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Note: Most of the materials in this record group should, strictly speaking, not be, in the GSUC Archives at all but in the archives of CUNY’s central administration (perhaps they are). They were transferred here from the Mina Rees Library’s reference collection and, more recently, from the Provost’s Office, and were processed and are being retained in the Archives to provide an ancillary resource for research.

The material filed here under “Research Foundation” is an exception: Since the GSUC has had a complex relationship with the foundation and the GSUC presidents have also been foundation officers or directors, it was decided to transfer most papers dealing with the foundation from the presidents’ files and to collect all such material here.

[revised and updated as of November 3, 2014]

Academic Integrity 2004
   Memorandum to college presidents about policy adopted by Trustees; text of policy
Academic Program Planning. See Programs (General) [below]
Academic Standards 1983, 1996
   Resolutions of several colleges and University Faculty Senate opposing Trustees’
   actions to lower degree requirements to achieve financial savings (1996); Chancellor
   Murphy’s letter to college presidents, citing Trustees’ 1981 resolution, promulgates
   uniform “glossary” for grades used to define students’ progress
Academy for the Humanities and Sciences
   Announcements of events 1995, 1997-1999
   University Faculty Senate resolution urging that acting presidents and acting senior
   administrators be chosen from among current holders of faculty or administrative
   positions; Gail Collins’s article in the New York Daily News Magazine about Ann
   Reynolds, the new Chancellor, and a conversation with her (1990); transcript of a
   conversation with former Chancellor Albert Bowker (1986); memorandum on
   appointments to the advisory committee on restructuring the Office of Academic
   Affairs (1975); Manual of General Policy (1972)
   See also Governance [below]
Administrative Council. See Council of Presidents [below]
Admissions and Enrollment (2 folders)
   See also Expanded Educational Opportunity [below]. Student Retention [below]
   Folder 2 (1969-1975): reports and memoranda on open admissions policy; Trustees’
   and University Faculty Senate resolutions; bibliography 1968-1972; related papers
Advisory Committee on Computing and Systems. See Computers [below]
Affirmative Action. See Expanded Educational Opportunity. Staff (General). Women [all below]

Annual and Biennial Reports (4 folders)  1945-1989
Folder 1: Chancellor’s and Vice Chancellor’s reports for fiscal years 1981-1989 (1983 missing); triennial (1976-1979) report of the Board of Higher Education Chairman and Chancellor; memorandum on restructuring the Chancellor’s reports (1977)
Folder 2: Chairman’s report for 1967; Vice Chancellor Mintz’s report for fiscal year 1966; financial statements for fiscal year 1965, without narrative; Mintz’s report for fiscal year 1964
Folder 3: Chairman’s biennial reports, 1957-1965
Folder 4: administrator’s reports for fiscal years 1945 and 1946. A bound volume with the administrator’s reports for fiscal years 1959-1962 is filed between folder 3 and 4

Board of Higher Education. See Administration (General) [above]. CUNY [below] (for successor organization). A loose-leaf binder, *A 46-Year Summary of the Board of Higher Education of the City of New York*, by D. B. Pardue and S. P. Ryder, with foreword by BHE Chairman Giardino (1973), is shelved adjacent to the box holding the “BHE Executive Committee” records

Board of Higher Education Executive Committee (2 folders)  1973
Folder 1: minutes of monthly meetings, with index
Folder 2: minutes of monthly meetings of the committee acting as a community college board of trustees, with index

Budgets (4 folders)  1967-2004
See also Finances (General) [below]
Folder 2: budget requests for fiscal years 1977-1981; booklet about the 1978-1979 operating budget request [apparently copies of slides]; memoranda and other papers about budget reductions during the fiscal crisis of the mid-1970s and their effects, 1974-1975
Folder 3: budget requests for fiscal years 1971-1974
Folder 4: budget requests for fiscal years 1968-1970

Buildings  1966, 1968
*Space Guides*, a booklet outlining steps to be taken and data needed to plan new or expanded facilities (1968); booklet outlining building plans 1966-1972
See also City University Construction Fund [below]

Text of the Bylaws and amendments as of the dates given. *Note:* 2 bound volumes with the bylaws of the Board of Education are behind folder 2. One, dated 1909, includes bylaws of the board of trustees of the “Normal College”; the other, dated 1914, includes bylaws of the board of trustees of Hunter College

Campus Disorders  1968, 1992
Report of Joint Ad Hoc Committee on Campus Disruptions, recommending actions by faculty and governance bodies; University Faculty Senate resolution opposing new proposed disciplinary procedures (1992); report by attorney Arthur Savage to Board
of Higher Education on need for policy changes in the academic authorities relations with students, bound volume, Nov. 25, 1968

Chancellor’s Advisory Committee on the Status of Women. See Women [below]

Chancellor’s Reports 1965-2004 (7 boxes)

Note: So-called “University Reports” are included. Most reports here cover only the Graduate School (Division of Graduate Studies in the early years), but in some issues other CUNY units may be included. Reports give substantial information on faculty, other personnel, and programs. Reports for fall 1989, all 1990 and spring 1991 are missing.

City University Construction Fund (3 folders) 1973-1999
Annual reports. Reports for fiscal years 1977 and 1982-1986 are missing

Civil Service Rules and Regulations. See Staff (General) [below]

Computers 1992
Report of the Vice Chancellor’s Advisory Committee on Computing and Systems

Copyrights and Patents 2001
Draft revised policy statement
See also Research Foundation—Copyrights [below]

Council of Graduate Program Administrators 2002-2005

Note: The name of this council is given also as “Council of Graduate Deans and Directors” and “Council of Graduate Programs”
Correspondence about meetings; agendas; minutes; contact list; draft mission statement; list of heads of Masters programs at colleges; papers about council formation (2002)

Council of Presidents (14 boxes) Sept. 1961-2011
Minutes of meetings, agendas, supporting documents, and related correspondence of the Council, which was formed in April 1971, and the Administrative Council, its predecessor, which had somewhat different functions. After 1981, records of the executive committee and some other committees are included. Minutes and agendas often have handwritten notes by Presidents Proshansky and Horowitz, and others

CUNY (General) 2004
Memorandum about contributions to aid flood victims in Haiti and Dominican Republic; advertising supplement to Crain’s New York Business about university research facilities in New York State, including CUNY

See also Administration (General) [above]. Board of Higher Education [above] (for predecessor organization)

CUNY-TV
Promotional videocassette, “Study with the Best” (#1) (undated); memorandum on planned public hearings on future of CUNY-TV by Vice Chancellor’s advisory committee (1993); program guides for CUMBIN (City University Mutual Benefit Instructional Network) (1976-1977)

Data Books (4 folders) 1986-1990
Drafts of statistical compilations (admissions, degrees granted, etc.)

DeVry Institute of Technology 1996
University Faculty Senate letter urging State Education Department not to approve
certain proposed course offerings as duplicating those offered by CUNY colleges
Disciplining of Students. See Campus Disorders
Discrimination (based on Age, Gender, Race, etc.) See Expanded Educational
Opportunity. Staff (General). Women [all below]

Enrollment. See Admissions and Enrollment [above]
Equal Employment Opportunity. See Staff (General) [below]. Women [below]
    Memorandum to affirmative action officers on efforts to increase number of African-
    American males with graduate degrees; relevant section of a CUNY task force
    report attached (2005); Vice Chancellor Malone’s memorandum on implementing
    and reporting on affirmative action and diversity program efforts (2004); Prof. Sandi
    Cooper’s keynote address about Blacks in Higher Education at conference organized
    by Black Student Alliance (1997?); report on efforts to spur minority participation in
    science, mathematics, engineering and medicine (1989); report on retention and
    graduation of disadvantaged students in the senior colleges (1977); reports on the
    SEEK program (1968, 1969)
    See also Admissions and Enrollment [above] (for implications of open admissions
    policy)

Faculty (General) 1950, 1972, 1996, 1997
    Prof. Sandi Cooper’s letter to CUNY Trustee Marino urging changes in allocation
    system (1997); handbook of benefits; University Faculty Senate executive
    committee resolution opposing efforts at University of Minnesota to abolish tenure
    (1996); code of professional rights and responsibilities as approved by Faculty
    Senate (1972); booklet, Appraisal of the Faculty Organization Bylaws (1950)
    See also Research Foundation. Research Grants and Projects. Union Contracts [all
    below]

    Booklet, “Access to Excellence,” about notable faculty activities and honors (1989);
    directories published by the University Faculty Senate (1980, 1981, 1983)

Fees. See Tuition and Fees [below]
Fellowships, Grants and Other Financial Aid (General) 2001
    Proposal to raise doctoral fellowships fund 25%
    See also Research Grants and Projects [below]

Fellowships, Grants and Other Financial Aid—Chancellor’s Grants for Curricular
    Diversity. See Programs (General)

    Faculty petition to Board of Trustees to start a campaign for a $1-billion endowment;
    Mark Green’s letter to Board chairman Herman Badillo backing endowment plan
    (2001); correspondence, University Faculty Senate resolutions and other papers
    about financial “exigencies” and retrenchment proposals from both New York State
    and New York City, some involving severe cuts (1991-1999); section 1, “Funding,”
    of citizens commission report on CUNY’s future (1971); booklet, Fiscal
    Administration Guidelines (1970)
    See also Annual and Biennial Reports [above]. Budgets [above]. Master Plan [below]
Five-Year Plans. See Master Plan [below]

Governance 1970-1971
Report of the Board’s Ad Hoc Committee for Guidelines on Governance (Chandler Report) with comments by the Faculty Senate, Student Senate, and unions
See also Administration (General) [above]

Grading 1997
Correspondence about confusion resulting from new task force recommendations for a writing test and about change in grade point average

Housing for Faculty and Students 2001
Proposal to acquire housing for visiting faculty and researchers

Labor Relations. See Union Contracts [below]

Chief Librarian S. Newman’s letter to 2 vice chancellors about consultants’ proposals to consolidate technical services and change in other services, and their assumptions about funding; memoranda and report about collecting foreign-language material (1996); about technical services staffing, workload and costs; W. Tan’s report on proposal to centralize technical services; report on cost of technical services (1995); report on staff reassignment leaves (1992-1995); questions for staff survey about libraries (undated); rules about reassignment leave (1988); Library Association report on procedures for such leaves (1983); checklist of scientific, technical and medical non-periodical serials (1976)

Long-Range Plans. See Master Plan [below]

Master Plan (7 folders) 1961-1989, 2000
Folder 2: Master Plan 1984 (undated); typescript of an unidentified “Introduction,” probably to a plan document, by an unidentified CUNY official, undated, probably early 1981
Folder 3: report to the Mayor, City Council President and Majority Leader, and Comptroller by Harold Howe and associates (Educational Facilities Laboratories) on CUNY facilities, finances and governance (“Howe Report”), Dec 13, 1978; proposals by Chancellor Kibbee and a group of 17 professors for CUNY’s reorganization, Feb. 1976
Folder 5: draft of the 1968 Master Plan with first and second revisions, 1968-1970
Folder 7: long-range plan 1961-1975, prepared for the Board of Higher Education’s Committee to Look to the Future by Thomas C. Holy, a consultant, 1962 (bound
volume); Holy’s progress report, Nov. 1961

New York State Commission on Higher Education 2007
Preliminary report of findings and recommendations about CUNY policies and programs

New York State Education Department 1972
Memorandum about revised Commissioner’s regulations for colleges and universities. See also Programs (General) [below]

9/11 (Nine/Eleven) Disaster
Transcript of University Faculty Senate conference on its effects on the academic world (2002)

Open Admissions. See Admissions and Enrollment [above]

Professional Staff Congress of the City University of New York. See PSC / CUNY [below]

Programs (General) 1970-1975, 1992, 1993
Papers about apparent shift of academic planning processes from the faculty to the administration because of financial crisis (1993); letter to Kingsborough Community College about University Faculty Senate role in departments’ or programs’ move from one college to another (1992); guide to procedures for reporting new programs and program changes (1975); report on Chancellor’s grants for curricular diversity (1972-1974); memoranda about new state regulations for reporting new programs and program changes (1969-1973)

Correspondence and other papers about its administration, activities, and relations with the faculty and individual CUNY units. Papers of major significance in a given folder are noted below. Specific aspects are covered under subheadings following the last “General” folder
Folder 1 (1998-2001, 2003, 2004): flier about new fees and income policy to be effected in 2005; general description of the foundation (undated, probably 2003); GSUC President Horowitz’s and other memoranda about the selection of Nina Peyser as executive director, about the search for a new president and executive director, and about the Board’s ad hoc committee’s reports on the new director’s compensation; Faculty Advisory Committee report on administration and policies, suggesting various changes
Folder 2 (1991-1997): Horowitz’s correspondence with Acting Chancellor Kimmich about diverse issues at the Research Foundation; Allan Clark’s memorandum about retiring as acting president; revised conflict-of-interests policy; correspondence about alleged flaws in the foundation’s policies and procedures; its and Faculty Advisory Committee’s survey of principal investigators’ views about foundation policies and work; policy guidelines for centers, institutes and consortia; Faculty Advisory Committee proposal for reorganizing the foundation; Chancellor Reynolds’s memorandum on effort to improve relations of CUNY’s central office with the foundation
Folder 3 (1978-1990): draft of policy on scientific misconduct; memorandum about contracting with private companies and organizations; news release on Matthew Goldstein’s appointment as executive director; papers about search for a new executive director to replace Gerald Graze; Chancellor Kibbee’s reorganization proposal

Folder 4 (1972-1973): revised draft of the Memorandum of Understanding with the NYC Budget Bureau and CUNY; draft of the Operations Review Committee’s report; Mina Rees’s letters about appointing a new Board chairman and other changes due on her retirement; Operations Review Committee appointed; papers on reassignment of foundation executive director N. Karol and foundation contract with the Board of Higher Education

Folder 5 (1963, 1970-1971): discussion paper about the foundation’s mission and financial operations; copies of the foundation’s agreement with the Board of Higher Education; correspondence about the foundation’s operations and its impact on individual CUNY units; memorandum about the foundation’s assumption of grant administration for all CUNY units; Board of Higher Education statement on the foundation’s relationship with other CUNY units; copy of 1963 charter of the foundation by the State Education Department

Research Foundation—Ad Hoc Committee on Faculty and Research Foundation Relationships (2 folders) 1977-1980
   Agendas, minutes of meetings, reports, correspondence and other papers, starting with a letter from the foundation chairman, David Ashe, forming the committee with Dr. Proshansky as chairman; 2 surveys of principal investigators (1976, 1977), intended for use by the committee, are included


   Minutes of meetings, agendas, and supporting documents; papers about Board and committee membership; related correspondence. The papers of the early 1970s deal extensively with defining the foundation’s relations with CUNY, the colleges and GSUC, especially in regard to finances and to grant administration. There is, necessarily, considerable overlap between the papers filed here and those filed under Research Foundation (General), above, and Research Foundation—Finances, below

Research Foundation—Buildings 1971, 1995
   Papers about renovating its quarters on West Broadway (1995); about its move from the Graduate Center to 1411 Broadway (1971)

   Text of several versions and amendments; related correspondence

   Policy statements, guidelines and related correspondence; committee appointments

   Financial reports, planning documents and budgets; agendas and minutes of the Board’s Finance Committee, with supporting documents; related correspondence

   Booklets with summaries and/or proceedings of 7 CUNY-industry or CUNY-public
policy forums


  Report of a management review team headed by Indiana University Dean George Walker and the preceding self-study by an ad hoc committee under John Mogulescu; related papers (1998-1999); management review proposal by the foundation’s auditor, KPMG Peat Marwick (1993)

Research Foundation—Miscellaneous 1996-1998

Research Foundation—Newsletters (RFCUNY Topics, RF/CUNY Update). Issues of the newsletters are filed in the Periodicals record group

  Correspondence and other papers about government regulations, their implementation and effects; foundation’s 1971 policy statement

  Meeting minutes of the Board’s Personnel Committee, with agendas, supporting documents and other papers; correspondence and other papers about fringe benefits, pensions, early retirement, contracts with PSC/CUNY, and other issues

Research Foundation—Staff—Leatham Case 1985, 1987, 1988
  Papers in Theodore Leatham’s suit against the foundation over his dismissal as assistant vice president, including transcripts of his and Proshansky’s depositions


Sexual Harassment 2004, 2007
  Statements of policy and implementation procedures

Staff (General) (2 folders) 1972, 1975, 1976, 1982
  Folder 1: Civil Service rules and regulations drafted by CUNY’s Civil Service Commission in compliance with 1979 amendments to state education law (1982)
  Folder 2: Affirmative Action Office reports on equal employment program (1976) and recruitment source file (1975); correspondence with Chancellor Kibbee and others and other papers about US Office of Civil Rights charges that CUNY failed to provide required data and access to ascertain compliance with equal employment policy; copies of affirmative action policy statements (1972)
  See also Union Contracts [below]

Student Retention 1996
  Report on retention and graduation of students, dropouts, transfers to other institutions and related data by a special Board of Trustees committee co-chaired by Queensboro Community College president Schmeller and Vice Chancellor Nunez

Student Unrest. See Campus Disorders [above]

Students (General) 1997
Highlights of report on 1995 student body and students’ experiences

Teacher Education Division 1962-1969

Annual reports

Note: Originally a division of City College, it came under the central administration when CUNY was founded. 19 bound volumes of “research reports” (publications), 1949-1971, are on the top shelf. The titles on the spines vary. 2 other reports (1 dated 1950, the other undated) are included in the 1949-1952 volume though not in the group of 11 reports to which that volume is devoted. Most volumes have a table of contents, but there is no index to the publications


Manual of policies and procedures (1985); Leo Benjamin’s booklet, “Our Beloved Memory of Free Tuition” (1977), originally sent as a letter to Fred Hechinger, then education editor of The New York Times (1976); table of tuition waivers, 1968-1970

Union Contracts (2 folders)


Folder 2: CUNY contracts with groups of unions of (1) clerical, administrative and professional employees (“white collar”) and (2) custodial, stores-stock and security employees (“blue collar”), dated Dec. 28, 1994 and covering 1990-1995

University Faculty Senate—Executive Committee 1992, 1993, 1996-1999

Statement censuring Trustees Chairman Badillo for racially offensive remarks (1999); papers about current members, election of new members and praise for departing members


Papers about dispute involving Profs. Cooper and Karkhanis; letter to Chancellor Reynolds on leaving CUNY; letters to departing members; list of issues of concern to faculty (all 1997); memorandum on appointment of W. Phipps as executive director (1996); memoranda on committees’ annual reports (1986-1988)


Letters to several faculty officers about rights and responsibilities, with relevant excerpts from the Charter (1996, 1997, 1999); full text of the Charter (1977); list of Executive Board (1976); list of standing committees and their members (1975)

University Faculty Senate—Plenary Sessions—Minutes (7 folders)

Folder 1: 2005-2006
Folder 2: 2003-2004
Folder 3: 2001-2002
Folder 5: 1987-1988
Folder 6: 1983-1986
Folder 7: 1974, 1975

Letter about student awards dinner (2002); Pres. Horowitz’s letter to outgoing Student Senate representative I. Potts (1997); M. Yomi’s address to delegates criticizing organization and by-laws (1991)

Women  1972
Chancellor’s Advisory Committee report on the status of women at CUNY