

Committee on Space, Facilities, and Physical Plant
Agenda for Thursday, January 30, 2020
12:00 PM, Language Hall Lower Level

Present (members): Laura Broughton, Octavio Gomez, Nicholas Fantauzzi, Shelley Liu, Elissa Nelson, David Taylor

Present (guests): VP Kay Ellis

Absent (members): Chelsey Lopez

- I. Call to Order at 12:13 PM
- II. Welcome
- III. January 30, 2020 Agenda approved with amendments by unanimous voice vote.
- IV. November 11, 2019 Minutes approved with modification by unanimous voice vote.
- V. Standing Items:
 - a. Facilities Update
 - i. TEA (Together Everyone Achieves) meetings are weekly and includes Facilities, Public Safety, IT, Jose Lai from CTLT, and PPS to have a campus planning coordination meeting.
 - ii. K. Ellis created new documentation and communication procedures for all work on campus. Poster documentation will be done for every project that happens on campus starting January 2020. Facilities has created a PowerPoint presentation for all current and upcoming projects that will be available through the website and on screens in the Campus Service Center.
 - iii. Current Projects:
 1. Alumni Gym bridge is now open. They were finalizing the last punchlist item this week.
 2. Roscoe Brown Student Center: The scaffolding is coming down and there are still some minor repairs. They are starting on the playhouse roof and other minor roofs. They will then be focusing on the east and west terraces. They are aiming for completion of July or August 2020.
 3. Colston local law 11 project is about 90% complete. All the repairs on the Colston exterior is complete. The only outstanding repair work is repair of window glazing and is being postponed until the weather is more clement and the exterior north parapet wall of the community terrace.
 4. Utility upgrade phase IV (the building that houses electrical switches) is at about 95% completion. They should be done by early March.
 5. Utility Upgrade Phase V (electrical infrastructure) is underway. The substations are about 50% completed.
 6. Campus heating (the repipe project) is working on punchlist items, but all buildings should have heating. Some items must wait until the heating is shut off for the year.

7. The scaffolding for the GML egress project has been setup and the project is underway. Completion should be sometime this year. Film shoots affect the construction schedule.
 8. The GML roof and cupola project had its kickoff meeting. The scaffolding should be complete by the end of February.
 9. The Bronx Express project is being reviewed with the architect, the construction managers, and CUNY Central. The project should go out to bid by spring this year.
 10. CUNY 2020 laboratory (2nd floor Meister) and the garage in Patterson: The kickoff meeting was over the break and construction should start in March.
 11. The fire alarm project (health and life safety) phase I is complete for 4 buildings (Meister, CPH, New Hall, and GML). Phase II has new 11 buildings; the drawings are being reviewed and work should start sometime this semester.
 12. Meister STEM resource center (across from the CUNY 2020 lab): the construction documents from the architects are being reviewed.
 13. Snow Hall: the contractor for the new elevator project is currently being reviewed by DASNY.
 14. The Ohio Field track and field restoration: they have received 100% drawings for that. Construction will prevent use of Ohio Field for over 1 year.
 15. Loew Hall new elevator: This project will also replace the main entrance doors. This project is in the construction document phase.
 16. Havermeyer Annex is offline for the foreseeable future; there are asbestos issues. Classes have been moved to other spaces.
 17. Campus planning and PPS are facilitating campus-wide elevator remediations to address Category I (low-grade) elevator violations, which includes lights being out, buttons are missing, etc.
 18. In design:
 - a. Bliss Hall ADA accessibility and improvements, including Bliss Hall access ramp and ADA accessible restrooms.
 - b. Nichols Hall entrance ramp and stairs (ADA compliance)
 - c. Alumni Gym locker rooms – complete redesign (the rooms in the basement).
 - d. New Hall plaza and parapet reconstruction are currently in design.
 - e. Not yet in design: Alumni Gym HVAC and ADA requirements, including a new elevator for access to all floors.
- b. Parking
- i. We will work on drafting a report this semester. L. Broughton will share all the relevant documents before the next meeting.
- c. Pool

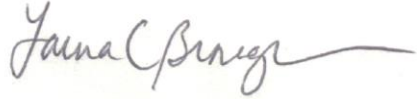
- i. L. Broughton suggested that a plan should be created for warmth and safety of swimmers when fire alarms sound in Alumni Gym. For example, disposable flip flops and robes could be purchased and provided.
- d. BCC and CUNY Policies:
 - i. Suggestions for Master Planning Process
 - 1. Campus Master Plan – VP Ellis suggested that this committee be involved in some way in helping to plan how to create the master plan. This process might impact recommendations about expanding the membership of this committee. The past 4 to 5 years have been focused on safety and compliance. There was a State of Good Repair survey is done routinely and the Aramark study about systems on campus was completed in November. CUNY Central will be linking campus planning and the work order system. We have data on systems from CUNY central that will help in form the campus planning process.
 - ii. Policies
 - 1. Work Orders: The new work order system will be implemented this spring.
 - 2. Recycling: D. Taylor has been discussing turning BCC into a recycling pickup spot with the Department of Sanitation. They are implementing waste disposal areas in the hallways and removing garbage cans from the offices. There needs to be better communication about the changes with the campus community.
- e. Internal Initiatives
 - i. Greenhouse
 - 1. We will not be able to replace or do anything major, but they are in the process of determining a plan for cleaning out the greenhouse.
 - ii. Building Intensive Clean (BIC)
 - 1. This should fill the need between a work order and a capital project. K. Ellis is very happy with the initiative.
 - 2. Bliss BIC is currently underway. The North Hall library floor and 3 classroom floors in Bliss were done over the break. Painting is being done in Bliss as well.
 - 3. Alumni Gym will be the next building.
 - 4. The outdoor fitness center between Ohio Field and Gould Residence Hall will be completed this year.
 - 5. Havermeyer Lab bathrooms bids have been submitted and Purchasing is reviewing these bids.
 - iii. BCC Clean email: BCCClean@bcc.cuny.edu that is sent to K. Ellis, D. Taylor, and the supervisor of custodians. They are also looking at upgrading the information on the website about custodians so their job responsibilities are transparent.

VI. New Business

- a. Meister science laboratory (MLT lab on the fifth floor) does not have any water. The piping for domestic cold water needs to be repaired; the finish date should be around spring break. They are providing a 5-gallon container for handwashing.

VII. Meeting Adjournment 1:55 PM

Respectfully submitted,

A handwritten signature in cursive script, reading "Laura C. Broughton". The signature is written in black ink and has a long, sweeping horizontal line extending to the right.

Laura C. Broughton
Chairperson, Committee on Space, Facilities, and Physical Plant

Attachments:

- *None*