

Committee on Space, Facilities, and Physical Plant
Agenda for Monday, September 23, 2019
2:00 PM, SH 109

Present (members): Laura Broughton, Nicholas Fantauzzi, Shelley Liu, Chelsey Lopez, Elissa Nelson, David Taylor

Present (guests): Octavio Gomez

- I. Call to Order at 2:09 PM
- II. Welcome
 - a. We welcomed our new member, Nick Fantauzzi.
 - b. We re-introduced everyone.
- III. Approval of Agenda for 9/23/19 by unanimous voice vote.
- IV. Approval of Minutes from 9/9/19 by unanimous voice vote.
- V. Standing Items:
 - a. Facilities Update (O. Gomez)
 - i. In construction
 1. Alumni Gym bridge concrete pour should be completed tomorrow. They are on track to finish the majority of the work this week.
 2. RSBC new roof and façade restoration: they have been making up the lost time from weather this summer, they are still on track for opening next year.
 3. Colston local law 11: the contractor looks to finish on schedule. requires inspections and masonry repairs over a certain height – so that’s in process. The contractor is being very responsive to the community.
 4. Utility upgrade phase IV: The brand new building that houses the electrical switches (Coned first floor, BCC second floor) is complete.
 5. Utility upgrade phase V is for electrical upgrades and will put new transformers all over campus. Excavation of Loew Annex, Gould Residence Hall, and north of Community Hall will house substations. Additional substations will be constructed on campus.
 6. The repipe project is replacing piping and valves from Utility phase I & II that were the incorrect size. This will be completed in the next two weeks so that heat can be turned on on-schedule.
 7. Gould Memorial library egress project: we are waiting for the contractors to pull their permit. This will add new discrete egress to increase the size of potential events inside Gould. This construction will have some impact on the rotunda and the auditorium. They are working with Events to prevent conflicts.
 - ii. In pre-construction:
 1. GML roof and cupola project: the kickoff meeting for this project is next week; the entire roof and cupola of GML will be replaced with copper.

2. GML is listed as a national landmark. Every time it rains, the roof leaks, causing damage.
- iii. In 100% document review:
 1. Bronx Express Project: The Registrar, Bursars, Financial Aid, and Admission will be relocated to the basement of Meister where the old library was. This project has been fully funded.
- b. Parking Study
 - i. L. Broughton will provide access to all supporting documents and the parking study rough draft through a BCC-provided cloud service, either Dropbox or OneDrive.
 - ii. Public Safety is not enforcing the rules right now. The parking policy (as stated on the website and in any literature) needs to be revised to reflect that “You are parking at your own risk, any damage to a car is your responsibility.”
 - iii. Any damage caused by a construction vehicle or official BCC vehicle: the vehicle owner would need to file an incident report with Public Safety.
 - iv. L. Broughton recommended that we remove the “Active Driveway” sign from under Meister.
 - v. There is a push to name the streets on campus for better navigation. Names will be limited to generic names, like directions (West, South, etc.).
- c. Pool
 - i. The ribbon cutting was Monday, September 16. The probes have been replaced and the automatic chemistry unit is operational. The pool has been open for swimming since Tuesday, September 17.
- d. BCC and CUNY Policies:
 - i. Suggestions for Master Planning Process – No comments.
 - ii. Policies
 1. D. Taylor says that we should review the existing policies, whether they are up-to-date, and their specific application at BCC.
 2. We need to create a list of policies: There are a number of policies that apply to this committee: parking, space use (Events), IT work orders, PPS work orders, environmental health & safety
 3. There are two goals in reviewing the policies: a) providing guidance on how to navigate the policy for stakeholders, and b) reviewing policies to see if they are current and using best practices.
 - iii. Service Agreements
 1. The focus right now is to bring custodial staffing up to the appropriate level.
 2. Service agreements cover landscaping, recycling, custodial work.
 3. Recycling
 - a. D. Taylor indicated that they will take another look at how trash vs. recycling is communicated to the custodians and they will look into providing carts with separate bins.

- e. Greenhouse – No update
- VI. New Business
- a. Access to faculty lounge in RSCB requires two hands. Perhaps the bottom latch can be eliminated.
 - b. Spring 2020 meetings – we will try using club hours.
 - c. Students with disabilities (C. Lopez) – the office is in Loew Hall. Students are feeling neglected and isolated. The SGA would like to move the office for these students into RSCB. This is a master planning item. However, a satellite office or visibility event could be created during the beginning of the semester and during club hours.
 - d. The SGA would like to make Meister lobby more student-friendly (C. Lopez). They would like to designate the area as a student lounge. The current lounge in RSBC is on the third floor and is locked most of the time. They would like to add some TVs and move the ping pong table to Meister Lobby. This is in process. Events that were usually held in this space may have to be relocated.
 - e. From the last time, there was a report that North Hall 109 was not clean and smelled. This has not been checked since our last meeting. The temperature controls in North Hall are an ongoing issue. The drives for the control have been burning out much more quickly than they should be.
- VII. Meeting Adjournment at 4:01 PM.

Respectfully submitted,



Laura C. Broughton
Chairperson, Committee on Space, Facilities, and Physical Plant

Attachments:

- *None*