

BCC Committee on Instruction and Professional Development

Minutes May 3rd 2022

3:00 pm, Zoom

Chair: Vivian L. Rodriguez + Vice-Chair: John Ziegler, Secretary: Jacqueline Jimenez Polanco + Vice-Secretary: Elise Langan

Present: Carl Andrews, Elise Langan, Joël Magloire, Mara Lazda, Jacqueline Jimenez Polanco, Howard Irby, Kevin Martillo Viner, John Ziegler, Chris Efthimiou, Carl Andrews, Suzi Zybert, Rebeca Araya, Charmaine Aleong, Doug Blanchard, Shelley Liu, Katherine Acevedo Coppa, Vivian L. Rodriguez, Raffaella Diotti.

Guest: Mark Lennerton

Total membership: 19 (Quorum: 9)

Our next meeting dates in Fall 2022 are:

Tuesday, **Sept. 6, Oct. 11, Nov. 1, Dec. 6** from 3 to 5pm.

AGENDA

1. Call to order (2 minutes)
2. Approval of the Minutes (5 minutes)
3. Presidential Grants (update)
4. Faculty Day Satisfaction Survey
5. Student Evaluation Survey/ Annual Faculty and Staff Survey
6. Fall Semester meeting location and duties
7. CTLT meeting update
8. Department Announcements
9. New Business

1. Meeting was called to order at 3:12pm.
2. The minutes of April 5th, 2022, were approved with corrections unanimously by those who were present.
3. **Presidential Grants**— J. Ziegler said that he doesn't have an update and hasn't heard from Vivian having an update.
4. **Faculty Day Satisfaction Survey** – J. Ziegler informed about the content of the survey that in general is positive. One of the comments says that it was pedagogy centered and asked for more presentations on scholarship in the future. M. Lazda said that there was an effort done to include both pedagogy and scholarship. J. Ziegler added that we could take it into consideration in the call next year. Also, it was asked to do it in-person in the future.
5. **Student Evaluation of Instruction Survey/ Annual Faculty and Staff Survey** — C. Efthimiou informed that for the Student Evaluation of Instruction Survey there were sent four invitations to the students, as well as emails to faculty emails, and BCC broadcasts. There is also a banner in the college webpage from where students can access the login link. There is about 8% of responses out of all the course enrollment—Last year it was 11%. He recommends faculty to spread the word and remind the students that they need to use their BCC login credentials.

For the Annual Faculty and Staff Survey there were sent two invitations to faculty and staff and 133 have responded, which represent 12% of faculty and staff. He will send email invitations again to faculty and staff and an update to the chairs.
6. **Fall Semester meeting location and duties** — V. Rodriguez said that the administration has asked that the CIPD meetings should be in person starting in the Fall semester. She hasn't found the location yet for in-person meetings. R. Araya mentioned that perhaps we could have Hy-flex meetings. She proposed to vote whether we want in person or virtual meetings in the Fall. The CIPD members present voted unanimously for online meetings.
7. **CTLT meeting update**—J. Ziegler informed that CTLT meetings are Thursdays in the morning every other week. There were discussions about the Summer

Professional Development, an increase in online degree programs, and keynotes and themes for the Winter conference next year. M. Lennerton informed that participation in the Summer Professional Development Seminar will be at the beginning and advanced levels.

8. Department Announcements— J. Magloire informed about the video on “Essential Bronx Covid Stories” and posted the link:

https://www.youtube.com/watch?v=1NjXujJP_60

M. Lennerton posted the following link of the webpage about “Student Orientation”: <https://www.bcc.cuny.edu/campus-life/student-life/new-and-transfer-student-orientation/>

M. Lennerton also posted the following link about the Lehman, Hostos, and Bronx technology program “Balancing Learning Modalities: Equity, Access and the Future of Higher Education”: <https://commons.hostos.cuny.edu/bronxedtech/>

9. New Business

C. Aleong asked for volunteers to help clean and revitalize the BCC garden for the Summer.

The meeting adjourned at 4:24 pm.

Respectfully submitted,



Jacqueline Jimenez Polanco