

BRONX COMMUNITY COLLEGE
of The City University of New York

MINUTES OF THE CURRICULUM COMMITTEE

Tuesday, November 5, 1985
Vol. 1985-86, No. 3
South Hall Conference Room

I. Attendance

A. A. Baskind, R. Bass, D. Canty, A. Cosentino, A. Galub, J. Gorham,
H. Jick, M. Kanuck, A. Levey, J. Prince, R. Quinn, J. Ryan, presiding,
J. Rempson, H. Shenkman, M. Steuerman, S. Wilkofsky, B. Witlieb

B. Division Coordinators

F. Costello
S. Ehrenpreis
A. Fuller

C. Guests

B. Kostroff
A. Wolk

II. The meeting was called to order at 2:20 P.M. by chairperson Ryan.

III. Minutes of Previous Meeting

The minutes of October 22, 1985 were approved with the following corrections.

1. IV.3. Add Accepted viva voce.
2. IV.4. Change Memo to Announcement
3. V.5. Description of the three-course sequence is appended to the Oct. 22 minutes as p. 11.
4. Attendance: Add D. Canty

IV. Correspondence

The Student Council has designated two students as representatives to Curriculum Committee: Dralle Fung and Silas Pratt.

V. Old Business

A. Motion to approve the addition of English 12 as part of the Written Composition package in the Lay Advocate Option (Paralegal Studies: Business Department).

Approved: 17 - 21 - 1

B. Motion to approve the substitution of a free elective for MTH 12 in the Lay Advocate Option.

Defeated: 10 - 9 - 1

The revised curriculum is attached on p. 14

- C. Motion to approve the addition of English 12 to the Written Composition package in the Lawyer's Assistant Option (Paralegal Studies: Business Department.)

Approved Unanimously

- D. Motion to approve the substitution of SOC 38 for SOC 35 in the Lawyer's Assistant Option.

Approved: 15 - 2 - 2

The revised curriculum is on p. 15.

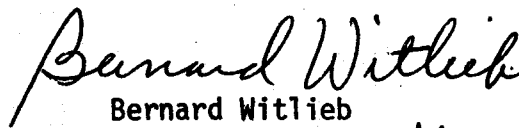
VI. New Business

- A. The revised curriculum for the Medical Laboratory Technology curriculum was distributed by the Biology Dept. Questions were posed to the department representatives.
- B. The Office of Academic Affairs distributed a "Rationale for Recommendations for Committee Action" outlined in Dean Polowczyk's memorandum of October 18, 1985. Questions were posed to the Office's representative.
- C. Further revision of the curriculum for the Lawyer's Assistant Option (A.A.S.) was distributed by the Office of Paralegal Studies of the Business Department. Questions were posed to the office's representative.

VII. The meeting was adjourned at 3:55 p.m..

The next meeting is scheduled for November 26, 1985.

Respectfully submitted,


Bernard Witlieb
Acting Secretary AS

REVISED CURRICULUM APPROVED 11/12/85

LAY ADVOCATE

BRONX COMMUNITY COLLEGE
of The City University of New York
DEPARTMENT OF BUSINESS AND COMMERCE

Curriculum Pattern for Paralegal Studies

LAY ADVOCATE OPTION

69 Credits Required for A.A.S. Degree

<u>First Semester</u>		
ENG 11	Fundamentals of Written Composition	3
CHS 11	Fundamentals of Interpersonal Communication	3
HIS 10	History of Modern World	3
POL 11	American National Government	3
LAW 47	Introduction to Paralegalism and Legal Procedures	3
		<u>15</u>

<u>Second Semester</u>		
ENG 12, 14, 15 16 or 18	Written Composition	3
MTH 12	Introduction to Mathematical Thought	3
SOC 35	Introduction to Social Work	3
ART 10 or MUS 10	Art or Music	1
LAW 62	Family Law	3
LAW 95	Legal Research and Writing	3
		<u>16</u>

<u>Third Semester</u>		
BUS 11	Business Mathematics	3
BIO 50 or CHM 13 or AST 11	Biology and the Law or Chemistry for Citizens or Astronomy and Space Science	3
HLT 97	Field Work in Community Health Resources	3
SOC 38	Social Advocacy	3
LAW 65	Criminal Law and Procedures	3
LAW. 89	Legal Advocacy	3
		<u>18</u>

<u>Fourth Semester</u>		
* CWE 33	Cooperative Work Experience	4

<u>Fifth Semester</u>		
ACC 11	Fundamental Accounting I	4
MKT 17 or FIN 33	Consumer Problems and Personal Finance or Grant-Writing and Fundraising	3
POL 61 or + SPN 28	Solving Social Prob. Through the Pol. Process or Interpreting and Translation Skills for Legal Personnel	3
LAW 41	Business Law	3
LAW 52, 72 82 or 92	Law (choose one)	3
		<u>16</u>

* Students will be eligible to take CWE 33 anytime after completion of 45 curriculum credits with approval of the Curriculum Coordinator. Under exceptional circumstance: substitutions may be made for CWE 33 by Curriculum Coordinator.

+ SPN 28 is taught in Spanish.

Note: Students who may later transfer to a four-year college should consult an advisor for possible replacement courses.

REVISED CURRICULUM APPROVED 11/12/85

LAWYER'S ASSISTANT

BRONX COMMUNITY COLLEGE
of The City University of New York
DEPARTMENT OF BUSINESS AND COMMERCE

Curriculum Pattern For Paralegal Studies

LAWYER'S ASSISTANT OPTION

68 Credits Required for A.A.S. Degree ***

First Semester

ENG 11	Fundamentals of Written Composition	3
CS 11	Fundamentals of Interpersonal Communication	3
HIS 10	History of the Modern World	3
POL 11	American National Government	3
MUS 10 or Art 10	Music or Art	1
LAW 47	Introduction to Paralegalism and Legal Procedures	3

Second Semester

ENG 12, 14, 15 16 or 18	Written Composition	3
MTH 12	Introduction to Mathematic Thought	3
BUS 11	Business Mathematics	3
LAW 41	Business Law	3
LAW 95	Legal Research and Writing	3
PEA	Physical Education (choose one)	1

Third Semester

SCI	BIO 50 or AST 11 or CHM 13	3
ACC 11	Fundamental Accounting I	4
* LAW 52	Business Organizations	3
** LAW 62	Family Law	3
*** LAW 65	Criminal Law and Procedures	3
LAW 96	Advanced Legal Research and Writing	3

Fourth Semester

* CWE	Cooperative Work Experience	4
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Fifth Semester

SOC 38	Social Advocacy	3
ACC 12	Fundamental Accounting II	4
TAX 11	Introduction to Taxation	3
** LAW 72	Real Property	3
** LAW 82	Insurance and Torts	3
** LAW 92	Estates, Trusts and Wills	3

* Student will be eligible to take CWE anytime after completion of 45 curriculum credits with approval of the Curriculum Coordinator. Under exceptional circumstances substitutions may be made for CWE 33 by Curriculum Coordinator.

** Choose four out of six courses.

*** For students enrolling after September 1983

NOTE: Students who may later transfer to a four-year college should consult an advisor for possible replacement courses.

Students who entered the Lawyer's Assistant curriculum before 6/83 can elect courses from the original or the revised pattern sheet.