

BRONX COMMUNITY COLLEGE
of the City University of New York
College Senate

Minutes of September 27, 2018

Location: Nichols Hall 104

Chair: Franklin Moore

Secretary: Minkyung Choi

Present:

Members: N. Apostolakis, M. Choi, S. Davis, R. Gouraige, M. Guishard, J. Katz, L. Lawton, C. Maliti, J. Moghaddasi, J. Molina, F. Moore, S. Mukherjee, H. Papas-Kavalis, J. Sanabria, H. Skinner, S. Utakis, A. Vuagniaux, J. Sinanovic, M. Stewart-Titus, R. Ben-Nun, A. Adebola, I. Ghafoor, D. Gonsher, E. Nelson, J. Shaddai, K. Thomas (faculty), M. Pita, J. Athanasourelis, S. Offenbach, J. Acevedo, S. Moss, M. Miller, J. Nagloo, I. Horozov, W. Guerrier, A. Ortiz, J. Malinsky, H. Faradj, J. Batiz, A. Hashim, A. Robinson, D. Sayeed, K. Thomas (registrar), I. Delgado, K. Ellis, T. Isekenegbe, L. Montenegro, C. Valenzuela, Q. Berry, L. Lee, J. Ewell, S. Baafi, Y. Heras, A. Cuevas, S. Dorleans, L. Nkwain, K. Lee, K. Ojakian, B. Rima, J. Ziegler

Guests: O. Melendez, C. Espinal, R. Araya, M. Siegle, S. Powers, A. Cobb, R. Whelan, J. Heller, B. Gantt, A. Ott, S. Rodriguez, F. Kaighobadi, P. Kolozi, G. Sanchez, D. Taylor, N. Ritze, H. Clampman

Not Present: N. Reynoso, A. Ortuno, D. Price, N. Knight, S. Skaggs, A. Durante, V. Walker, S. Duncan, C. Tobar, K. Viner, N. Cano, E. Mananga, D. Molina, M. Sanchez, J. Paoli, C. Johnson, M. Jallow, R. Nieves, M. Sudlow, A. Walker, O. Gyedu-Larbi, A. McNerney

College Senate Voting Membership: 60 (31= quorum)

Total Voting Members Present = 52

1. **Call to Order:** The meeting was called to order by F. Moore at 12:21 p.m.
2. **Seating of Alternates:** D. Sayeed was seated.
3. **Approval of the Agenda:** The agenda was approved (Y-51 ,N-0, A-0).
4. **Approval of Minutes of May 3, 2018:** The minutes were approved with amendments (Y-40 ,N- 0, A-11).
5. **Introductions:**
 - a. F. Moore asked all the attendees to briefly introduce themselves.

6. Action Items

- a. Election of Vice Chair of the Senate: F. Moore provided a brief overview of the duties of the vice chair. One candidate, Stephanie Dorleans, was nominated. A Motion to close nominations passed unanimously by voice vote. S. Dorleans was elected vice chair of the senate (Y- 49, N- 0, A- 3).

7. Committee Reports

- a. **Academic Standing:** Elections were held (Chair: S. Powers, Vice Chair: T. Fisher).
- b. **Curriculum:** Elections were held (Chair: H. Clampman, Vice Chair: E. McSpadden).
- c. **Governance and Elections:** S. Davis reported that R. Ben-Nun re-submitted a proposal for a group to be formed on self-study of shared governance. The item may become an action item. Anyone with feedback should submit them to the committee and attend the meeting. The committee is open to suggestions. R. Ben-Nun clarified that once the item is voted on in Governance and Elections, it will return to the senate as a formal action item.
- d. **Instruction and Professional Development:** Elections were held (Chair: R. Reyes, Vice Chair: J. Magloire, Secretary: A. Falcon). The committee is planning for Faculty Day and a new online student survey.
- e. **Space, Facilities, and Physical Plant:** D. Taylor reported on behalf L. Broughton. The committee is gathering data on the parking situation and will hopefully provide recommendations by spring.
- f. **Student Activities:** The first meeting of the SAC will be on Friday, September 28th from 1-2 pm. One of the committee's goals is to support school pride. This fall we will initiate the naming of the school mascot.
- g. **University Faculty Senate:** Elections of new UFS chair were held. As of May 15th, Martin Burke was elected new chair and Kathleen Barker was elected vice chair.
- h. **University Student Senate:** L. Lee reported that the last meeting was this past Sunday. Election will be held in October.
- i. **Vice-Presidents and Deans:** see report. F. Moore congratulated Interim Provost Montenegro. Call for nominations for the search committee will go out in the next 2 weeks. F. Moore asked the body to announce to the departments.
- j. **Community Events:** no report.
- k. **Academic Freedom:** F. Kaighobadi reported that the committee put together a manual, which is available on the website. Manual was also distributed through the senate. The website is academic.freedom.bcc.cuny.edu.

8. President's Report: See report. T. Isekenegbe welcomed the SGA.

- a. **Middle States:** T. Isekenegbe thanked the steering committee working on the draft. Draft 3 is expected in October. Planning to send the document at the end of October. Some representatives from Middle States will come to campus on November 17th. The entire team will be coming in March.

- b. **Enrollment:** We have 461 students less than we did last year at this time. There is a need to look at enrollment and retention.
 - c. T. Isekenegbe wished C. Schrader all the best. He thanked Montenegro and stated that the job description needs to be revised. He expressed that the search committee should be diverse.
 - d. **Parking issue:** T. Isekenegbe thanked members of facilities and grounds for looking at the parking issue.
 - e. **NSF grant:** BCC was granted \$5 million. T. Isekenegbe thanked V. Flaris. M. Guishard asked the body to respect the NSF's definition of STEM, which includes Psychology. She listed several researchers and scholars who paved the way for psychology students and researchers, asking the senate to review and reflect upon the definition of STEM.
 - f. **Bookstore issue:** K. Ellis spoke about Akademos. Of the course materials that were listed, about 11% of the orders are still pending. 4% of the courses are backlogged in books. For 17 courses, books have not been printed. Those 17 books are custom course packs and books for BCC. The problems are communication, lack of response, shipping charges are higher and unanticipated, and the college itself could not see into the Akademos system. They have sent a representative to BCC. D. Gonsler shared that she has been in contact with the publisher. She was told that Akademos waited until an aggregate number of orders was placed, which might explain the backlogged orders.
9. **SGA:** See report. C. Valenzuela reported on the following items.
- a. Freshman convocation, collaboration with Student life President Valenzuela
 - b. Welcome week
 - c. Club fair
 - d. New Student Orientation
 - e. Lounge hours: Will be held in RBSC 311A (12hrs/week, M, Tu, W & F)
 - f. Aunt flow (15,000 tampons and 2,500 pads will be kept in the SGA office)
 - g. Voter registration
 - h. Senate committees: Two remaining committees to be filled tomorrow at general body meeting.
10. **Faculty Council:** Ben-Nun reported on the Middle States presentation and asked the body to please participate in their survey. Had an election for vacancy -- H. Faradj was elected.
11. **Announcements and Reports**
- a. **Chairperson, Vice-Chairperson:** F. Moore requested that the body come on time for senate meetings. Moving forward, alternates will be seated at 12:15 p.m. F. Moore also requested all committee chairs to submit reports, especially if they were informative reports.
 - b. **Auxiliary Enterprises:** E. Bayardelle reported that BCC received a grant from

NASA. A. Cobb reported that the BCC Scholarship deadline is October 10th. The deadline for the Kalief Browder scholarship is also approaching. The Run the Bronx President's Cup was awarded to the Office of Student Affairs (I. Delgado received the cup). T. Isekenegbe shared that Auxiliary met and approved the budget. The budget will be presented in October.

c. **BCC, Inc.:**Montenegro reported that he will continue to improve outcomes and will have an open door policy while working collaboratively with faculty, staff, and students. K. Ellis thanked the IT department. N. Ritze reminded people of the town hall meeting.

12. **Adjournment:** The meeting was adjourned at 1:41 p.m.

Attachments

- a. Senate Agenda
- b. Curriculum Committee Report
- c. President's Report
- d. BCC Governance Self Study
- e. SGA Report
- f. UFS Report
- g. VPs and Deans Report
- h. Proposal for BCC Parking Study

**AGENDA OF THE MEETING OF THE
BRONX COMMUNITY COLLEGE SENATE
September 27, 2018 12:00 - 1:45 P.M.
Nichols Hall 104**

1. Call to Order
2. Seating of Alternates
3. Approval of the Agenda
4. Approval of Minutes of May 3, 2018
5. Introductions
6. Action Items
 - a. Election of Vice Chair of the Senate
7. Committee Reports **(5 minutes each unless otherwise noted)**
 - a. Academic Standing
 - b. Curriculum
 - c. Governance and Elections (
 - d. Instruction and Professional Development
 - e. Space, Facilities, and Physical Plant
 - f. Student Activities
 - g. University Faculty Senate
 - h. University Student Senate
 - i. Vice-Presidents and Deans
 - j. Community Events
 - k. Academic Freedom
8. President's Report **(15 minutes)**
9. SGA **(10 minutes)**
10. Faculty Council **(10 Minutes)**
11. Announcements and Reports **(3 minutes each)**
 - a. Chairperson, Vice-Chairperson
 - b. Vice Presidents and Deans
12. Auxiliary Enterprises **(2 minutes)**
13. BCC, Inc. **(2 minutes)**

14. New Business (**time remaining**)

15. Adjournment

BRONX COMMUNITY COLLEGE
of the City University of New York
Curriculum Committee

To: Members of the College Senate
From: Professor Howard A. Clampman, *Howard A. Clampman*
Chairperson Curriculum Committee
Date: September 27, 2018
Subject: Report of Actions by the Curriculum Committee through 09/25/2018

1. Actions previously reported to the Senate
(a) None

2. Actions reported to the Senate for the first time

(a) Election of Chairperson & Secretary – Information Purposes Only

Chairperson: Prof. Howard Clampman (Business and Information Systems)
Approved 09/04/2018 Unanimous Voice Vote

Secretary: Dr. Emalinda McSpadden (Social Sciences)
Approved 09/04/2018 Unanimous Voice Vote

Bronx Community College
PRESIDENT'S COMMUNITY REPORT – SEPTEMBER 2018
Thomas A. Isekenegebe, Ph.D.

I was reminded recently that, “In life, you get what you put in. When you make a positive impact in someone else’s life, you also make a positive impact in your own life.” It is a wonderful way to orient our thoughts for the start of this exciting 2018-2019 academic year. Welcome back! I hope you had a restful and rejuvenating summer. We are now back and ready to teach and learn. Don’t forget that it’s a process of growing, faltering, waiting, wrestling, and triumph. I look forward to embracing the process with you as we strive towards the success of our students, our institution, and one another.

This semester began with an energetic Fall 2018 Convocation, where we discussed our theme, “Reflecting on Our Community of Excellence.” We have spent the past year looking at our efforts since 2009 and it is time for us to reflect on what we have built and how well we have built it. We are at the mid-way point in the implementation of our 2015-2020 Strategic Plan and it is the perfect time for us to consider what BCC is doing and whether we should continue our existing practices into the second half. We are scheduled for our Middle States Accreditation visit by the team Chairperson on November 15, 2018, and our full accreditation visit will take place from March 24-27, 2019. There is much to do before then, but we can do it together. Thank you to all who have planned and participated thus far. We are well on our way to a successful visit. At the end of this report, you will find additional details from Dean Ritze in the Office of Institutional Research and Assessment.

In line with our theme, we have much about which we can be proud and there are some areas in need of improvement. While the students in special programs such as ASAP, College Discovery, and CUNY Edge are making progress, this cannot be said of all of our other students. In the past ten years, we have more than doubled our 3-year graduation rate from 7% to 16%. Our 4-year graduation rate is now 24%, while 10 years ago, the 6-year graduation rate was just 20%. But it’s just not good enough. Our students come here with the expectation that they can learn and graduate or transfer. These numbers do not reflect your efforts and dedication. It is time for us to find better ways to get our students across the finish line and completing their goals.

Discussion surrounding **ENROLLMENT AND RETENTION** will be in the forefront this academic year. This year, we identified that our year to year retention rate for the entering class of Fall 2017 is only 55%. This means that we are losing 23% students after their first semester and another 45% of our students after their second semester. For the Fall 2017 entering class of first-time, full-time students (n=1917), 1476 (77%) were retained after one semester and 1050 (55%) retained after one year. This means that 441 (23%) were not retained after one semester and 867 (45%) were not retained after one year. We believe that some of the reasons are financial, but need to more clearly understand the other contributing factors. We should not accept that our students will come and leave. Once they are here, they are our responsibility and I take that charge very seriously. What will we do to better serve our students? How will we be nimble, agile, and willing to grow and change as an organization and as participants in this process?

I look forward to hearing your suggestions and ideas in this year’s annual **PRESIDENT GRANT** application and award process. This year, I would like to see applications and proposals supporting student success and retention initiatives. Specifically, these proposals should focus on reaching the 35% graduation rate goal set forth in our Jubilee Challenge last Fall, or in retaining our students in and after the first year.

- **GOOD NEWS:** BCC was awarded a \$5Million grant from the National Science Foundation (NSF) for a collaboration with Lehman College to help support scholarships for 575 talented, low income students. This is one of the largest grants ever awarded to a community college by NSF and is intended to fund scholarships for traditionally under-represented students in the STEM fields. It will provide recipients with paid research opportunities, internships, and faculty mentoring as they pursue associate’s degrees at BCC. Students will be able to transfer to Lehman and continue scholarly work with new mentors, earn bachelor’s degrees, and prepare for STEM careers. This will supplement existing Pell Grants. Special congratulations to Professor Vicki Flaris in the BCC Chemistry Department, Dean Nancy Ritze, Interim Provost Luis Montenegro, and Grants Director Judith Eisenberg for their hard work on securing this funding.

BCC was selected as one of five pilot campuses to launch the CUNY LEADS Plus program in partnership with ACCES/VR. This is a unique academic and career program for students with disabilities within CUNY, providing assistance with career and academic guidance and skills for job searches and retention; enhanced employment opportunities; career counseling; resume, interview, and internship preparation; and advocacy skills training. It is free of charge for all eligible students. Congratulations to BCC’s disAbility Director Maria Pantoja and her team on this exciting opportunity.

Our very own Public Safety Specialist Alexandria Torres was selected as a 2018 Advocate of New York City by Mayor DeBlasio’s Office for her tireless efforts and work on Domestic and Dating Violence Prevention and Cases since June 2012. She was highlighted as being one of the most knowledgeable and passionate in this subject matter within CUNY. We are proud to join the City in congratulating her and thanking her for the work she and our Department of Public Safety do for the members of the BCC family every day.

PRESIDENT'S COMMUNITY REPORT – SEPTEMBER 2018

Members of the BCC community, Victoria McEwen and Valorie Wilkinson, were selected as two of twenty 2018 Women's Forum Education Fund Fellows. Financial support was awarded to this group of extraordinary women, age 35 and older, who are celebrating and pursuing college degrees at a more mature age. If you are aware of anyone who might wish to apply in the future, the 2019 application is now available at www.womensforumny.org.

- **ACADEMIC & STUDENT SUCCESS:** Following the departure of Dr. Claudia Schrader, I am pleased to announce the appointment of Dr. Luis Montenegro as Interim Provost and Vice President for Academic Success. After years of dedicated service as a Faculty Member, Department Chairperson, and Dean, he is well-positioned to lead the Academic team forward. He will partner with Vice President for Student Success Irene R. Delgado to continue the excellent work of the Division.
- **ADMINISTRATION & FINANCE:** I am happy to share that the Alumni Gym pool is substantially complete and we are working to identify and date and time for the ribbon-cutting and grand re-opening. Renovations are currently underway on the Nursing Center in CPH and the Cybersecurity Classroom. Work is scheduled to begin on the World War monument in front of Nichols Hall. New Hall, Guggenheim, and Roscoe Brown Student Center are all receiving much-needed exterior façade work. Projects currently scheduled for the Fall 2018 semester include roof repairs to Bliss Hall, renovation and asbestos abatement in the Language Hall Conference Room, and general maintenance and upgrades in anticipation of the Middle States site visit.
- **GRANTS:** Under the NYS DOE, Workforce Innovation and Opportunity Act, BCC was awarded \$600,000 to improve the literacy and workplace skills of adult English language learners to help them advance in careers in the Bronx's largest employment sector: healthcare. This Program will provide classes in English for Speakers of Other Languages (ESOL) that are contextualized for the healthcare industry; CPR and First Aid training leading to certification; work readiness skills; wrap-around supports; and training for high-demand Direct Support Professional (DSP) jobs. Grant PI: Blanche Kellawon.

BCC was awarded over \$317,000 by the National Aeronautics and Space Administration (NASA) – Educational Opportunities for STEM (NASA-EONS) program for the preparation, training, and development of NASA's future workforce. The program will engage students and educators in authentic, inquiry-based year-round hands-on science experiential learning opportunities including workshops, field activities, and mentoring by STEM scholars and professionals. The project will expose participants and educators to geo-analytical tools and enable them to integrate NASA's rich repository of online resources in their course work and lesson plans at their respective institutions. Grant PI: Sunil Bhaskaran.

BCC received a \$25,000 planning grant from JobFirst NYC/New Visions for Public Schools to develop workforce training programs for students currently enrolled at two Bronx-based Transfer High Schools. BCC is working in collaboration with Phipps Neighborhoods, and expects to implement early childhood development and healthcare programming by early 2019.

BCC was awarded \$15,000 from TD Bank in support of the College's Career Maps project. PI: Kenneth Adams.

- **WORKFORCE & ECONOMIC DEVELOPMENT:** In an ongoing effort to engage internal and external constituents, Workforce is hosting the 2018 Business Partners Breakfast to recognize the College's current employment partners, strengthen existing relationships between BCC and local employers, and to forge new partnerships with the New York City business community. It is being held on October 4, 2018, from 8:30am-10:00am in the North Hall Law Library. If you are interested in attending, please contact Adriana Collado.

Over the summer, Workforce launched two new healthcare training programs: The BCC Behavioral Health Opportunities Program and the Certified Recovery Peer Advocate program. 18 information sessions were conducted for over 100 applicants with 61 people selected to participate in the vestibule, our final screening activity -- a four-day, four-hour per day interaction with staff that conducted mini-trainings in substance use and recovery. Now that the training is complete, Workforce is seeking employers that will accept participants for internships or employment as Certified Recovery Peer Advocates (CRPAs) and Community Health Workers. CRPAs are non-clinical positions that assist in supporting people on a variety of pathways to recovery from multiple issues, including substance use and mental health illnesses. As "stackable credential" programs, both training initiatives combine vocational skills training required for employment with credit-bearing academic courses from the Department of Health, Physical Education and Recreation.

- **CAMPUS ACTIVITIES:** On September 24, 2018, a delegation from the Secretary for Children and Families from the Puerto Rican Governor's Office, along with Secretary Glorimar Andujar-Matos, visited the BCC Early Childcare Center. The visit was intended to more clearly understand our best practices regarding family engagement, programming for children, and use of technology in classrooms. In other Childcare Center news, we are looking forward to another year of trick or treating from the children at the Center. On October 26, 2018, you will see the children dressed in costumes and visiting buildings around the campus. If you are interested in hosting and handing out treats, please contact Jitinder "Judy" Walia via email.

BCC Middle States Self-Study Update, September 2018 “Reflecting on Our Community of Excellence”

BCC is engaged in a comprehensive Self-Study as part of the accreditation requirements of the Middle States Commission on Higher Education (MSCHE). The process, which was initiated in Spring 2017, will culminate in a final report submitted to MSCHE and an evaluation team visit March 24-27, 2019. Formal action on BCC’s accreditation status will be taken at the June 2019 Executive Meeting of MSCHE.

The **PURPOSE OF THE SELF-STUDY** is to demonstrate BCC’s compliance with MSCHE Standards and requirements and to inform the development of our new Strategic Plan, in support of student learning and success and institution-wide improvement and renewal.

Self-Study and Evaluation Timeline

Spring 2017	Self-Study Steering Committee and working groups formed (with more than 100 campus participants)
FA '17-SP '18	Working groups collected data and drafted reports
Summer 2018	Draft Self-Study compiled from working group reports
Fall 2018	Draft Self-Study disseminated, with multiple opportunities for campus-wide discussion/feedback
January 2019	Self-Study submitted to MSCHE
Mar 24-27, 2019	MSCHE Evaluation Team Visit to BCC
June, 2019	MSCHE votes on BCC’s accreditation status

How you can participate in the Self-Study review and revision process

1. Complete a Survey https://www.surveymonkey.com/r/6WRGDQL	
2. Attend a Town Hall Meeting Next Town Hall Meeting scheduled for Friday, September 28, 2018, 10am-12pm in Schwendler Auditorium. More dates to be scheduled and shared.	
3. Review & Comment on Self-Study Draft (Available for Review in OSSES)	Go directly to OSSES (https://wa01.bcc.cuny.edu/ OR BCC website > Quicklinks > OSSES), log in using your Bronco ID and password)
	Send Comments/Questions to: <ul style="list-style-type: none"> ▪ Jordi Getman-Eraso (Self-Study Co-Chair) Jordi.getman@bcc.cuny.edu ▪ Irene R. Delgado (Self-Study Co-Chair) Irene.delgado@bcc.cuny.edu ▪ Nancy Ritze (MSCHE Accreditation Liaison) nancy.ritze@bcc.cuny.edu
4. Stay Tuned for Additional Events	

Building a Community of Excellence

MISSION BCC serves students of diverse backgrounds, preparations and aspirations by providing them with an education that is both broad in scope and rigorous in its standards. We offer students access to academic preparation that provides them with the foundation and tools for success in their educational and/or professional plans and instills in them the value of informed and engaged citizenship and service to their communities.

VISION BCC will effectively invest in each student's success by engaging with them in an integrative and supportive environment that facilitates the development and achievement of their educational and career goals. Graduates will be prepared to understand, thrive in, and contribute to a 21st-century global community marked by diversity, change, and expanded opportunities for lifelong learning and growth.

VALUES Respect – Integrity – Engagement – Excellence – Empowerment

GOALS

1. Build a Community of Excellence
2. Empower Students to Succeed
3. Deepen Student Learning
4. Develop World Citizens
5. Cultivate a 21st Century Curriculum
6. Enhance the Campus Environment
7. Promote a Reputation for Excellence

MSCHE Standards for Accreditation

Standard I: Mission and Goals. The institution's mission defines its purpose within the context of higher education, the students it serves, and what it intends to accomplish. The institution's stated goals are clearly linked to its mission and specify how the institution fulfills its mission.

Standard II: Ethics and Integrity. Ethics and integrity are central, indispensable, and defining hallmarks of effective higher education institutions. In all activities, whether internal or external, an institution must be faithful to its mission, honor its contracts and commitments, adhere to its policies, and represent itself truthfully.

Standard III: Design and Delivery of the Student Learning Experience. An institution provides students with learning experiences that are characterized by rigor and coherence of all program, certificate, and degree levels, regardless of instructional modality. All learning experiences, regardless of modality, program pace/schedule, level, and setting are consistent with higher education expectations.

Standard IV: Support of the Student Experience: Across all educational experiences, settings, levels, and instructional modalities, the institution recruits and admits students whose interests, abilities, experiences, and goals are congruent with its mission and educational offerings. The institution commits to student retention, persistence, completion, and success through a coherent and effective support system sustained by qualified professionals, which enhances the quality of the learning environment, contributes to the educational experience, and fosters student success.

Standard V: Educational Effectiveness Assessment. Assessment of student learning demonstrates that the institution's students have accomplished educational goals consistent with their programs of study, degree level, the institution's mission, and appropriate expectations for institutions of higher education.

Standard VI: Planning, Resources and Institutional Improvement. The institution's planning processes, resources, and structures are aligned with each other and are sufficient to fulfill its mission and goals, to continuously assess and improve its programs and services, and to respond effectively to opportunities and challenges

Standard VII: Governance Leadership and Administration. The institution is governed & administered in a manner that allows it to realize its stated mission & goals in a way that effectively benefits the institution, its students, & the other constituencies it serves. Even when supported by or affiliated with governmental, corporate, religious, educational system, or other unaccredited organizations, the institution has education as its primary purpose, & it operates as an academic institution with appropriate autonomy.

BCC Governance Self-Study Taskforce Proposal

Prof. Roni Ben-Nun, BCC Faculty Council Chair

Establish a taskforce under the purview of the Committee on Governance & Elections to begin work Spring 2019 with first report due start of Fall 2019.

Taskforce is to study the state of shared governance at BCC, assess the current governance structure, codify and improve established procedures and forward recommendations based on best practices. It is to liaison with interested college entities and personnel as needed.

Taskforce will elect its own officers: chair, vice chair and recording secretary.

Proposed Membership:

1. Admin rep (selected by the president)
2. Chair of BCC Senate
3. Chair of Faculty Council
4. Chair of Governance & Elections
5. Instructional Staff at-large rep (elected by the Faculty Council)
6. Instructional Staff at-large rep (elected by the Faculty Council)
7. Instructional Staff at-large rep (elected by the Faculty Council)
8. SGA rep (elected by SGA from SGA senators)
9. Student rep (elected by SGA from the student body)

Proposed Goals:

- A. Define Shared Governance at BCC.
- B. Clarify roles and responsibilities of each constituency/governance entity.
- C. Evaluate and clarify procedures for senate & committees' end-of-term/start-of-term.
- D. Evaluate and clarify procedures for distributing, reporting and archiving governance actions across all committees.
- E. Develop accessible and accurate governance documents and information.
- F. Formalize ways to publicize and distribute governance information (web, broadcast, blog, newsletter, etc.)
- G. Study governance workload / structure / membership and suggest improvements.
- H. Evaluate terms / term limits / staggering terms and suggest adjustments as needed.
- I. Recommend ways to increase transparency, open communications, wider participation and inclusion.
- J. Establish recurring training, refreshers and workshops on governance.
- K. Propose ways of Introducing governance to new faculty and students on a recurring basis (New Faculty Seminar, FYS, etc.)



Student Government Association Report

September 27, 2018

College Senate meeting

1. Freshman convocation, collaboration with Student life President Valenzuela
2. Welcome week
3. Club fair
4. New Student Orientation
5. Lounge hours
 - RBSC 311A
 - 12hrs/week
 - M, Tu, W & F
6. Aunt flow
 - 15,000 tampons
 - 2,500 pads
 - Kept in the SGA office
7. Voter registration
8. Senate committees
 - Two remaining committees to be filled tomorrow at general body meeting.
 - Student activities
 - Academic standing
9. Collaborations
 - Student life
 - NYPIRG



UFS Report –May 15th, 2018

MARTIN J. BURKE is the newly elected Chair of the University Faculty Senate and ex-officio member of the CUNY Board of Trustees. He was elected by the UFS on May 15th 2018 for a two-year term. He is an Associate Professor of History at Lehman College and serves on the doctoral faculty of the CUNY Graduate Center.

Other members elected at the May 15th 2018 Plenary include: **Vice Chair:** Kathleen Barker; **Members:** Kerin E. Coughlin, Hugo Fernandez, Kimora, James McElwaine, Philip Pecorino, John Verzani, Jason Young; **Ex-officio:** Kay Conway

UFS Standing Committee Elections

Libraries and Information Technology – Charles Keyes (LaGCC), Chair

Academic Freedom – Philip Pecorino (QCC), Chair

Student Affairs – LaRoi Lawton, (BCC), Chair

Status of the Faculty – Benjamin Franz (Medgar Evers), Chair

BCC Senators: Plenary Sessions for 2018-2019 Calendar year are as follows:

Tuesdays @ 6:30 p.m., 205 East 42nd Street, Room 0819

- **October 2, 2018**
- **November 6, 2018**
- **December 11, 2018**
- **February 19, 2019**
- **March 26, 2019**
- **May 14, 2019**



Minutes of the 406th Plenary

The CUNY Graduate Center

Rooms 9204 – 6

Tuesday, May 15, 2018

6:30 p.m.

AGENDA

1. Approval of the Agenda
2. Approval of the Minutes of April 24, 2018
3. Invited Guests
 1. Chancellor James B. Milliken – 6:30 p.m.
4. New Business
 1. Election of Chair, Vice-Chair, and at-large members of the UFS Executive Committee (balloting after candidates make 2-minute oral statements; written statements attached) – 7:00 p.m.
 2. Resolution regarding Directive 4911A – Emily Tai
 3. Draft Resolution from Status of the Faculty – Benjamin Franz
5. Reports
 1. Academic Affairs Committee – Martin Burke
 2. Status of the Faculty – Ben Franz
 3. Student Affairs – Kimora
 4. Enrollment Management – Kathleen Barker
 5. Chair – Kay Conway
6. Approval of the Agenda – Amended to Reflect A Change in Chancellor Milliken’s Schedule
7. Approval of the Minutes of April 24, 2018 – Adopted as Proposed
8. Invited Guests
 1. Chancellor James B. Milliken – 6:30 p.m (changed to 7:30) – Chair Conway read a statement for the record acknowledging Chancellor Milliken’s character and efforts throughout his tenure (copy below). The Chancellor reflected on his time at CUNY and his various institutional, curricular, and fiscal accomplishments. He mentioned specifically CUNY’s commitment to undocumented students and a refocusing the University’s overall mission. He then thanked the UFS for its service.

9. New Business

1. Election of Chair, Vice-Chair, and at-large members of the UFS Executive Committee. At the beginning of the meeting Prof. Crain suggested that the electoral process itself be reconsidered in light of newly elected senators and the timing of elections. Prof. Barnhart coordinated the election and each candidate spoke before ballots were cast. [Election results were announced. Prof. Martin J. Burke was elected UFS Chair, and Profs. Kerin Coughlin, Kimora, John Verzani, and Jason Young were elected to the UFS Executive Committee. All remaining At Large members were reelected.]
2. Resolution regarding Directive 4911A – Emily Tai – Prof. Tai provided pertinent background information regarding the proposed resolution within the context of the Committee on Higher Education in the Prisons. She then read the resolution aloud (copy of which is below), and it was approved unanimously by the Senate. Prof. Tai noted that the Resolution would be sent subsequently to the Office of the Governor. Chair Conway then asked each recently elected Senator to introduce themselves to the Senate.
3. Draft Resolution from Status of the Faculty – Benjamin Franz – Prof. Franz yielded two minutes of his time to Prof. Barnhart to provide some background information to the proposed changes to the policy regarding the presidential promotion of administrators without faculty consultation (see below). Prof. Franz opened the floor to questions, and then he read the relative clauses under discussion. Profs. Parea and Duncker asked for further clarification regarding the process of administrative review, and Prof. Brass noted that the proposed change does not preclude a presidential promotion but simply asks for greater faculty participation in the processes. Prof. Pecorino seconded the gravity of the resolution, and after some discussion, it was unanimously approved. Outgoing Chair Conway noted that the matter was important relative the larger question of ByLaw revision within CUNY.
4. Reports
 1. Academic Affairs Committee – Martin Burke – Prof. Burke updated the Senate on the charges and accomplishments of the committee the past year and what challenges the committee will face in the years to come. He noted that Prioritization would serve as a benchmark for the future of academic success and administrative facility throughout the university.
 2. Status of the Faculty – Ben Franz – Prof. Franz noted that the SoF Final Report has already been uploaded to the UFS website and noted a few matters of concern for the upcoming year, especially personnel changes and diversity throughout CUNY faculty. Prof. Kaplowitz asked about the status of the Interim Provost, to which outgoing Chair Conway was not aware of any developments.
 3. Student Affairs – Kimora – Prof. Kimora explained to the new senators the nature and scope of activities of the committee itself, and she outlined some of the changes to the sexual misconduct policy that are on the horizon for the University. Outgoing Chair Conway noted the accomplishments of the University Student Senate regarding the determination and collection of fees.
 4. Enrollment Management – Kathleen Barker – Prof. Barker described the nature and scope the Enrollment Management Council’s activities. She noted the



Council's efforts regarding the verification of student enrollment of the past year. She then discussed how question of enrollment affect online course offerings and faculty workload.

5. Chair – Kay Conway – Chair Conway volunteered to provide documentation to any and all faculty interested in a letter for their promotion and/or tenure files. She thanked the Executive Committee for their service, Executive Director Cotter and Stasia Pasela and Vernice Blanchard for their efforts. She acknowledged Lisa Ellis and University Dean Arlene Torres for the commitment to increasing faculty diversity across CUNY. She then singled out LaRoi Lawton for his service on the School of Professional Studies Governance Board and Roberta Brody for her Service on the Committee on Academic Technology. She then acknowledged Shirley Raps for her service on the Faculty Advisory Council to the Research Foundation. Finally, she thanked Enid Stubin for her service to the CUNY Academy and introduced Nora Glickman as its new Executive Director.

The meeting adjourned at 9:25 p.m.

<http://www1.cuny.edu/sites/cunyufs/>

<http://www1.cuny.edu/sites/cunyufs/committees/plenaries/2018-may/>

Committee on VPs and Deans
of the
Bronx Community College Senate
Senate Report 9-27-18

The Committee met twice during September. Both meetings focused on recommending faculty members to the Search Committee for the position of Provost and Vice President of Academic Affairs.

F. Moore reported to the committee that he had met with President Isekenegbe who agreed that the Committee will nominate four members of the faculty from which the President would select two members to serve on the search committee. A tentative timeline for the search process was also discussed. The committee on VPs and Deans will make its recommendations by mid to late October. It is expected that the Search Committee will begin reviewing resumes during the Winter Session in January and will conduct interviews in February and March of 2019. The President indicated that it is hope to have the new VP on board by the Fall of 2019.

The Committee on VPs and Deans voted to call for self-nominations of interested members of the faculty to be submitted to the Committee. That call should go out in the next week. The committee intends on making its recommendations at its October 18th meeting.

**Committee on Space, Facilities, and Physical
BCC Parking and Enforcement Study**

To: Members of the BCC Senate for distribution to the campus community
From: Laura Broughton, Chairperson, Committee on Space, Facilities, and Physical Plant
Date: September 25, 2018
Re: Request for Analysis & Recommendations on BCC Parking and Enforcement from President Isekenegbe

President Isekenegbe has asked the Committee on Space, Facilities, and Physical Plant to investigate parking policy on the BCC campus. Specifically, the committee is charged with the following:

- Identify and consider the parking policies of the other CUNY institutions, as well as any other institutions that have a similar physical landscape to ours; (*Gather Data*)
- Provide the pros and cons to different parking alternatives, along with the best ways in which parking can be enforced under those alternatives; and (*Analyze Data*)
- Provide a concrete recommendation for a parking system that can be implemented at BCC, along with recommendations for enforcement. (*Provide Recommendations Based on Analysis*)

The committee met on Monday, September 24, 2018, and have decided on the following strategy:

1. Investigate parking at BCC, other CUNY institutions, and other academic institutions
 - a. Coordinate with Public Safety and the Division of Administration & Finance on data gathering related to numbers of parking pass holders, historical parking and violation patterns, times of highest parking demand, etc.
 - b. Collect data on parking regulations and fees at other schools with similar parking needs and infrastructure. Additionally, gather information on additional factors like access to public transport, safety concerns, and shuttle services at those schools.
 - c. Conduct a survey of faculty and staff about their experiences with parking at BCC.
 - d. Investigate availability and usage of external parking options in around BCC, both street parking and parking lots.
 - e. Look at the impact of capital projects in the next few years on available parking.
2. Synthesize and analyze the data. Compare and contrast potential parking and enforcement policies.
3. Write and submit a written report summarizing the data, the analysis, and the committee's final recommendations for parking and enforcement on campus.

We welcome participation from the campus community in this process.

- All meetings of the Committee on Space, Facilities, and Physical Plant are open and will be posted on the College Calendar. The committee will meet the following times this semester: 2-4 PM on October 22, November 12, and December 3.
- We ask that all faculty and staff who drive to and from campus participate in the survey when it is distributed.
- Input may be submitted to any of the members of the committee: Robin Auchincloss, Laura Broughton, Shelley (Min) Liu, Tamar Rothenberg, David Taylor