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GSUC ARCHIVES VII

CUNY

Note: Most of the materials in this record group should, strictly speaking, not be, in the GSUC Archives at all but in the archives of CUNY's central administration (perhaps they are). They were transferred here from the Mina Rees Library's reference collection and, more recently, from the Provost's Office, and were processed and are being retained in the Archives to provide an ancillary resource for research.

The material filed here under "Research Foundation" is an exception: Since the GSUC has had a complex relationship with the foundation and the GSUC presidents have also been foundation officers or directors, it was decided to transfer most papers dealing with the foundation from the presidents' files and to collect all such material here.

[revised and updated as of November 3, 2014]

Academic Integrity 2004

Memorandum to college presidents about policy adopted by Trustees; text of policy Academic Program Planning. See Programs (General) [below]

Academic Standards 1983, 1996

Resolutions of several colleges and University Faculty Senate opposing Trustees' actions to lower degree requirements to achieve financial savings (1996); Chancellor Murphy's letter to college presidents, citing Trustees' 1981 resolution, promulgates uniform "glossary" for grades used to define students' progress

Academy for the Humanities and Sciences

Announcements of events 1995, 1997-1999

Proceedings of 5 seminars, "Rethinking the Disciplines" 1992-1994

Administration (General) 1972, 1975, 1986, 1990, 1992

University Faculty Senate resolution urging that acting presidents and acting senior administrators be chosen from among current holders of faculty or administrative positions; Gail Collins's article in the *New York Daily News Magazine* about Ann Reynolds, the new Chancellor, and a conversation with her (1990); transcript of a conversation with former Chancellor Albert Bowker (1986); memorandum on appointments to the advisory committee on restructuring the Office of Academic Affairs (1975); Manual of General Policy (1972)

See also Governance [below]

Administrative Council. See Council of Presidents [below]

Admissions and Enrollment (2 folders)

See also Expanded Educational Opportunity [below]. Student Retention [below]

Folder 1 (1992, 1994, 1995): enrollment reports; 1994 report details demographic trends (1980-1994)

Folder 2 (1969-1975): reports and memoranda on open admissions policy; Trustees' and University Faculty Senate resolutions; bibliography 1968-1972; related papers

Advisory Committee on Computing and Systems. See Computers [below]

Affirmative Action. See Expanded Educational Opportunity. Staff (General). Women [all below]

Annual and Biennial Reports (4 folders) 1945-1989

Folder 1: Chancellor's and Vice Chancellor's reports for fiscal years 1981-1989 (1983 missing); triennial (1976-1979) report of the Board of Higher Education Chairman and Chancellor; memorandum on restructuring the Chancellor's reports (1977)

Folder 2: Chairman's report for 1967; Vice Chancellor Mintz's report for fiscal year 1966; financial statements for fiscal year 1965, without narrative; Mintz's report for fiscal year 1964

Folder 3: Chairman's biennial reports, 1957-1965

Folder 4: administrator's reports for fiscal years 1945 and 1946. A bound volume with the administrator's reports for fiscal years 1959-1962 is filed between folder 3 and 4

Board of Higher Education. See Administration (General) [above]. CUNY [below] (for successor organization). A loose-leaf binder, *A 46-Year Summary of the Board of Higher Education of the City of New York*, by D. B. Pardue and S. P. Ryder, with foreword by BHE Chairman Giardino (1973), is shelved adjacent to the box holding the "BHE Executive Committee" records

Board of Higher Education Executive Committee (2 folders) 1973

Folder 1: minutes of monthly meetings, with index

Folder 2: minutes of monthly meetings of the committee acting as a community college board of trustees, with index

Budgets (4 folders) 1967-2004

See also Finances (General) [below]

Folder 1: budget requests for fiscal years 1985-1988, 1995, 2000, 2001, and 2004-2005; typescript of the 1986-1987 capital budget

Folder 2: budget requests for fiscal years 1977-1981; booklet about the 1978-1979 operating budget request [apparently copies of slides]; memoranda and other papers about budget reductions during the fiscal crisis of the mid-1970s and their effects, 1974-1975

Folder 3: budget requests for fiscal years 1971-1974

Folder 4: budget requests for fiscal years 1968-1970

Buildings 1966, 1968

Space Guides, a booklet outlining steps to be taken and data needed to plan new or expanded facilities (1968); booklet outlining building plans 1966-1972

See also City University Construction Fund [below]

Bylaws (2 folders) 1965, 1969, 1970, 1974, 1977-1993

Text of the Bylaws and amendments as of the dates given. *Note*: 2 bound volumes with the bylaws of the Board of Education are behind folder 2. One, dated 1909, includes bylaws of the board of trustees of the "Normal College"; the other, dated 1914, includes bylaws of the board of trustees of Hunter College

Campus Disorders 1968, 1992

Report of Joint Ad Hoc Committee on Campus Disruptions, recommending actions by faculty and governance bodies; University Faculty Senate resolution opposing new proposed disciplinary procedures (1992); report by attorney Arthur Savage to Board

of Higher Education on need for policy changes in the academic authorities relations with students, bound volume, Nov. 25, 1968

Chancellor's Advisory Committee on the Status of Women. See Women [below]

Chancellor's Reports 1965-2004 (7 boxes)

Note: So-called "University Reports" are included. Most reports here cover only the Graduate School (Division of Graduate Studies in the early years), but in some issues other CUNY units may be included. Reports give substantial information on faculty, other personnel, and programs. Reports for fall 1989, all 1990 and spring 1991 are missing.

City University Construction Fund (3 folders) 1973-1999

Annual reports. Reports for fiscal years 1977 and 1982-1986 are missing

Civil Service Rules and Regulations. See Staff (General) [below]

Computers 1992

Report of the Vice Chancellor's Advisory Committee on Computing and Systems

Copyrights and Patents 2001

Draft revised policy statement

See also Research Foundation—Copyrights [below]

Council of Graduate Program Administrators 2002-2005

Note: The name of this council is given also as "Council of Graduate Deans and Directors" and "Council of Graduate Programs"

Correspondence about meetings; agendas; minutes; contact list; draft mission statement; list of heads of Masters programs at colleges; papers about council formation (2002)

Council of Presidents (14 boxes) Sept. 1961-2011

Minutes of meetings, agendas, supporting documents, and related correspondence of the Council, which was formed in April 1971, and the Administrative Council, its predecessor, which had somewhat different functions. After 1981, records of the executive committee and some other committees are included. Minutes and agendas often have handwritten notes by Presidents Proshansky and Horowitz, and others

CUNY (General) 2004

Memorandum about contributions to aid flood victims in Haiti and Dominican Republic; advertising supplement to *Crain's New York Business* about university research facilities in New York State, including CUNY

See also Administration (General) [above]. Board of Higher Education [above] (for predecessor organization)

CUNY-TV

Promotional videocassette, "Study with the Best" (#1) (undated); memorandum on planned public hearings on future of CUNY-TV by Vice Chancellor's advisory committee (1993); program guides for CUMBIN (City University Mutual Benefit Instructional Network) (1976-1977)

Data Books (4 folders) 1986-1990

Drafts of statistical compilations (admissions, degrees granted, etc.)

DeVry Institute of Technology 1996

University Faculty Senate letter urging State Education Department not to approve

certain proposed course offerings as duplicating those offered by CUNY colleges
Disciplining of Students. See Campus Disorders
Discrimination (based on Age, Gender, Race, etc.) See Expanded Educational
Opportunity. Staff (General). Women [all below]

Enrollment. See Admissions and Enrollment [above]

Equal Employment Opportunity. See Staff (General) [below]. Women [below]

Expanded Educational Opportunity 1968, 1969, 1977, 1989, 1997, 2004, 2005

Memorandum to affirmative action officers on efforts to increase number of African-American males with graduate degrees; relevant section of a CUNY task force report attached (2005); Vice Chancellor Malone's memorandum on implementing and reporting on affirmative action and diversity program efforts (2004); Prof. Sandi Cooper's keynote address about Blacks in Higher Education at conference organized by Black Student Alliance (1997?); report on efforts to spur minority participation in science, mathematics, engineering and medicine (1989); report on retention and graduation of disadvantaged students in the senior colleges (1977); reports on the SEEK program (1968, 1969)

See also Admissions and Enrollment [above] (for implications of open admissions policy)

Faculty (General) 1950, 1972, 1996, 1997

Prof. Sandi Cooper's letter to CUNY Trustee Marino urging changes in allocation system (1997); handbook of benefits; University Faculty Senate executive committee resolution opposing efforts at University of Minnesota to abolish tenure (1996); code of professional rights and responsibilities as approved by Faculty Senate (1972); booklet, *Appraisal of the Faculty Organization Bylaws* (1950)

See also Research Foundation. Research Grants and Projects. Union Contracts [all below]

Faculty Directories 1980, 1981, 1983, 1989

Booklet, "Access to Excellence," about notable faculty activities and honors (1989); directories published by the University Faculty Senate (1980, 1981, 1983)

Fees. See Tuition and Fees [below]

Fellowships, Grants and Other Financial Aid (General) 2001

Proposal to raise doctoral fellowships fund 25%

See also Research Grants and Projects [below]

Fellowships, Grants and Other Financial Aid—Chancellor's Grants for Curricular Diversity. See Programs (General)

Finances (General) (2 folders) 1970, 1971, 1991-1999, 2001

Faculty petition to Board of Trustees to start a campaign for a \$1-billion endowment; Mark Green's letter to Board chairman Herman Badillo backing endowment plan (2001); correspondence, University Faculty Senate resolutions and other papers about financial "exigencies" and retrenchment proposals from both New York State and New York City, some involving severe cuts (1991-1999); section 1, "Funding," of citizens commission report on CUNY's future (1971); booklet, *Fiscal Administration Guidelines* (1970)

See also Annual and Biennial Reports [above]. Budgets [above]. Master Plan [below]

Five-Year Plans. See Master Plan [below]

Governance 1970-1971

Report of the Board's Ad Hoc Committee for Guidelines on Governance (Chandler Report) with comments by the Faculty Senate, Student Senate, and unions

See also Administration (General) [above]

Grading 1997

Correspondence about confusion resulting from new task force recommendations for a writing test and about change in grade point average

Housing for Faculty and Students 2001

Proposal to acquire housing for visiting faculty and researchers

Labor Relations. See Union Contracts [below]

Libraries 1976, 1983, 1988, 1993-1996

Chief Librarian S. Newman's letter to 2 vice chancellors about consultants' proposals to consolidate technical services and change in other services, and their assumptions about funding; memoranda and report about collecting foreign-language material (1996); about technical services staffing, workload and costs; W. Tan's report on proposal to centralize technical services; report on cost of technical services (1995); report on staff reassignment leaves (1992-1995); questions for staff survey about libraries (undated); rules about reassignment leave (1988); Library Association report on procedures for such leaves (1983); checklist of scientific, technical and medical non-periodical serials (1976)

Long-Range Plans. See Master Plan [below]

Master Plan (7 folders) 1961-1989, 2000

Folder 1: Master Plan 2000-2004 (2000); Five-Year Plan 1990-91 to 1994-95 (1989); Master Plan 1988-1992 (draft) (1988)

Folder 2: Master Plan 1984 (undated); typescript of an unidentified "Introduction," probably to a plan document, by an unidentified CUNY official, undated, probably early 1981

Folder 3: report to the Mayor, City Council President and Majority Leader, and Comptroller by Harold Howe and associates (Educational Facilities Laboratories) on CUNY facilities, finances and governance ("Howe Report"), Dec 13, 1978; proposals by Chancellor Kibbee and a group of 17 professors for CUNY's reorganization, Feb. 1976

Folder 4: plan offered by a special committee of the Board of Regents and a CUNY task force, with related statements and drafts, Dec. 1975; preliminary proposal by Chancellor Kibbee's task force, Oct. 1975; Faculty Senate task force's report on CUNY's "Educational Mission," Oct. 1974; 1972-1976 Master Plan, July 1972

Folder 5: draft of the 1968 Master Plan with first and second revisions, 1968-1970

Folder 6: 1964 Master Plan with amendments, revisions and progress report, 1964-1968

Folder 7: long-range plan 1961-1975, prepared for the Board of Higher Education's Committee to Look to the Future by Thomas C. Holy, a consultant, 1962 (bound

volume); Holy's progress report, Nov. 1961

New York State Commission on Higher Education 2007

Preliminary report of findings and recommendations about CUNY policies and programs

New York State Education Department 1972

Memorandum about revised Commissioner's regulations for colleges and universities.

See also Programs (General) [below]

9/11 (Nine/Eleven) Disaster

Transcript of University Faculty Senate conference on its effects on the academic world (2002)

Open Admissions. See Admissions and Enrollment [above]

Professional Staff Congress of the City University of New York. See PSC / CUNY [below]

Programs (General) 1970-1975, 1992, 1993

Papers about apparent shift of academic planning processes from the faculty to the administration because of financial crisis (1993); letter to Kingsborough Community College about University Faculty Senate role in departments' or programs' move from one college to another (1992); guide to procedures for reporting new programs and program changes (1975); report on Chancellor's grants for curricular diversity (1972-1974); memoranda about new state regulations for reporting new programs and program changes (1969-1973)

Research Foundation (General) (5 folders) 1963, 1970-1973, 1977-1982, 1986-2000, 2003, 2004

Correspondence and other papers about its administration, activities, and relations with the faculty and individual CUNY units. Papers of major significance in a given folder are noted below. Specific aspects are covered under subheadings following the last "General" folder

Folder 1 (1998-2001, 2003, 2004): flier about new fees and income policy to be effected in 2005; general description of the foundation (undated, probably 2003); GSUC President Horowitz's and other memoranda about the selection of Nina Peyser as executive director, about the search for a new president and executive director, and about the Board's ad hoc committee's reports on the new director's compensation; Faculty Advisory Committee report on administration and policies, suggesting various changes

Folder 2 (1991-1997): Horowitz's correspondence with Acting Chancellor Kimmich about diverse issues at the Research Foundation; Allan Clark's memorandum about retiring as acting president; revised conflict-of-interests policy; correspondence about alleged flaws in the foundation's policies and procedures; its and Faculty Advisory Committee's survey of principal investigators' views about foundation policies and work; policy guidelines for centers, institutes and consortia; Faculty Advisory Committee proposal for reorganizing the foundation; Chancellor Reynolds's memorandum on effort to improve relations of CUNY's central office with the foundation

- Folder 3 (1978-1990): draft of policy on scientific misconduct; memorandum about contracting with private companies and organizations; news release on Matthew Goldstein's appointment as executive director; papers about search for a new executive director to replace Gerald Graze; Chancellor Kibbee's reorganization proposal
- Folder 4 (1972-1973): revised draft of the Memorandum of Understanding with the NYC Budget Bureau and CUNY; draft of the Operations Review Committee's report; Mina Rees's letters about appointing a new Board chairman and other changes due on her retirement; Operations Review Committee appointed; papers on reassignment of foundation executive director N. Karol and foundation contract with the Board of Higher Education
- Folder 5 (1963, 1970-1971): discussion paper about the foundation's mission and financial operations; copies of the foundation's agreement with the Board of Higher Education; correspondence about the foundation's operations and its impact on individual CUNY units; memorandum about the foundation's assumption of grant administration for all CUNY units; Board of Higher Education statement on the foundation's relationship with other CUNY units; copy of 1963 charter of the foundation by the State Education Department
- Research Foundation—Ad Hoc Committee on Faculty and Research Foundation Relationships (2 folders) 1977-1980
Agendas, minutes of meetings, reports, correspondence and other papers, starting with a letter from the foundation chairman, David Ashe, forming the committee with Dr. Proshansky as chairman; 2 surveys of principal investigators (1976, 1977), intended for use by the committee, are included
- Research Foundation—Annual Reports 1970/71, 1982, 1985-1991, 1995-1998, 2000-2003
- Research Foundation—Board and Executive Committee Meetings (11 folders) 1971-1972, 1978-2001
Minutes of meetings, agendas, and supporting documents; papers about Board and committee membership; related correspondence. The papers of the early 1970s deal extensively with defining the foundation's relations with CUNY, the colleges and GSUC, especially in regard to finances and to grant administration. There is, necessarily, considerable overlap between the papers filed here and those filed under Research Foundation (General), above, and Research Foundation—Finances, below
- Research Foundation—Buildings 1971, 1995
Papers about renovating its quarters on West Broadway (1995); about its move from the Graduate Center to 1411 Broadway (1971)
- Research Foundation—Bylaws 1971, 1972, 1983, 1987-1989, 1992, 1997-1999
Text of several versions and amendments; related correspondence
- Research Foundation—Copyrights and Patents 1971-1973, 1982, 1985
Policy statements, guidelines and related correspondence; committee appointments
- Research Foundation—Finances (8 folders) 1969-1973, 1978-1983, 1985-2001
Financial reports, planning documents and budgets; agendas and minutes of the Board's Finance Committee, with supporting documents; related correspondence
- Research Foundation—Forums 1983, 1985, 1987, 1989, 1990
Booklets with summaries and/or proceedings of 7 CUNY-industry or CUNY-public

policy forums

Research Foundation—Grants and Contracts Reports 1963-1968, 1970-1973, 1983, 1991, 1992

Research Foundation—Management Review and Self-Study 1993, 1998-1999
Report of a management review team headed by Indiana University Dean George Walker and the preceding self-study by an ad hoc committee under John Mogulescu; related papers (1998-1999); management review proposal by the foundation's auditor, KPMG Peat Marwick (1993)

Research Foundation—Miscellaneous 1996-1998

Research Foundation—Newsletters (*RFCUNY Topics*, *RF/CUNY Update*). Issues of the newsletters are filed in the Periodicals record group

Research Foundation—Protection of Human Subjects 1971, 1972, 1992, 1995, 1997, 1999, 2000
Correspondence and other papers about government regulations, their implementation and effects; foundation's 1971 policy statement

Research Foundation—Staff (5 folders) 1971-1973, 1980-1986, 1988-1999
Meeting minutes of the Board's Personnel Committee, with agendas, supporting documents and other papers; correspondence and other papers about fringe benefits, pensions, early retirement, contracts with PSC/CUNY, and other issues

Research Foundation—Staff—Leatham Case 1985, 1987, 1988
Papers in Theodore Leatham's suit against the foundation over his dismissal as assistant vice president, including transcripts of his and Proshansky's depositions

Research Grants and Projects, Faculty (2 folders) 1970-1974, 1981-1984, 1986-1990, 2000
Principal Investigators' Manual for submitting proposals for review (2000); annual reports on awards (1981-1984, 1986-1990); program guidelines (1971-1972 and 1973-1974); diverse memoranda and reports (1971-1972); memorandum on changes in procedures (1970)

Sexual Harassment 2004, 2007
Statements of policy and implementation procedures

Staff (General) (2 folders) 1972, 1975, 1976, 1982
Folder 1: Civil Service rules and regulations drafted by CUNY's Civil Service Commission in compliance with 1979 amendments to state education law (1982)
Folder 2: Affirmative Action Office reports on equal employment program (1976) and recruitment source file (1975); correspondence with Chancellor Kibbee and others and other papers about US Office of Civil Rights charges that CUNY failed to provide required data and access to ascertain compliance with equal employment policy; copies of affirmative action policy statements (1972)
See also Union Contracts [below]

Student Retention 1996
Report on retention and graduation of students, dropouts, transfers to other institutions and related data by a special Board of Trustees committee co-chaired by Queensboro Community College president Schmeller and Vice Chancellor Nunez

Student Unrest. See Campus Disorders [above]

Students (General) 1997

Highlights of report on 1995 student body and students' experiences

Teacher Education Division 1962-1969

Annual reports

Note: Originally a division of City College, it came under the central administration when CUNY was founded. 19 bound volumes of "research reports" (publications), 1949-1971, are on the top shelf. The titles on the spines vary. 2 other reports (1 dated 1950, the other undated) are included in the 1949-1952 volume though not in the group of 11 reports to which that volume is devoted. Most volumes have a table of contents, but there is no index to the publications

Tuition and Fees 1970, 1976-1977, 1985

Manual of policies and procedures (1985); Leo Benjamin's booklet, "Our Beloved Memory of Free Tuition" (1977), originally sent as a letter to Fred Hechinger, then education editor of *The New York Times* (1976); table of tuition waivers, 1968-1970

Union Contracts (2 folders)

Folder 1: CUNY contracts with PSC / CUNY for multi-year periods beginning in Oct. 1969 and ending, in 1998, with a contract covering Feb. 1996 through July 2000; a contract with the United Federation of College Teachers dated Oct. 1969, applying only to "lecturers" and "teaching assistants," is included

Folder 2: CUNY contracts with groups of unions of (1) clerical, administrative and professional employees ("white collar") and (2) custodial, stores-stock and security employees ("blue collar"), dated Dec. 28, 1994 and covering 1990-1995

University Faculty Senate—Executive Committee 1992, 1993, 1996-1999

Statement censuring Trustees Chairman Badillo for racially offensive remarks (1999); papers about current members, election of new members and praise for departing members

University Faculty Senate—Miscellaneous 1986-1988, 1993, 1996, 1997

Papers about dispute involving Profs. Cooper and Karkhanis; letter to Chancellor Reynolds on leaving CUNY; letters to departing members; list of issues of concern to faculty (all 1997); memorandum on appointment of W. Phipps as executive director (1996); memoranda on committees' annual reports (1986-1988)

University Faculty Senate—Newsletters 1973-1975, 1991-1993, 1996-1998

University Faculty Senate—Organization 1975-1977, 1996, 1997, 1999

Letters to several faculty officers about rights and responsibilities, with relevant excerpts from the Charter (1996, 1997, 1999); full text of the Charter (1977); list of Executive Board (1976); list of standing committees and their members (1975)

University Faculty Senate—Plenary Sessions—Minutes (7 folders)

Folder 1: 2005-2006

Folder 2: 2003-2004

Folder 3: 2001-2002

Folder 4: 1991-1993, 1996-1999

Folder 5: 1987-1988

Folder 6: 1983-1986

Folder 7: 1974, 1975

University Student Senate 1991, 1997, 2002

Letter about student awards dinner (2002); Pres. Horowitz's letter to outgoing Student Senate representative I. Potts (1997); M. Yomi's address to delegates criticizing organization and by-laws (1991)

Women 1972

Chancellor's Advisory Committee report on the status of women at CUNY