

BCC Committee on Instruction and Professional Development

Minutes of November 2, 2021

3:00 pm, Zoom

Chair: Vivian L. Rodriguez † Vice-Chair: John Ziegler, Secretary: Jacqueline Jimenez Polanco † Vice-Secretary: Elise Langan

Present: Charmaine Aleong, Carl Andrews, Frank Blanchard, Raffaella Diotti, Elise Langan, Joël Magloire, Mara Lazda, Shelley Liu, Ellen Mareneck, Vicente Montero, Jacqueline Jimenez Polanco, Vivian Rodriguez, Manish Sharma, Julio Garay, Howard Irby, Kevin Martillo Viner, John Ziegler, Suzi Zybert, Nancy Ritze (guest), Rafaella Diotti.

Excused: Rebeca Araya

Total membership: 19 (Quorum: 9)

AGENDA

November 2, 2021 (3 to 5 pm)

1. Call to order (2 minutes)
2. Approval of the Minutes (5 minutes)
3. Students Evaluation of Instruction Website (N. Ritze)
4. Fall 2021 Student Survey department feedback
5. Presidential Grants (update)
6. Sub-committees list
7. Faculty Day date selection and theme
8. CTLT meeting update
9. Department Announcements
10. New Business

Next CIPD meeting: Tuesday, December 7, 2021, from 3 to 5pm on Zoom

Actions

1. Meeting was called to order at 3:03pm.
2. The minutes of October 5, 2021, were approved with corrections unanimously by those who were present.
3. N. Ritze said that Chris did a good job with the website. The survey will be opened in two weeks. She asked the CIPD members to encourage faculty in our departments to motivate the students to do the survey. Stating the questions are meaningful to faculty and students. With the technology available it will be easy to insert any changes. Revision of the Faculty and Staff satisfaction survey is completed, and she emailed it to Vivian. J. Garay and C. Aleong talked about student's willingness to complete the survey. J. Magloire stated that faculty can encourage student's involvement. J. Magloire added that related to syllabus, he asks the students to read the syllabus and assigned a quiz to make sure that they read the syllabus. N. Rize said that her office is happy to engage with faculty in any activity that helps to motivate students to do the survey. She said they can do additional questions in a different format and welcome recommendations via email.
4. S. Zybert said that giving the survey during class time generally takes the whole class either online or in-person. J. Magloire said that since there was such a low response, his department suggested to go back to printed surveys once we are back on campus. J. Ziegler that the plan in his department is not to use the survey this semester for P&B purposes. E. Langan, C. Aleong, K. Martillo Viner, F. Blanchard, M. Lazda, and H Irby said that this was also the consensus in their departments as well. V. Rodriguez asked to take a quick vote saying that the student evaluation of faculty instructions should not be applied this semester for P&B purposes. The results were as follows: 13 yes, 1 abstention, and 4 couldn't vote because they are alternates.
5. V. Rodriguez shared that the Presidential Grants have been postponed until Spring 2022. She shared a statement sent by Amirah Cousins stating "Due to COVID, we have a number of outstanding grants from the previous cycles that were delayed. As a result, we have decided to delay the call for new grants until Spring 2022. This delay allows us to finalize all current outstanding grants and have the new grants cycle run for the academic year (2022-23) which also aligns with the fiscal year processing. Our intent is to send out a call in January, when classes begin for a due date in March. With a notification in April/May prior to the end of classes. Grant purchasing can begin July 1st, when the fiscal year begins, and activities can start

in August/Fall 2022 when classes begin. We also hope this timeline shift will assist in eliminating purchasing and other fiscal processing delays.”

V. Rodriguez said that reviewing the presidential grant and preparing the faculty day in the spring could be overwhelming. M. Lazda said that she didn't recall that we had it last year. R. Diotti said that it was done last year, and she submitted a proposal for the Summer 2020. M. Lazda said she is curious about which grants were paid out and suggested sending a letter to the presidential office asking when it would happen, so we can establish a calendar for faculty to plan their participation ahead of time. V. Rodriguez said that she sent our schedule for next Spring.

6. V. Rodriguez thanked those who submitted their names for the subcommittees list. She will leave it in Google doc for those who have not filled it out. Some faculty asked her to post the link in the chat because they didn't have access to it via email.

7. C. Aleong said that her department understands that the faculty day should be done to showcase scholarly work. M. Lazda said that faculty day is for scholarship, teaching, and performance. J. Magloire posted in the chat the following statement on faculty day: “Faculty Day is an opportunity for members of all departments to come together to share research, creative works, and pedagogical ideas to build interdisciplinary cooperation at BCC. Recognizing diversity broadly defined has helped us think "outside the box" in our scholarship, performance, and teaching. Faculty Day is organized by the Committee on Instruction and Professional Development (CIPD) with the support of the Office of Academic Affairs and the Center for Teaching, Learning, and Technology (CTLT)”. J. Magloire said that Katherine Acevedo could help us to get some money for the event. JJ Polanco said that if the keynote speaker is from CUNY we don't have to pay. She mentioned that we could consider Dr. Daisy Cocco De Filippis as the keynote speaker as we mentioned last year and proposed herself to serve as the link to contact her since she has been her mentor for a long time. She added that Dr. Cocco De Filippis is a Latina of Dominican descent and one of the few woman presidents at CUNY. M. Lazda said that she has been a faculty member, scholar, and administrator, and it would be interesting to have her. Several themes were discussed, particularly, “Navigating a New Era” created by J. Ziegler. S. Zybert and V. Montero talked about including “without remediation”, whose removal is affecting many first-year students, who can't do well in math, reading, or writing. C. Andrews asked to include inequality. JJ Polanco asked to add “advances and challenges”. E. Langan added “search for innovation”. F. Blanchard added “teaching bridging the gap”. Other titles proposed were the following: “Navigating a New Era: Bridging the Gap”, “Navigating a New Era: Challenges and Innovations”, “Navigating a New Era in Higher Education: Bridging the Gap”. “Navigating a New Era at BCC: Challenges and Innovations”. Following J. Magloire comment, M. Lazda explained that the faculty day is to talk to other faculty. The title “Navigating a New Era

at BCC: Challenges and Innovations” voted 14 yes, 3 did not vote, and 1 abstained. Friday, April 29th, and May 6th were proposed as possible days for the faculty day event.

8. J. Ziegler (CTLT) said that the two big topics discussed were the Winter Conference and the online degree program for Liberal Arts and what kind of support the department need for the program.

9. V. Montero talked about receiving a grant for autonomous and electric vehicles in the automotive program.

10. New Business. V. Rodriguez said that she will update the Subcommittees list and is always available for any ideas and suggestions.

Respectfully submitted,



Jacqueline Jimenez Polanco