

Committee on Academic Standing

MINUTES for October 23, 2013 (Approved 11/13/13)

PRESENT:

Rasheen Allen, Charmaine Aleong, Evangelia Antonakos, Grace Campagna, Anthony Durante, Monique Fortuné, Anthony Gatto, Paula Green, Sarah Hanssen, Mildred Hermina, Paul Jajairam, Bilkis Kadri, Swan Kim, Duane Lewis, Isabel Mirsky, Stephen Powers, Angel Resto, Anita Rivers, Wladyslaw Roczniak, Alin Szabo, Jeannette Torres. (*Note: Vote tallies below vary due to late arrivals.*)

The meeting commenced at 2:05 PM.

I. Introductions *Isabel Mirsky*

Isabel Mirsky introduced Anita Rivers the representative for the Office of the Registrar.

II. Approval of the Minutes of October 9, 2013 *Grace Campagna*

Minutes were distributed and reviewed. CAS requested a change to item IV.B., deleting the following: “The Math Department would like to elaborate its earlier designations, so that a score of “4” on the AP exam would place out of the MTH 06 remedial course. Isabel Mirsky will verify the UAPC (University Application Processing Center) standards for transfer of AP credit,” and adding: “and will also check how these equivalents may fulfill Pathways core areas.” The Minutes were approved as revised, 13 in favor, 0 against, 3 abstaining: Durante, Green, Szabo. (*Gatto, Resto, Torres not yet present.*)

III. Subcommittee on Student Appeals *Monique Fortuné*

Monique Fortuné noted that 28 cases are pending for the October 28th Appeals Subcommittee meeting. She then distributed an informational chart summarizing 56 actions taken from October 9th through October 10th. During that time, 22 Administrative cases were reviewed of which seven were granted, five were denied, and 20 were tabled; 24 Statute of Limitations cases were reviewed of which eight were granted, six were denied, and ten were tabled; one dismissal case was reviewed and granted.

At the October 9th Appeals Subcommittee meeting, two Statute appeals were reviewed of which one was granted and one was denied; one dismissal case was reviewed and granted. CAS asked that additional explanatory notes be added for the State cases: Case 1 is annotated to note that F-replacement should be used rather than Statute so as to preserve the GPA calculation under the data recognition capabilities of CUNYfirst; Case 2 is annotated to indicate “Insufficient Progress.” A motion to approve the October 9th subcommittee’s recommendations, as amended, was approved unanimously.

At the October 10th Appeals Subcommittee meeting, 12 Administrative appeals were reviewed of which seven were granted and five were denied; 12 Statute of Limitations appeals were reviewed of which seven were granted and five were denied; no dismissal cases were reviewed. CAS asked that further explanatory notes be added for Statute Cases 6, 10, and 11. A motion to approve the October 10th subcommittee's recommendations, as amended, was approved unanimously.

IV. Old Business

Isabel Mirsky

- A. Retention of Students' Supporting Documents for Appeals: Octavio Melendez of the Office of Student Affairs has informed that records are to be retained for six years after the resolution of student appeals or, where relevant six years after the conclusion of litigation. Griselle Nadal-Arroyo of the Counsel's Office has informed that no disclaimer is needed as to the return of supporting documents to students.
- B. Permanent Dismissal: CAS will table to a future meeting BCC's policy as to permanent dismissal in cases where attaining good academic status is feasible.
- C. CUNY AP Policy: Isabel Mirsky will follow up regarding the remaining equivalents designations as well as Pathways core area fulfillment.
- D. Online Course Minimum 2.0 GPA Requirement: This item is tabled to a future meeting
- E. CAS Ability to Hear Appeals of "F" Grades: OSSES is capable of being programmed to allow recording of student attendance at final exams. Isabel Mirsky will present the matter to the Office of Academic Affairs and also follow up as to the need to pursue a record of attendance at final exam within CUNY first.

V. New Business

Isabel Mirsky

Governance Plan Revisions: Franklin Moore of the Office of Business & Information Systems has requested that CAS review the relevant sections of the Governance Plan for any needed revisions. Isabel Mirsky noted that specific areas for consideration are clause 3.a.(2), which currently states that CAS shall "Adjudicate and take final action on student appeals," and clause 3.b.(3), which currently states that CAS shall membership shall include "The Registrar, or a representative of that office."

VI. Adjournment

The meeting was adjourned at 2:40 PM. The next CAS meeting will take place on Wednesday, November 13, 2013, at 2:00 PM in South Hall.

Respectfully submitted,

Grace Campagna
Recording Secretary

Approved by CAS on November 13, 2013