

# BCC Committee on Instruction and Professional Development

## Minutes of November 5, 2019

3:00pm, Language Hall, President's Conference Room

Chair: Rebeca Araya ; Vice Chair: Joël Magloire; Secretary: Elise Langan; Assistant Secretary: John Ziegler

- **Actions**

1. CIPD will form a subcommittee to revisit the Faculty and Staff Survey.
2. 2019-2020 Presidential Grants have been received and are being reviewed and ranked using CIPD's evaluation rubric. Committee members cannot score submissions with which they are involved.

Among the many activities we engage in at CIPD, the body serves an advisory role in the Presidential Grant review process. We do not vote for who gets a grant.

We evaluate and rank according to the Presidential Grant rubric that we have both worked together and voted upon.

As part of our advisory role we can also make comments and highlight specific trends and needs in our report to the BCC President's office.

Mark Lennerton of CTLT has graciously set up a Google site for CIPD to review and rank the 15 Presidential Grant submissions. We will submit these rankings by November 21st, 2019 to submit your rankings. The finalized CIPD report will be emailed to Amirah Cousins of the President's Office no later than December 4th (the day after our next CIPD meeting).

3. Plans are being made for BCC's 2020 Faculty Day on April 24<sup>th</sup> and Call for Papers will be issued via BCC Broadcast by November 18th. Feedback on or recommendations for themes, including no theme, as well as candidates for keynote speaker can be sent to Mara Lazda and Rebeca Araya. Some suggestions include "How Do We Build Communities in Class, on Campus, and Beyond?" and a workshop/panel discussion on morale building at BCC.
4. CIPD will work on issuing certificates of participation to Faculty Day participants. We discussed the possibility of having an awards ceremony and/or an end-of-day celebration of recent publications and other faculty achievements.
5. Because the current meeting time poses scheduling problems for some because it straddles two class blocks and because meetings should not extend past 5pm, the CIPD meeting time was revisited. Various options were suggested, including a 90-minute meeting time, with or without the possibility of meeting for 2 hours if necessary, or the possibility of recognizing that some CIPD members will be 15 minutes late. The addition of 3:30-5:30pm on Tuesdays to a new version of the poll was voted on and unanimously approved. The new poll will be sent to members to be discussed at our next meeting.

Next Meeting: December 3, 2019

Respectfully submitted,

Rebeca Araya