

BCC Committee on Instruction and Professional Development

Minutes December 7, 2021

3:00 pm, Zoom

Chair: Vivian L. Rodriguez + Vice-Chair: John Ziegler, Secretary: Jacqueline Jimenez Polanco + Vice-Secretary: Elise Langan

Present: Charmaine Aleong, Carl Andrews, Frank Blanchard, Elise Langan, Joël Magloire, Mara Lazda, Shelley Liu, Vicente Montero, Jacqueline Jimenez Polanco, Vivian Rodriguez, Manish Sharma, Howard Irby, Kevin Martillo Viner, John Ziegler, Rebeca Araya, Chris Efthimiou (guest), C. Cale, Mark Lennerton (guest), Nicole Williams, Yunchun Hu, Julio Garay.

Total membership: 19 (Quorum: 9)

Our next meeting dates in Spring 2022 are:

Tuesday, Feb. 8th, March 1st, April 5th, May 3rd, from 3 to 5pm Location TBD

AGENDA

1. Call to order (2 minutes)
2. Approval of the Minutes (5 minutes)
3. Students Evaluation of Instruction Website (C. Efthimiou)
4. Presidential Grants (update on last year's grants)
5. Faculty Day date selection (CLTL confirmation)
6. Faculty Day Keynote Speaker and Options.
7. BCC app usage / faculty concerns
8. BCC/CUNY "tutoring" platform (Mara Lazda)
9. Faculty Experience and Challenges discussion (Mara Lazda)
10. CLTL meeting update
11. Future meeting location TBD
12. Department Announcements

13. New Business

1. Meeting was called to order at 3:05pm.

2. The minutes of November 2nd, 2021, were approved with corrections unanimously by those who were present.

3. C. Ethimiou explained that response of Student Evaluation of Instruction Website is about 10%. It could improve (the best percentage would be around 20% or more), but this is a decent start. The students need to use their BCC email to access the survey. The platform includes some steps that help students to reset their passwords to facilitate their login into the service. Having a large communication between faculty and students helps to motivate the students to do the survey. The student evaluations are available in the main BCC Webpage. The software allows the students to access it on their phone. It will be available until December 14th. He will send faculty reports via email in January with the system link. He was asked questions by V. Rodriguez and other faculty.

4. About the presidential grants, V. Rodriguez informed that there are 11 outstanding grants that will be reviewed by February 2022.

5. About the Faculty Day date, V. Rodriguez said that Mark Lennerton will be able to help us on Friday, April 29, 9:30am-4:30pm, "Navigating a New Era at BCC: Challenges and Innovations" (virtual)

6. About the faculty day keynote speaker and options, V. Rodriguez thanked J. Jimenez Polanco for taking some steps to reach out Dr. Daisy Cocco De Filippis. J. Jimenez Polanco explained that there is a protocol to invite a president from another college in which the BCC president will have to approve the CIPD invitation to Dr. Cocco De Filippis. V. Rodriguez said that we could discuss whether to invite her and if we don't get a keynote speaker, we could have a roundtable instead. J. Ziegler said that we could have both, a keynote speaker, and a roundtable. Mara said that she would fit into our current process of approving the Black and Latinx Option. There was a vote and 14 members (4 didn't vote) raised their hands approving the invitation Dr. Cocco De Filippis as the keynote speaker. There was also a vote to decide whether to have a roundtable and 13 members raised their hands (5 abstained).

7. BCC App Usage/ Faculty Concerns. M. Lazda explained that at least twice this semester and twice last semester students posted complaints and conversations that they have had with their BCC professors at the BCC App. The posts have been published for a while and the people who are monitoring the BCC app are not intervening it right away. It seems very problematic. There are other channels, and this doesn't seem to be appropriate. V. Rodriguez asked where there is a list of violations or parameters for publications in the BCC App. M. Lennerton said that there is a private provider, and he doesn't know about the parameters and monitoring of the App. V. Rodriguez said there should be some guidelines and

the students should be familiar with this. K. Martillo Viner said that we don't want to encourage the students to repress themselves, but if the students make threats that might concern us. F. Blanchard said that if students share private information, it should be reported. Y. Hu said that before taking any decision we should bring this to our departments to find out what we can do about it. J. Ziegler said that there should be a code of conduct somewhere, but he couldn't find it, and that there is some other college information that is not accessible. E. Langan said that the Federal Law says that no one has the right to disrupt the learning process. V. Rodriguez said that she will reach out V.P. Delgado to find out whether there are parameters for posting at the BCC App.

8. BCC/CUNY "Tutoring" Platform. M. Lazda said that her department (History) has discussed the use of services that are not per se tutoring, such as CourseHero and Chegg. M. Lazda asked whether anyone has experienced any student uploading their course material in Chegg and whether there are guidelines for the use of these platforms by the students. She added that CourseHero and other platforms that say they are tutoring can be problematic in that students can upload their assignments (the ones created by their professors), creating a kind of test bank. Several of my colleagues have had problems. One faculty member also reported that students are confused about what BCC tutoring is vs. CourseHero or Chegg. Y. Hu said that she found her own test on Chegg, and she had to pay them to find out who submitted the test. J. Garay said that we need to rethink how the evaluation process is being conducted as to be able to find a solution to this problem. M. Lazda included the following resources on academic integrity in the chat, including the Buffalo model:

<https://www.buffalo.edu/academic-integrity/about/avoiding-infractions.html>.

https://drexel.edu/studentlife/community_standards/faculty-academic-integrity-resources/chegg-and-course-hero-resources/

<https://tilt.colostate.edu/Integrity/StudentResources/FAQ/IsItAM>

V. Rodriguez asked whether we would like to make a subcommittee to discuss this issue. R. Araya said that we need to have Dr. Montenegro in this conversation.

9. Faculty Experience and Challenges Discussion. M. Lazda said that there should be space in January or during the Faculty Day to talk about our experiences, recovering, and needs for support instead of just to jumping into normal. J. Ziegler agreed with M. Lazda for the Winter Conference.

10. CTLT Meeting Update. J. Ziegler said that CTLT conferences have been unifying professional developments as it relates to technology and teaching making a great contribution to the BCC faculty.

11. Future CIPD Meeting Location. R. Araya said that we do very well online. Our campus is not well in terms of accommodating people, especially a lot of people. Finding the right space and time is difficult. Right now, we should do the CIPD meetings online since we are more productive. V. Rodriguez said that other committees might want to stay online. J. Jimenez Polanco said that she supports the idea of holding the meetings online based on her experience as the secretary of her department (Social Sciences) and the CIPD, since it makes it easier for her to fit the meetings in between classes and efficiently take the notes and send them to the chairpersons. R. Araya explained that in the past, getting a classroom was very

difficult since it requires administrative approvals which takes time. V. Rodriguez proposed to have a vote to continue our future meetings online: 18 members voted yes. The vote was unanimous.

12. Department Announcements. R. Araya said that Teaching and Learning with Technology Roundtable (TLTR) did a survey about what faculty needs in terms of moving forward in the Spring 2022 with regards to technology and support. The report has been sent to us via E-mail. Please share it with our departments. I would like to receive your feedbacks from this report. M. Lennerton said that TRTL is not a member of the Senate, they might need the CIPD to present the report to the Senate. V. Rodriguez said that she will put a Google doc to get everyone's comments so we can do it before February. C. Andrews said that we could bring the report to our departments to inform them and get feedbacks.

13+. New Business. J. Magloire informed that the speaker from our final faculty day finally got paid Jimenez Polanco informed that there will be a presentation about the Black and Latinx Studies Option at the Faculty Senate meeting on November 9th. She also announced that also on November 9th at 12 noon the Dominican Cultural Club (of which she is the faculty advisor) will hold the event, "We Are All Migrants: Immigrant New Yorkers" with Raquel Batista, NYC Commissioner of Immigrant Affairs. She asked to extend the invitation to the students. She shared the link of the 2020 immigration report, which data indicates that Dominicans represent the largest immigrant group in NYC followed by Chinese:

<https://www1.nyc.gov/assets/immigrants/downloads/pdf/MOIA-Annual-Report-for-2020.pdf>

The meeting adjourned at 5:11 pm.

Respectfully submitted,



Jacqueline Jimenez Polanco