

Minutes of Committee on Community Events (BCC)

October 13 2020, 12-1:15 pm (zoom meeting)

Attendance: Grisel Acosta, Claude Anthony McCammon, Carlos Cruz, Sibongile Mhlaba, Vaso Thomas, Barbara Thomson

The minutes of the September 8, 2020 meeting were approved.

I. Update on Government Proposal

Our Committee's proposal to amend BCC Governance and Election Plan was submitted to the Committee on Governance and Elections in Spring 2020; Franklin Moore suggested the amendment be proposed in Fall 2020. Grisel Acosta, our Committee Chair, sent the proposal twice this semester. Senate seems to be behind in its schedule as only half of its agenda was covered in last meeting. Acosta will continue to put proposal through. This amendment would make the designee a voting member instead of a non-voting one.

II. Webpage Directions

Acosta shared the draft of webpage guidelines for online events with Committee. We discussed "event logistics" that might be included in our webpage directions such as how far in advance should one inform Barbara Thomson of an event. We discussed having a hyperlink to store the BCC logos and Thomson offered to speak to marketing about who would put these logos and the web directions up (do we add to existing content or add a new webpage?). Acosta will send Thomson the edited webpage directions/recommendations.

We discussed providing a link for students with general information including the document of netiquette guidelines.

III. New Business

Thomson informed us that the Events and Services Department will issue new guidelines for catering and a training will be offered when we meet again face to face.

Suggestion was made to compose a faculty/staff survey to gauge needs and approve event planning. We will work on this during the month of November.

Suggestion made to reach out to other CUNY colleges about how they are dealing with online events.

We discussed ways we can better advertise events since events are currently not in one place and students/faculty are not on the same platforms; Carlos Cruz suggested we have a Google calendar link that can be continuously updated by members of our Committee and other faculty/staff.

Meeting adjourned at 1:30, next meeting scheduled for November 10, 2020.