

BRONX COMMUNITY COLLEGE

of the City University of New York

Committee on Academic Standing

Minutes of March 9, 2022 (web conference [Zoom])

Present: Rasheen Allen (Bio), Laurel Cummins (World Lang), Teresa Fisher (CommAS), Anthony Gatto (A&M), Janet Heller (HPER), Kamal Ismail (Chem), Paul Jaijairam (Bus), Noah Jampol (Eng), Mehdi Lejmi (Math), Eugene Mananga (Eng Phy Tech), Octavio Melendez (Adv, OAA), Stephen Powers (Edu), Wladyslaw Roczniak (Hist), Marjaline Vizcarrondo (Soc Sc), James Watson (Library)

Present Alternates: Gregory Cobb (Soc Sci), Carlos Cruz (CAS), Edward Lehner (Edu), Anita Rivers (Reg) – seated

Guests: Cheryl Byrd (Appeals Agent), Jessica Cabrera (ASAP), Cynthia Suarez-Espinal (CD), Alex Ott (OAA), Shanell Rawls (Nurs), Manish Sharma (Rad Tech)

Absent/Excused: Angel Calderon (Stu), Kenneth Flowers (SGA), LaChoy Harris (Stu), Sierra Moncayo (Stu), Elena Robin (SGA), Vivian Rodriguez (Nurs), Karen Thomas (Reg)

1. **Call to Order:** At 2:03 P.M., meeting called to order by S. Powers. The meeting was recorded.
2. **Approval of the February 23, 2022, minutes:** The minutes from 2/23/22 were approved unanimously by the 16 seated members present who were at that meeting.
3. **Student Appeals:** No updates so no report.
4. **Proposal from Rad Tech:** (see handouts) M. Sharma presented and explained the requested changes to the codification for the Rad Tech program. Questions were asked and discussion ensued. One question regarded whether it should be MTH 28 *and* 28.5 as 28.5 is the same as 28 but includes a remedial component. It was agreed this should be added. *T. Fisher's computer froze during a few minutes of the discussion.* Members were asked to seek feedback from their departments prior to the next CAS meeting. Updated documents will be sent for members to use.
5. **Proposal from Nursing:** (see handouts) S. Rawls presented and explained the requested changes to the codification for the Nursing (RN) program. In the chat, members responded favorably to the changes. No questions were asked. Members were asked to seek feedback from their departments prior to the next CAS meeting.
6. **Proposal from LPN:** (see handouts) S. Rawls presented and explained the requested changes to the codification for the LPN program. Questions were asked and discussion ensued. Members were asked to seek feedback from their departments prior to the next CAS meeting.
7. **Dean's List and President's List Revisions:** (see agenda) O. Melendez noted there was no further updates. No discussion ensued. A motion by O. Melendez seconded by N. Jampol to vote on the proposal. The seated members present approved the proposal unanimously (*K. Ismail had left*).
8. **WU policy proposal:** (see agenda and handout) T. Fisher presented the sub-committee's updated document (flowchart) regarding clarifying language for the recently updated WU policy (from the May 2021 CUNY uniform grade policy memo) as well as updated on next steps – offering clarifying language to CUNY and revising the codification for clarity. Questions were asked and discussion ensued. Based on the feedback from members, the sub-

committee will rework the “flowchart” into a document that will better provide nuanced guidance for faculty regarding how to assign the appropriate grade under the updated CUNY uniform grade policy.

9. **Residency for Certificates:** S. Powers reminded members that, according to the codification, half of the BCC degree must be done at BCC for AA, AAS, and AS degrees, but this is not currently required for certificates earned at BCC. This lack of a residency requirement for BCC certificates will be reviewed. If a change is made, it would likely be that 15 of the 30 credits would need to be taken at BCC while earning a certificate.
10. **New Business:** None.
11. **Adjournment:** 3:43 p.m.

Meetings are held on the 2nd and 4th Wednesday of the month. Remaining spring 2022 dates: 3/23, 4/13, 4/27, and 5/11.

Respectfully Submitted,



Teresa A. Fisher,
Recording Secretary

Handouts: agenda; Rad Tech, LPN, and NUR materials; WU document (flowchart)

Recording:

https://us02web.zoom.us/rec/share/na2FoticCG7PofiBphQ_gKwZ5FFq4NZEPTqndyc10TydrGGKsxt-i3tgC6O_kE3.SNdUhJPtxNfr9vUp Passcode: t&0Br&m7

COMMITTEE ON ACADEMIC STANDING

March 9, 2022: 2:00 – 4:00

Zoom Meeting Link:

<https://us02web.zoom.us/j/89534637693>

AGENDA

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| 1. Call to order | Steve Powers |
| 2. Approval of Minutes from 2/23/2022 | Teresa Fisher |
| 3. Student Appeals
a. Report | Cheryl Byrd |
| 4. Proposal from RAD TECH | Manish Sharma |
| 5. Proposal from NUR Program | Annette Ortiz |
| 6. Proposal from LPN Program | Annette Ortiz |
| 7. Revised Dean's List and President's List Revisions
see below
Discussion and possible action | Alex and Octavio |
| 8. The WU grade (see above the below)
Further update from sub-committee, department input | Teresa Fisher |
| 9. Residency for Certificates | Alex Ott |
| 10. New Business | |

Remaining Spring Dates:

March 23, 2022

April 13, 2022

April 27, 2022

May 11, 2022

Concern re Fall 2021 revised WU policy:

Here is the new policy (8.3.1b):

a. WU Grade Policy

- i. As per the May 2021 Uniform Grade Glossary, Policies, and Guidelines CUNY memo: A grade of "WU" is to be assigned to students who participated at least once in an academically related activity, completely stopped attending at any time before the culminating academic experience of the course, i.e., final exam, final paper, etc., and did not officially withdraw. Academically related activities include, but are not limited to.
 - physically attending a class where there is an opportunity for direct interaction between the instructor and students.
 - submitting an academic assignment.
 - taking an exam, an interactive tutorial or computer-assisted instruction.
 - attending a study group that is assigned by the school.
 - participating in an online discussion about academic matters and
 - initiating contact with a faculty member to ask a question about the academic subject studied in the course.
 - engaging in an online academically related activity or initiating contact with a faculty member to ask a course-related question. Logging into an online class is not sufficient, by itself, to demonstrate academic participation by the student.
- ii. As per that 2021 CUNY memo, effective Fall 2021, the WU grade will not have punitive impact on student's GPA. WU grade will continue to be used to denote Unofficial Withdrawal.
- iii. A WU grade should never be given in place of an 'F' grade. The 'F' grade is an earned grade based on poor performance and the student not meeting the learning objectives/outcomes of the course throughout the entire academic term/session. If the student has participated in an academically related activity at least once or if there is documented evidence of the student's participation in a course, and they have ceased participating in the course, at the end of the term, the unofficial withdrawal grade reported must be a "WU". When a student does not officially withdraw from a course and fails to complete the course requirements, the instructor assigns the "WU" grade on the final grade roster.

Here are the concerns:

Last part of 8.3.1b.iii says: "When a student does not officially withdraw from a course and fails to complete the course requirements, the instructor assigns the "WU" grade on the final grade roster." It doesn't mention the culminating experience. That being said, I don't think you can pull that one sentence out on its own as it must be read in context with the rest of the language in that point. I believe the point of "iii" is to draw a distinction between an F and a WU. To read that last sentence on its own without the context of the sentence that comes before it is an inaccurate reading, I believe. But it is poor structure by CUNY. Until they fix it or we find a way to ameliorate it, I believe you cannot read those sentences separately in section "iii" without misinterpreting the meaning. Additionally, as it falls after section "i", I also think that "iii" has to be interpreted in the context of that first section. That it's what I assume is CUNY's attempt to add nuance to section "i" through an attempted clarification of F v. WU. Theoretically we can delete part "iii", but I don't know if the Board of Trustees would approve it since it's part of the revised CUNY policy. And we can't revise the language since it's their language. I'm not sure how we get around CUNY's language. About the only thing I can think of is adding a line of our own to "iii" that says something like "As a reminder, the WU does not mean the student hasn't completed some work in the class (at least one activity or they would have received a WN), but that they have not completed the culminating project which may be a final exam, a final project, or a final project. Students can withdraw from a class with a W up to the final day of regular classes (before the start of finals week). If they do not withdraw, but fail to complete the culminating experience, then the

WU may be the appropriate grade if they also stopped attending class up to and including the final class session.” Or even just add a bracket into that sentence: “When a student does not officially withdraw from a course and fails to complete the course requirements [which must include not completing the culminating experience be it a final exam, paper, or project], the instructor assigns the "WU" grade on the final grade roster.”

Another question re culminating experience v. final exam: Should there be clarification as to what the culminating experience is and its role in the WU? For most classes it is likely to be the final exam or a final project, but does that need to be more clearly articulated? If the policy said “final exam” and a class didn’t have one, a faculty member might think they couldn’t give a WU and would award a letter grade even if a student had stopped attending, had completed at least one academic-related activity, didn’t withdraw, and didn’t turn in the final paper/project because, in their mind, that didn’t meet WU requirements since it wasn’t a final exam the student missed.

Revision: To eliminate “Dean’s List for Graduation” and “President’s List for Graduation”. Add graduation honors at a cumulative GPA of 3.7 or higher.

Effective: Fall 2022

<p>Dean's List and President's List</p> <p>5.1. Eligibility for Dean's List</p> <p>a. Students shall be eligible for inclusion on the Dean's List if they have been assigned academic grades for a minimum of twelve (12) college-level credits in a spring and/or fall semester with an average of 3.3 or higher.</p> <p>5.2 Evaluation for Dean's List</p> <p>a. Students shall be evaluated for the Dean's List upon successful completion of 12 or more college credits in a spring and/or fall semester.</p> <p>5.3 Limitations governing Dean's List</p> <p>a. No student <i>may be</i> included on the Dean's List more than six (6) times during his or her stay at the college.</p> <p>b. A student with a grade of F, WU, or FIN shall not be eligible for that band. An INC or PEN grade must be completed before the start of the following spring and/or fall semester for a student to be considered for the Dean's List. A student with a Z grade shall not be considered until the Z grade is resolved.</p> <p>c. Transfer credits are not applicable for Dean's List consideration. When a student transfers in courses from another school that student is given the credits for those courses but not the grades that were received.</p>	<p>Dean's List and President's List</p> <p>5.1. Eligibility for Dean's List</p> <p>a. Students shall be eligible for inclusion on the Dean's List if they have been assigned academic grades for a minimum of twelve (12) college-level credits in a spring and/or fall semester with an average of 3.3 or higher.</p> <p>5.2 Evaluation for Dean's List</p> <p>a. Students shall be evaluated for the Dean's List upon successful completion of 12 or more college credits in a spring and/or fall semester.</p> <p>5.3 Limitations governing Dean's List</p> <p>a. No student <i>may be</i> included on the Dean's List more than six (6) times during his or her stay at the college.</p> <p>b. A student with a grade of F, WU, or FIN shall not be eligible for that band. An INC or PEN grade must be completed before the start of the following spring and/or fall semester for a student to be considered for the Dean's List. A student with a Z grade shall not be considered until the Z grade is resolved.</p> <p>c. Transfer credits are not applicable for Dean's List consideration. When a student transfers in courses from another school that student is given the credits for those courses but not the grades that were received.</p> <p>d.</p>
<p>5.4 Dean’s List for Graduation</p> <p>a. To be considered for the Dean’s List at the time of graduation, a student must have a cumulative grade point average (GPA) of 3.3 or higher, with no PEN or INC grades.</p>	<p>5.4 Eligibility for President’s List</p> <p>a. Students shall be eligible for inclusion on the President's List if they have been assigned academic grades for a minimum</p>

5.5 Eligibility for President's List

- a. Students shall be eligible for inclusion on the President's List if they have been assigned academic grades for a minimum of twelve (12) college-level credits in a spring and/or fall semester with an average of 3.7 or higher.

5.6 Evaluation for President's List

- a. Students shall be evaluated for the President's List upon successful completion of 12 or more college credits in a spring and/or fall semester.

5.7 Limitations Governing President's List

- a. A student who qualifies for the President's List in a given spring and/or fall semester or at graduation is not eligible to be on the Dean's List at the same time.
- b. No student may be included on the President's List more than six (6) times during his or her stay at the college.
- c. A student with a grade of F or WU shall not be eligible for that semester. An INC or PEN grade must be completed before the start of the following semester for a student to be considered for President's List. A student with a Z grade shall not be considered until the grade is resolved.

5.8 President's List for Graduation

- ~~a. To be considered for the President's List at the time of graduation a student must have a cumulative grade point average (GPA) of 3.7 or higher, with no PEN or INC grades.~~

5.9 Part-Time Dean's List

- a. Students shall be eligible for inclusion on the Part-time Dean's List if they have been assigned academic grades for a minimum of six (6) and up to eleven (11) college-level credits in a spring and/or fall semester with an average of 3.3 or higher.

5.10 Evaluation for Part-Time Dean's List

of twelve (12) college-level credits in a spring and/or fall semester with an average of 3.7 or higher.

5.5 Evaluation for President's List

- a. Students shall be evaluated for the President's List upon successful completion of 12 or more college credits in a spring and/or fall semester.

5.6 Limitations Governing President's List

- a. A student who qualifies for the President's List in a given spring and/or fall semester or at graduation is not eligible to be on the Dean's List at the same time.
- b. No student may be included on the President's List more than six (6) times during his or her stay at the college.
- c. A student with a grade of F or WU shall not be eligible for that semester. An INC or PEN grade must be completed before the start of the following semester for a student to be considered for President's List. A student with a Z grade shall not be considered until the grade is resolved.

5.7 Part-Time Dean's List

- a. Students shall be eligible for inclusion on the Part-time Dean's List if they have been assigned academic grades for a minimum of six (6) and up to eleven (11) college-level credits in a spring and/or fall semester with an average of 3.3 or higher.

5.8 Evaluation for Part-Time Dean's List

- a. Students shall be evaluated for the Part-time Dean's List upon successful completion of 6 to 11 college credits in a spring and/or fall semester.

5.9 Limitations governing Part-Time Student Dean's List

- a. Students shall be evaluated for the Part-time Dean's List upon successful completion of 6 to 11 college credits in a spring and/or fall semester.

5.44 Limitations governing Part-Time Student Dean's List

- a. No student may be included on the Part-time Dean's List more than six (6) times during his or her stay at the college.
- b. A part-time student with a grade of F, WU, or FIN, or WF shall not be eligible. An INC or PEN grade must be completed before the start of the following spring and/or fall semester for a student to be considered for the Part-Time Dean's List. A student with a Z grade shall not be considered until the Z grade is resolved.
- c. Transfer credits are not applicable for the Part-Time Dean's List consideration. When a student transfers in courses from another school that student is given the credits for those courses but not the grades that were received.

5.42 Part-Time President's List

- a. Students shall be eligible for inclusion on the Part-Time President's List if they have been assigned academic grades for a minimum of six (6) and up to eleven (11) college-level credits in a spring and/or fall semester with an average of 3.7 or higher.

5.43 Evaluation for Part-Time Student President's List

- a. Students shall be evaluated for the Part-time President's List upon successful completion of 6 to 11 college credits in a spring and/or fall semester.

5.44 Limitations governing Part-Time Student President's List

- a. No student may be included on the Part-Time President's List more than six (6) times during his or her stay at the college.
- b. A part-time student with a grade of F, WU, or FIN, or WF shall not be eligible. An INC or PEN grade must be completed before the start of the following semester for a student to be considered for the Part-Time Student President's List. A part-time student with a Z grade shall not be considered until the Z grade is resolved.

- a. No student may be included on the Part-time Dean's List more than six (6) times during his or her stay at the college.
- b. A part-time student with a grade of F, WU, or FIN, or WF shall not be eligible. An INC or PEN grade must be completed before the start of the following spring and/or fall semester for a student to be considered for the Part-Time Dean's List. A student with a Z grade shall not be considered until the Z grade is resolved.
- c. Transfer credits are not applicable for the Part-Time Dean's List consideration. When a student transfers in courses from another school that student is given the credits for those courses but not the grades that were received.

5.10 Part-Time President's List

- a. Students shall be eligible for inclusion on the Part-Time President's List if they have been assigned academic grades for a minimum of six (6) and up to eleven (11) college-level credits in a spring and/or fall semester with an average of 3.7 or higher.

5.11 Evaluation for Part-Time Student President's List

- a. Students shall be evaluated for the Part-time President's List upon successful completion of 6 to 11 college credits in a spring and/or fall semester.

5.12 Limitations governing Part-Time Student President's List

- a. No student may be included on the Part-Time President's List more than six (6) times during his or her stay at the college.
- b. A part-time student with a grade of F, WU, or FIN, or WF shall not be eligible. An INC or PEN grade must be completed before the start of the following semester for a student to be considered for the Part-Time Student President's List. A part-time student with a Z grade shall not be considered until the Z grade is resolved.
- c. Transfer credits are not applicable for the Part-Time President's List consideration. When a student transfers in courses from another school that student is given the credits for those courses but not the grades that were received.

<p>c. Transfer credits are not applicable for the Part-Time President's List consideration. When a student transfers in courses from another school that student is given the credits for those courses but not the grades that were received.</p>	
	<p><u>11.9 Graduation Honors Notation</u> <u>a. Students with a 3.7 or higher cumulative BCC GPA at the time of graduation shall receive a “with honors” notation on their transcript in recognition of their academic record of excellence.</u></p>

Rationale:

The “Dean’s List for Graduation” and “President’s List for Graduation” sections seem intended to refer to a separate honor to be awarded to a student upon graduation (though there is some ambiguity in the language). This separate honor has not been applied to student records in recent history and, therefore, should be removed.

The creation of a “Graduation Honors Notation” based on 3.7 or higher GPA will allow BCC to formally recognize those students with exceptional final cumulative GPAs. In particular, students who graduate with a BCC cumulative GPA of 3.7 or higher will receive the notation of “with honors” on their transcript. This policy will bring BCC into alignment with most of its peer CUNY community colleges that have cumulative GPA-based graduation honors. Based on a review of recent data, it is likely that approximately 10 to 15% of BCC graduates in a given year will graduate “with honors.”

All.1: The following revisions are proposed to “Admission to Radiologic Technology” and “Minimal Acceptable Grade” in the BCC Academic Rules and Regulations.

Proposed: Changes to the Admissions and Academic standards of the Radiologic Technology programs that will update the math program prerequisite and minimum grade required, revise the timing of program admission, clarify ranking for admission, count administrative grades (e.g., W, WU) as course attempts for prerequisite and majors courses, require prerequisite courses be completed within past seven years, require students who have left program for two year or more to restart program if they readmit, modify BIO 23/24 guidance, and make additional updates and clarifications.

From	To
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4.2.2 Admission to Radiologic Technology (RAD)

a. To be eligible for admission to the Radiologic Technology course work (RAD and CLE designated courses) students must:

- i. Achieve a minimum grade of C+ in BIO 23 and ~~MTH 13 or MTH 30~~ by the conclusion of ~~spring semester prior to entry~~. The Radiologic Technology Program only ~~admits students in the fall~~.
- ~~ii. Complete all required remediation.~~
- iii. It is recommended that ENG ~~110/111~~, HIS 10/11, COMM 11, PSY11, BIO 24 and PEA be completed prior to entry to the Radiologic Technology course work (RAD and CLE designated courses).
- iv. Pre-radiologic technology students are allowed two attempts to achieve a C+ in BIO 23 (Human Anatomy and Physiology) and ~~MTH 13 (Trigonometry and College Algebra/MTH 30 (Pre-Calculus Mathematics))~~. A grade of "W" will ~~not~~ count as an attempt in these two courses. A minimum grade of C+ is a requirement for admission into the Radiologic Technology Program. The Radiologic Technology Program's Committee on Admissions and Waivers has the right to allow the student an additional attempt when there is evidence of extenuating circumstances. Extenuating circumstances need to have legal and/or official documentation and must be presented to the Committee on Admissions and Waivers before a waiver will be granted.

4.2.2 Admission to Radiologic Technology (RAD)

a. To be eligible for admission to the Radiologic Technology course work (RAD and CLE designated courses) students must:

- i. Achieve a minimum grade of C+ in BIO 23 and B- in MTH ~~13~~ 28 by the conclusion of fall semester prior to entry. Students will be selected into the program mid-spring semester. The Radiologic Technology Program only accepts students once a year for the subsequent fall semester.
- ii. Be CUNY English proficient, either by meeting CUNY criteria (e.g., Regent's Score, English Proficiency Index >64, etc) or by successfully completing ENG 100/110. Note that completing ENG 100/110 is equivalent to ENG 111.
- iii. It is recommended that ENG 111, HIS 10/11, COMM 11, PSY11, BIO 24 and PEA be completed prior to entry to the Radiologic Technology course work (RAD and CLE designated courses).
- iv. Pre-radiologic technology students are allowed two attempts to achieve a C+ in BIO 23 (Human Anatomy and Physiology) and MTH 28 (College Algebra and Elementary Trigonometry). A grade of "W / WU" will count as an attempt in these two courses. A minimum grade of C+ is a requirement for admission into the Radiologic Technology Program. The Radiologic Technology Program's Committee on Admissions and Waivers has the right to allow the student an additional attempt when there is evidence of extenuating circumstances. Extenuating circumstances need to have legal and/or official documentation and must be presented to the Committee on Admissions and Waivers before a waiver will be granted.
NOTE: An attempt is defined as having registered in the course for at least 3 weeks, appeared on the roster and received any grade (academic or administrative).
- v. Students must have completed Bio 23, MTH 28 (or equivalent for transferred students) within seven years of the date of admission into the Radiologic Technology Program.

b. Students eligible to enter the first radiologic technology course will be admitted ~~as follows:~~

- ~~i. A student must be exempt, have passed the placement tests, or have completed writing and reading remediation.~~
- ~~ii. A minimum GPA of 2.8~~
- ~~iii. Students will be ranked according to their pre-clinical sequence index~~
 - ~~1. All students who have a 3.5 to a 4.0 pre-clinical GPA will be admitted to the program first with no ranking based on credits on campus.~~
 - ~~2. Students with a 3.01 to a 3.49 pre-clinical GPA will be ranked according to their pre-sequence average. If two students have the same average, a student who has completed more credits at BCC will be given preference.~~
 - ~~3. Students with a 2.8 to a 3.00 GPA will be ranked according to the number of credits on campus.~~
- ~~iv. Students transferring from another college must submit an official transcript. For Anatomy & Physiology I & II, students must transfer in a complete course, i.e., the equivalent of BIO 23 and BIO 24, or repeat the whole course at BCC. Any exceptions to this must be approved by the Biology department.~~

c. Reinstatement into RAD courses:

i. The Nursing and Allied Health Sciences Department will set up guidelines for the method of reinstating students into Radiologic Technology, based upon criteria approved by the CAS.

1. Note: Students who received grades of less than C+ in more than one Radiologic Technology course or less than C+ in CLE 11 through CLE 51 and a B+ in CLE 61 will not be eligible for re-admission to this program

b. Students eligible to enter the first radiologic technology course will be admitted using the following criteria:

- i. A minimum cumulative GPA of 2.8, including all prior non BCC college coursework, if applicable. (Students may be required to provide official transcripts for non-BCC coursework, upon request.) As the program is competitive, a GPA of 2.8 does not guarantee that the student will be accepted into the program. Seats are limited based on clinical placement capacity.
- ii. Students will be selected based on highest to lowest GPA until the available seats have been filled.
- iii. If two students have the same average, a student who has completed more credits at BCC will be given preference.
- iv. Students who have not completed Anatomy and Physiology I and II at the same college must provide documentation that they have covered the full academic content of BCC's BIO 23 and 24. If this documentation is not available or gaps in content are identified, students must demonstrate subject matter competence through an assessment offered by the Biological Sciences Department. Failure to demonstrate subject matter competence will result in students having to complete BIO 23 or 24 at BCC.

c. Reinstatement into RAD courses:

i. The Nursing and Allied Health Sciences Department will set up guidelines for the method of reinstating students into Radiologic Technology, based upon criteria approved by the CAS.

1. Note: Students who received grades of less than C+ in more than one Radiologic Technology course or less than C+ in CLE 11 through CLE 51 and a B+ in CLE 61 will not be eligible for re-admission to this program.

ii. Guidelines for re-admission shall be:

1. Students with a W in a Radiologic Technology course during the previous semester, who were earning a C+ or better in the Radiologic Technology program but withdrew because of illness or personal reasons. The Committee on Admissions and Waivers will look at any documentation supplied by the student.
2. Students returning after an absence of one or more semesters from the Radiologic Technology Program with a C+ or better in each Radiologic Technology course and C+ or better in CLE 11 through CLE 51 and a B+ in CLE 61.
3. Students who did not achieve at least a C+ in any one Radiologic Technology course (or Nuclear Medicine Technology 84) will be placed on a waiting list. Students will be able to re-register according to the following priorities:
 - a) Availability of space
 - b) Written notification to the Committee on Admissions and Waivers at least 9 months in advance stating their intention to return to the program. Students will be readmitted based on when their letter is received.

ii. Guidelines for re-admission shall be:

1. Students with a W in a Radiologic Technology course during the previous semester, who were earning a C+ or better in the Radiologic Technology program but withdrew because of illness or personal reasons. The Committee on Admissions and Waivers will look at any documentation supplied by the student.
2. Students returning after an absence of one or more semesters from the Radiologic Technology Program with a C+ or better in each Radiologic Technology course and C+ or better in CLE 11 through CLE 51 and a B+ in CLE 61.
3. Students absent from the program for two years or more may readmit to the program, but would have to retake all RAD and CLE courses.
4. Students who did not achieve at least a C+ in any one Radiologic Technology course (or Nuclear Medicine Technology 84) will be placed on a waiting list. Students will be able to re-register according to the following priorities:
 - a) Availability of space
 - b) Written notification to the Committee on Admissions and Waivers at least 9 months in advance stating their intention to return to the program. Students will be readmitted based on when their letter is received.

All.1: The following revisions are proposed to Nursing Admissions/Academic Standards in the BCC Academic Rules and Regulations.

Proposed: Changes to the Admissions and Academic standards of the AAS Nursing program to reflect the ending of stand-alone remediation, allow students to repeat core liberal arts preclinical courses one time, clarify that admission is based on space and highest GPA, emphasize that W/WU grades count as an attempt for NUR courses and PHM 10, allow transfer students from another Nursing program to be considered for admission, allow TEAS scores for two years.

<p>4.2 Matriculation Requirements for admission or re-admission to certain curricula</p> <p>4.2.1 Academic requirements for all students who want to apply for entry into the Registered Nursing (R.N.) Program include:</p> <ul style="list-style-type: none"> a. A passing score on both the CUNY Reading and Writing Skills Assessment Tests. b. To be eligible for PHM 10, the student must be exempt from MTH 5 or has a grade of “C” or better, or a grade of “P” in MTH 5. c. To be eligible for admission into nursing coursework (NUR designated courses) students must achieve a cumulative GPA of 2.70, with a minimum grade of “C” or better in the pre-clinical sequence (COMM 11, ENG 110 or 111, PSY 11) and a “C+” or better is required in BIO 23 and PHM 10. If a student has earned a passing grade of “C-”, “D+”, “D”, “D-” or a failing grade of “F” or “WU” in COMM 11, ENG 110 or 111, or PSY 11, the student will not be eligible for admission into the registered nursing program (R.N.), even if she/he retakes the course. This also applies to students who transfer into BCC’s Nursing program from other institutions. PHM 10 and BIO 23 must be passed with a “C+” or better. These courses can only be repeated once to achieve that grade. BCC students sitting out for a year or more will be held to the new standards. <ul style="list-style-type: none"> i. NOTE: An attempt is defined as having registered in the course for at least 3 weeks, appeared on the roster and received any grade (academic or administrative). d. TEAS V Examination 	<p>4.2 Matriculation Requirements for admission or re-admission to certain curricula</p> <p>4.2.1 Academic requirements for all students who want to apply for entry into the Registered Nursing (R.N.) Program include:</p> <ul style="list-style-type: none"> a. To be eligible for admission into nursing coursework (NUR designated courses) students must achieve a cumulative GPA of 2.70, with a minimum grade of “C” or better in the pre-clinical sequence of COMM 11, ENG <u>100</u>, 110 or 111, PSY 11) and a “C+” or better in BIO 23 and PHM 10. These courses can only be repeated once to achieve <u>the required minimum grade.</u> (For these courses, <u>withdrawal grades count as an attempt only for PHM 10.</u>) <u>This policy also applies to students who transfer into BCC’s RN program from other institutions.</u> b. TEAS V Examination
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- i. To be considered for admission into the BCC R.N. Nursing Program, applicants must obtain an individual score within the “Proficient” range on the TEAS V Admissions Examination. The TEAS V examination may be repeated one time only ~~provided~~ the applicant participates in the Assessment Technologies Institute (ATI) testing remediation program before repeating the TEAS V examination. The initial testing must be completed at Bronx Community College. TEAS V Scores from another institution are not accepted.

e. Additional Admission Information

- i. Admission into the R.N. Program’s nursing (NUR) courses is ~~based on the approved priority list posted in the Nursing Department. Admissions are~~ competitive and meeting the above requirement is not a guarantee of ~~placement~~. Requirements for admission must be met by mid-November for admission into the following spring semester and mid-April for admission into the following fall semester. Candidates for admission must contact the Admissions Coordinator for the R.N. Program in the Nursing Department and declare intent to be admitted.

f. Returning Students

- i. Students who have withdrawn from the program and wish to return to the clinical sequence must:
 - 1) be in good academic standing;
 - 2) be able to complete the clinical program within five years from the date of entry into the clinical sequence and meet current progression criteria; and

- i. To be considered for admission into the BCC R.N. Nursing Program, applicants must obtain an individual score within the “Proficient” range on the TEAS V Admissions Examination. The TEAS V examination may be repeated one time only within the past two years. It is highly recommended that the applicant participates in the Assessment Technologies Institute (ATI) testing remediation program before repeating the TEAS V examination. The initial testing must be completed at Bronx Community College. TEAS V Scores from another institution are not accepted. TEAS V exams must be less than two years old.

c. Additional Admission Information

- i. Admission into the R.N. Program’s nursing (NUR) courses is competitive and meeting the above requirements is not a guarantee of admission. When the number of applicants exceeds the number of available clinical spots in the program, cumulative GPA will be used to determine which candidates are admitted. (Transfer students see Item “e” below.) Requirements for admission must be met by mid-November for admission into the following spring semester and mid-April for admission into the following fall semester. Candidates for admission must contact the Admissions Coordinator for the R.N. Program in the Nursing Department and declare intent to be admitted.

d. Returning Students

- i. Students who have withdrawn from the program and wish to return to the clinical sequence must:
 - 1) be in good academic standing;
 - 2) be able to complete the clinical program within five years from the date of entry into the clinical sequence and meet current progression criteria; and

<p>3) have completed BIO 23, BIO 24, BIO 28 and PHM 10 within seven years of the date of re-admission into the clinical sequence.</p> <p>4) BCC students absent for one year or more will be held to the new standards.</p> <p>ii. A returning student who cannot meet the time requirements as stated above must reapply to the program and be subject to the current admission criteria.</p> <p>g. Transfer Students</p> <p>i. Transfer students from other institutions must be in good academic standing. Students who are on academic probation, have failed out of a nursing program, or have been dismissed (ethical, integrity or safety issues) from any nursing program at a previous school are not eligible for admission to the BCC Registered Nursing (R.N.) Program.</p> <p>ii. The nursing program does not accept transfer credits for nursing or pharmacology courses taken at other colleges. In addition, Biology courses that are seven or more years old will not be accepted by the nursing program. Transfer grades are not posted on the BCC transcript and must be provided at the student's request to the College's Office of Admission and sent to the nursing program for entry into the nursing student's file.</p> <p>iii. Any student transferring in credits from another accredited college cannot receive a combined total of more than 30 credits of advanced standing and/or examination.</p>	<p>3) have completed BIO 23, BIO 24, BIO 28 and PHM 10 within seven years of the date of re-admission into the clinical sequence.</p> <p>4) BCC students absent for one year or more will be held to the new standards.</p> <p>ii. A returning student who cannot meet the time requirements as stated above must reapply to the program and be subject to the current admission criteria.</p> <p>e. Transfer Students</p> <p>i. <u>Transfer students who were enrolled in but did not complete a nursing program at a previous school may be considered for admission if they meet all criteria. However, these students must also provide a statement explaining the reason for failure to complete the program. The Nursing Committee on Admission reserves the right to deny admission after review of statement and circumstances of failure to complete the program.</u></p> <p>ii. The nursing program does not accept transfer credits for nursing or pharmacology courses taken at other colleges. In addition, Biology courses that are seven or more years old will not be accepted by the nursing program. Transfer grades are not posted on the BCC transcript and must be provided at the student's request to the College's Office of Admission and sent to the nursing program for entry into the nursing student's file.</p> <p>iii. Any student transferring in credits from another accredited college cannot receive a combined total of more than 30 credits of advanced standing and/or examination.</p>
<p>7.2 Course Withdrawals in Specific Curricula</p> <p>7.2.1 Nursing</p> <p>a. NUR 101 may not be repeated. Students who do not earn a "C+" or better may not continue in the program.</p>	<p>7.2 Course Withdrawals in Specific Curricula</p> <p>7.2.1 Nursing</p> <p>a. The following courses must be passed with a grade of "C+" or better: NUR 100, <u>NUR 101</u>, NUR 201, NUR 301, NUR 401, and NUR 402. A student may repeat, on a space-available</p>

<p>b. The following courses must be passed with a grade of “C+” or better: NUR 100, NUR 201, NUR 301, NUR 401, and NUR 402. A student may repeat one of these courses a maximum of one time in order to earn a “C+” or better.</p>	<p><u>basis</u>, one of these courses a maximum of one time in order to earn a “C+” or better. <u>Note that withdrawal grades of W and WU count as an attempt in NUR courses.</u></p>
<p>8.2 Grading requirements in Special Curricula 8.2.1 Nursing – minimum acceptable grade a. Progression Requirements i. PHM 10, BIO 23, BIO 24 and BIO 28 must be taken within seven (7) years of the clinical sequence. ii. All nursing (NUR) courses required for graduation must be passed with a grade of “C+” or better within five years of entry into the clinical sequence. iii. Students must obtain a grade of C or better in supporting BIO courses (BIO 24, BIO 28), Students may repeat BIO 24 and BIO 28 once to attain a grade of C or better. iv. NUR 101 may not be repeated. Students who do not earn a “C+” or better may not continue in the program. v. The following courses must be passed with a grade of “C+” or better: NUR 100, NUR 201, NUR 301, NUR 401, and NUR 402. A student may repeat one of these courses a maximum of one time in order to earn a “C+” or better. vi. When a student receives a grade of “C”, “C-”, “D+”, “D”, “D-”, “F”, “WU” or “FIN” in NUR 100, NUR 201, NUR 301, NUR 401, or NUR 402 and repeats the course and earns a grade of “C+” or better, the first grade will be converted to an “NC” (“No Credit”). This policy may only be applied once. vii. NOTE: An attempt is defined as having registered in the course for at least 3 weeks, appeared on the roster and received any grade (academic or administrative).</p>	<p>8.2 Grading requirements in Special Curricula 8.2.1 Nursing – minimum acceptable grade a. Progression Requirements i. PHM 10, BIO 23, BIO 24 and BIO 28 must be taken within seven (7) years of the clinical sequence. ii. All nursing (NUR) courses required for graduation must be passed with a grade of “C+” or better within five years of entry into the clinical sequence. iii. Students must obtain a grade of C or better in supporting BIO courses (BIO 24, BIO 28), Students may repeat BIO 24 and BIO 28 once to attain a grade of C or better. iv. The following courses must be passed with a grade of “C+” or better: NUR 100, <u>NUR 101</u>, NUR 201, NUR 301, NUR 401, and NUR 402. A student may repeat, <u>on a space-available basis</u>, one of these courses a maximum of one time in order to earn a “C+” or better. <u>Note that withdrawal grades of W and WU count as an attempt in NUR courses.</u> v. When a student receives a grade of “C”, “C-”, “D+”, “D”, “D-”, “F”, “WU” or “FIN” in NUR 100, <u>NUR 101</u>, NUR 201, NUR 301, NUR 401, or NUR 402 and repeats the course and earns a grade of “C+” or better, the first grade will be converted to an “NC” (“No Credit”). This policy may only be applied once.</p>

Effective Semester: Fall 2022

Rationale: The substantive proposed changes are intended to increase opportunity for students who intend to become registered nurses, for example by considering students who may not have been successful in attempting nursing programs at another institution. At the same time, there is no change to the minimum admission and grade standards required for students to graduate from the program, ensuring that our graduates will be prepared for the Board exams and to be qualified RNs.

All.1 The following revisions are proposed for the Licensed Practical Nurse Admission/Academic Standards in the BCC Academic Rules and Regulations.

Proposed: Changes to the Admissions and Academic standards of the LPN Certificate program to reflect the ending of stand-alone remediation, allow students to repeat core liberal arts preclinical courses one time, allow transfer students from another Nursing program to be considered for admission, allow TEAS scores for two years.

Current Codification:	Proposed Revised Codification:
<p data-bbox="197 488 1024 548">4.2.4 Progression Requirements for Licensed Practical Nurse Program</p> <p data-bbox="197 581 1024 641">To be eligible for progression into practical nurse coursework (PNR designated courses), students must meet the following criteria:</p> <p data-bbox="197 703 1024 1003">A cumulative GPA of 2.7 must be obtained, with a minimum grade of “C” or better in the pre-clinical sequence (ENG 110 or 111, PSY 11, and PHM 10). If a student has earned a passing grade of “C”, “D+”, “D”, “D-” or a failing grade of “F” or “WU” in ENG 110 or 111, or PSY 11, the student will not be eligible to progress in the Licensed Practical Nursing Program (LPNP) even if she/he retakes the course. PHM 10 may be repeated once to achieve a grade of C or better. A “C+” or better is required in BIO 23. BIO 23 may be repeated once to achieve a grade of “C+” or better. This policy also applies to students who transfer into BCC’s LPNP from other institutions.</p> <p data-bbox="197 1101 1024 1219">A minimum score of 41.3% (“Basic level”) will be required on each of the four sections of the TEAS V exam (English, Reading, Science, and Math), as well as an overall score of at 50%.The TEAS Examination may be repeated only once.</p> <p data-bbox="197 1252 1024 1404">Transfer students from other institutions must be in good academic standing at their previous institution, in addition to meeting all other BCC LPN progression requirements. Students who are on academic probation, have failed out of a nursing program, or have been dismissed (ethical, integrity or safety issues) from any nursing</p>	<p data-bbox="1031 488 1856 548">4.2.4 Progression Requirements for Licensed Practical Nurse Program</p> <p data-bbox="1031 581 1856 641">To be eligible for progression into practical nurse coursework (PNR designated courses), students must meet the following criteria:</p> <p data-bbox="1031 703 1856 976">A cumulative GPA of 2.7 must be obtained, with minimum <u>grades in specified preclinical courses as follows. A minimum grade of “C” or better is required in ENG 100, 110 or 111, PSY 11, and PHM 10. These courses may be repeated once to achieve a grade of C or better. Additionally, a “C+” or better is required in BIO 23. BIO 23 may be repeated once to achieve a grade of “C+” or better. (For these courses, withdrawal grades count as an attempt only for PHM 10.)</u> This policy also applies to students who transfer into BCC’s LPNP from other institutions.</p> <p data-bbox="1031 1130 1856 1312">A minimum score of 41.3% (“Basic level”) will be required on each of the four sections of the TEAS V exam (English, Reading, Science, and Math), as well as an overall score of at 50%.The TEAS Examination may be repeated only once <u>within the past two years.</u> <u>TEAS V Scores from another institution are not accepted. TEAS V exams must be less than two years old.</u></p> <p data-bbox="1031 1344 1856 1404"><u>Transfer students who were enrolled in but did not complete a nursing program at a previous school may be considered for admission if they</u></p>

~~program at a previous school are not eligible for the BCC Licensed Practical Nurse program.~~

In the case in which the number of qualified LPN students exceeds the number of available LPN clinical placements, the LPN program will prioritize clinical placements for students with the highest cumulative college GPA.

8.2.4 Licensed Practical Nurse Program - minimum acceptable grade and time limitations

While in the clinical phase of the program, students must maintain a grade of "C+" in each PNR course and earn a minimum of C in BIO 24.

An LPN student who earns a grade of "C" or lower on PNR 101 may not repeat the course. An LPN student with a grade of "C" or lower on a PNR course other than PNR 101 may repeat the course one time to achieve a C+ or better. (This may occur for only two PNR courses.) An LPN student with a grade of "C-" or lower on BIO 24 may repeat the course one time to achieve a C or better.

All PNR courses required for graduation must be taken within three years from the date the student began PNR 101.

meet all criteria. However, these students must also provide a statement explaining the reasons for failure to complete the program. The Nursing Committee on Admission reserves the right to deny admission after review of statement and circumstances of failure to complete the program.

In the case in which the number of qualified LPN students exceeds the number of available LPN clinical placements, the LPN program will prioritize clinical placements for students with the highest cumulative college GPA.

8.2.4 Licensed Practical Nurse Program - minimum acceptable grade and time limitations

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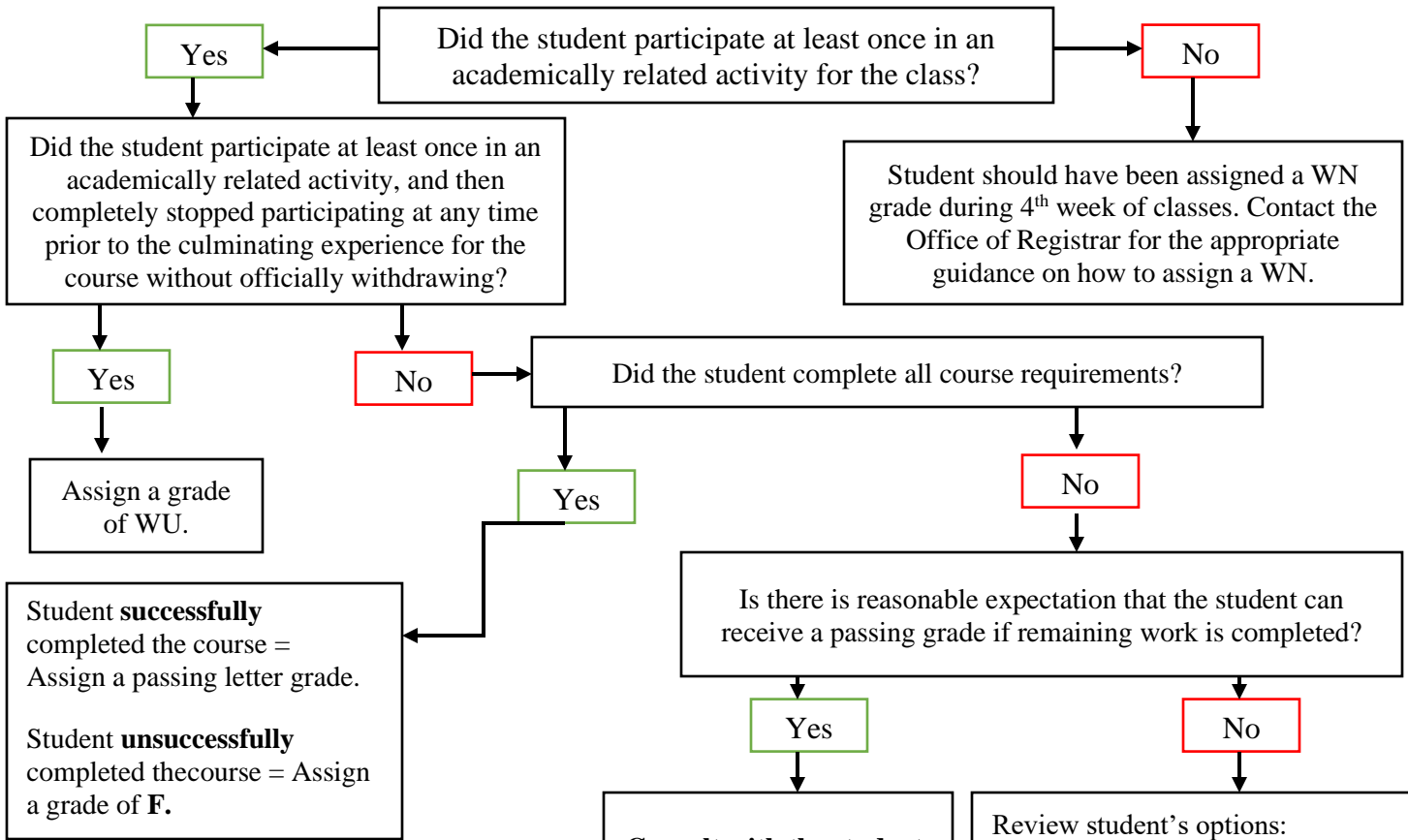
An LPN student who earns a grade of "C" or lower on PNR 101 may not repeat the course. An LPN student with a grade of "C" or lower on a PNR course other than PNR 101 may repeat the course, on a space-available basis, one time to achieve a C+ or better. (This may occur for only two PNR courses.) An LPN student with a grade of "C-" or lower on BIO 24 may repeat the course one time to achieve a C or better. Note that withdrawal grades of W and WU count as an attempt in PNR courses.

All PNR courses required for graduation must be taken within three years from the date the student began PNR 101.

Effective Semester: Fall 2022

Rationale: The substantive proposed changes are intended to increase opportunity for students who intend to become LPNs, for example by considering students who may not have been successful in attempting nursing programs at another institution. At the same time, there is no change to the minimum admission and grade standards required for students to graduate from the program, ensuring that our graduates will be prepared for the Board exams and to be qualified LPNs.

What Grade Should I Give?



What if a student wants to appeal a grade?

- Is it an academic grade (A through F)?
 - See Academic Rules and Regulations (8.8.3).
- Is it an admin grade? (WA, WN, WU, W, WD)
 - Students can request assistance through the Committee on Academic Standing (CAS).
- Is it a temporary grade (INC) or (FIN)?
 - Students may first contact the instructor. As per 8.8.5, they may also seek help with CAS.

What academic appeals are available to students?

- **First Year Freshman Forgiveness Policy:** Students in their first year of study can appeal [online](#) to change up to 12 credits within that first year from F changed to NC (does not apply to transfer students unless only had one semester of previous college study). Students need to meet with an advisor to create an official academic plan as well as write a personal statement.
- **Statute of Limitations:** Students with grades older than 7 years may appeal [online](#) with statement and transcript to replace them in GPA calculations with an equal number C level or better credits (e.g. D in ECO 11 in Sp 2012 could be replaced with a C in ENG 147 from Fall 2019).
- **WU appeal:** For WU grades prior to Fall 2021, students may appeal them [online](#) with appropriate documentation and statement.

Consult with the student.

If student agrees, make a plan for how student will complete the work and assign a grade of INC. Make sure to coordinate with the student so they complete the course before it changes to a FIN, which will happen after the 10th week of the following semester if the course is not completed and the grade changed by then.

Review student's options:

- Is there still time to drop with a W? *They can do so up until the last day of classes for the semester**
- Is a WU appropriate? *The WU has no academic penalty – it will not hurt the GPA.**
- Is an F better for them? *For example, students using veterans' benefits must complete courses with a letter grade or pay back their benefits.*

**For some programs of study (e.g. Rad Tech, Nursing), the W and WU counts as an "attempt" and thus bar a student from entry or continuation into that program. Please advise students to consult with their advisor. For Nursing, for example, a WU in PHM 10 and any NUR class counts as an attempt.*