

BCC Committee on Instruction and Professional Development

<https://us06web.zoom.us/j/87420528022?pwd=UWR6UDVDQzliYXVtSC8weGNWM2ozZz09>

Minutes September 6th 2022

3:00 pm, Zoom ---

Chair: Vivian L. Rodriguez + Vice-Chair: John Ziegler, Secretary: Jacqueline Jimenez Polanco + Vice-Secretary: Elise Langan

Present: Carl Andrews+, Elise Langan, Joël Magloire, Jacqueline Jimenez Polanco, Howard Irby, Kevin Martillo Viner, John Ziegler, Chris Efthimiou, Carl Andrews, Suzi Zybert, Charmaine Aleong, Shelley Liu, Katherine Acevedo Coppa, Vivian L. Rodriguez+, Raffaella Diotti, Vicente Montero+, Raquel Otheguy

Guest: Mark Lennerton

Total membership: 19 (Quorum: 9)

**Our next meeting dates in Fall 2022 are:
Tuesday, Oct. 11, Nov. 1, Dec. 6 from 3 to 5pm.**

AGENDA

1. Call to order (2 minutes)
2. Approval of the Minutes (5 minutes)
3. Fall Semester meeting location
4. Presidential Grants (update)
5. Student Evaluation Survey/ Annual Faculty and Staff Survey (Chris Efthimiou)
6. CIPD subcommittees and members
7. Faculty Day 2023
8. CTLT meeting update

- 9. Department Announcements
- 10. New Business

1. Meeting was called to order at 3:00pm.

2. The minutes of May 3 2022, were approved unanimously by those who were present.

3. **Fall Semester Meeting Location**— CUNY has informed us that we will remain online for meeting this Fall semester.

4. **President Grants (Vivian)** – The announcements will be sent today for submitting proposals by November 1st. The redacted versions need to be submitted by November 8th.

5. Student Evaluation of Instruction Survey/ Annual Faculty and Staff Survey
(Chris Efthimiou)

(a) The student evaluation of instruction survey has gotten a 14% response as he mentioned in May. Faculty are making requests for the reports to submit them for reappointments and tenures. Chris has the results and for now he can show faculty what he has done but he needs to work out the right system to work the survey down. The one available now does not provide the cumulative results but the semester's results. Elise asked about standardizing the procedure. Chris responded that he is open for suggestions on how to take care of this issue with chairs.

(b) The annual faculty and staff survey had over 200 responses. Chris informed that he provided a report with the results and comments that can be shared with everyone. It does provide the temperature of the college and a prioritization on certain campus areas that need to be addressed. Most areas have been steady. Safety and Security, Library, CTLT have been going up. There is an over representation of full-timers. He posted the trend report on the E-portfolio. Vivian said that as representative of our departments we can share it with faculty.

6. **CIPD Subcommittees and Members** — Vivian screened the list of subcommittees and asked about possible changes including the creation of more subcommittees. She will post the list on Google doc.

7. **Faculty Day 2023**— Vivian asked whether we want to go back to in-person, continue via Zoom or do the faculty day hybrid. Kevin asked about how the attendance was before or after Zoom. The past year on Zoom was about 60 people. Jacqueline said that in-person events require more logistical planning and money, including food and a higher honorarium for the speaker and this is something we need to talk about to the administration. Raquel said that if the point of the faculty day is creating more community on campus, then in-person conferences should be considered and for that purpose we need to talk to the administration. Vivian said that she will get some data about the results of in-person and virtual faculty day to then talk to the president. The committee discussed possible titles and content for the conference including what is college for, learning for learning, enhancing critical thinking, are schools a common good, professors who love to teach, the intellectual genealogies of BCC faculty, scholarship for the public good, developing a research identity. It was also raised that we might want to focus on faculty ongoing research besides pedagogy. It was also suggested a more creative outreach to attract more faculty and about including arts and performance.

8. **CTLT Meeting Update** (John/Mark)— Summer professional development workshops were discussed. John is teaching during the CTLT meeting schedule this Fall and asked for someone else to join the meetings every other Thursday, 10:00-11:30pm. Carl said that perhaps himself or another librarian could join the meeting. Vivian also said that she could attend the meetings some days. Mark informed that every faculty interested could participate in the CTLT meetings.

9. **Departments Announcements** — Joël asked to tell the students about theatre activities.

Vivian informed that BCC radiology program has been rated 50 for registration this year.

10. New Business — No new business.

The meeting adjourned at 5:05 pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'JJP', with a stylized flourish at the end.

Jacqueline Jimenez Polanco