced Legal Research and Writing 3

Fourth Semester

*CWE Cooperative Work Experience 4

Fifth Semester

SOC 38 Social Advocacy 3
ACC 12 Fundamental Accounting II 4
TAX 11 Introduction to Taxation 3
** LAW 72 Real Property 3
** LAW 82 Insurance and Torts 3
** LAW 92 Estates, Trusts and Wills 3

* Student will be eligible to take CWE anytime after completion of 45 curriculum credits with approval of the Curriculum Coordinator. Under exceptional circumstances substitutions may be made for CWE 33 by Curriculum Coordinator.
** Choose four out of six courses.
*** For students enrolling after September 1983

NOTE: Students who may later transfer to a four-year college should consult an advisor for possible replacement courses.

Students who entered the Lawyer's Assistant curriculum before 6/83 can elect courses from the original or the revised pattern sheet.