

**Committee on Academic Standing**  
**MINUTES for February 8, 2017 (Approved)**

PRESENT:

Rasheen Allen, Nicholas Anuku, Grace Campagna, Gregory Cobb (*alt., Social Sciences*)  
Muhammed Conta, Teresa Fisher, Kenya Harris, Paul Jaijairam, Eugene Mananga, Andrea  
Ortuño, Stephen Powers, Stacia Reader, Angel Resto, Enyuan Shang (*alt., Biology*), Shirley  
Skelt, Karen Thomas, James Watson, Suzanne Zybert. *Excused:* Octavio Melendez, Sharmila  
Mukherjee, Sa-Rawla Stoute, *Guests:* Swan Kim, Alexander Ott, Edwin Roman.

The meeting commenced at 2:05 PM.

I. Approval of the Minutes *Grace Campagna*

The draft Minutes of November 9<sup>th</sup> were circulated and reviewed. A correction was requested in that S. Zybert was listed but did not attend. Lacking a quorum of voting members present on November 9<sup>th</sup>, approval of those Minutes is tabled to a future meeting.

II. Student Appeals *Shirley Skelt*

A summary of appeals approved by Executive Committee during January intersession was circulated and reviewed; 198 granted cases included 65 Administrative, 9 Statute, and 124 Waiver of Dismissal appeals. A sign-up sheet was circulated for this semester's Subcommittee meetings.

III. Old Business

A. Standards for Selection of Valedictorian and Salutatorian *Alexander Ott*

CAS reviewed the most recent draft revisions to Codification section 11.7, Graduation Honors. CAS asked that the proposal be amended to make uniform the questions asked of and rubric used to score each candidate. A motion to accept the amended selection process based on the proposed policy was approved unanimously. The item will next be presented to Senate.

B. Standards for Dean's List and President's List *Edwin Roman*

CAS reviewed the most recent draft revisions to Codification section 5, Dean's List and President's List. The current version proposes separate lists for full-time and part-time students; eligible part-time students would have received grades for between six and eleven college-level credits within a given semester. CAS asked that the revision make explicit that Dean's Lists and President's Lists would apply only to grades earned during Fall and Spring semesters, and that a revision including other requested text changes be provided in advance of the March 2<sup>nd</sup> department meetings. CAS members would seek their respective department feedback and would take action at the March 8<sup>th</sup> CAS meeting for subsequent presentation to Senate.

#### IV. New Business

##### A. Writing Intensive (WI) Guidelines

*Swan Kim*

S. Kim circulated a draft proposal to give students the option to receive WI credit via individual contracts in non-WI-designated courses. The rationale is that over 300 WI waivers are requested per semester. CAS discussed whether the proposal entails revision to the Codification or only the College Catalog; practical and pedagogical implications were also discussed. S. Kim will provide data as to distribution of current departmental WI courses as well as the majors of students who have requested such waivers.

##### B. P/NC Grade

*Alexander Ott*

A proposal to reintroduce the Pass/No Credit course grade option for students was discussed briefly.

##### C. Animal Care and Management (ACM) Certificate

*Rasheen Allen*

R. Allen circulated a proposal to revise criteria for acceptance into the ACM program. The revision would require a grade of C or higher in BIO 11 prior to enrolling in BIO 15 and a grade of C+ or higher in BIO 15 prior to enrolling in ACM 90. Repeat attempts would be limited to one each for BIO 11 and BIO 15, but W grades would not be counted as repeat attempts. The rationale for the change is to improve students' likelihood of passing BIO 15. CAS asked that the ACM program coordinator attend the next CAS meeting and that the ACM program meet with A. Ott as to the approval process by CAS and Curriculum Committee.

#### V. Adjournment

The meeting was adjourned at 3:45 PM. The next CAS meeting will be held on Wednesday, February 22, 2017 at 2 PM in the South Hall Conference Room. Further meetings this semester will be March 8<sup>th</sup>, March 22<sup>nd</sup>, April 26<sup>th</sup>, and May 10<sup>th</sup>.

Respectfully submitted,

Grace Campagna  
Recording Secretary

Approved by CAS on February 22, 2017