HEADQUARTERS EDUCATIONAL DIVISION
City College of New York
Office of the President.

September 9, 1933.

BULLETIN NO. 1.

1. The President's NRA Day Parade will be a demonstration by the Commercial Industrial and Educational units of New York City of the support being accorded to the NRA program. Although Schools, Colleges and Universities are not part of competitive industry, they are concerned with national economic recovery. They can by their representation in the parade indicate their sympathy with the measures which are being taken by the federal government to eradicate extensive unemployment and to restore the nation to a condition of prosperity. Institutions of learning cannot long flourish if the nation continues in economic distress. Intellectual development and cultural activities are supported by material prosperity. Because of this relation between them and practical affairs and also because of their interest in all that affects the common good, schools and colleges are asked to join in the parade and indicate their moral support of President Roosevelt's progress, by as strong a faculty representation as is practicable during a vacation period.

2. The following is the assembly data:
   (a) PLACE: Head of column facing East, opposite Building 102 W. 17th St., between 6th & 7th Avenues. Persons on route to assembly should note that Fifth Avenue will be blocked after 2:00 PM between 59th & Washington Square.
   (b) DATE: Wednesday, September 13, 1933.
   (c) TIME: Assembly for the Educational Division will be at 2:30 PM. The leading division of the parade starts at 2:00 PM, and allowance has been made for the delay in starting our section. Members should assemble not later than 2:30.
   (d) DRESS: Convenient street dress will be worn by non-uniformed bodies. A distinctive NRA arm band will be furnished at the assembly point. Uniformed organizations will wear uniforms as arranged by special instructions.
   (e) COLORS: Colleges and ROTC units having National or College Colors are requested to have them present with color guard. NRA Colors should be approximately 4 feet on staff by 6 feet on fly. If banner is used it should have about 21 square feet area. An NRA banner may be improvised by using a large sized NRA poster mounted on a cardboard with staff attached. The firms of Annin & Co., 85 Fifth Ave. & J.A. Jocel & Co., 47 Fulton St., New York City, are known to have supplies of NRA flags and banners.
   (f) PRECEDENCE: Institutions will be arranged from head to rear of column in order of the dates of their foundation.
   (g) FORMATION: Units will be formed in platoons of 20 men in single rank abreast. To conserve space at assembly point, platoons will form at 2 pace distance between platoons. They will march at 6 pace distance between platoons. Because of the exceptional large size of this parade it is urgent that platoons keep closed up to marching distance, and that platoon leaders or Unit leaders take advantage of all halts and checks in the march to close up distances and prevent undue lengthening of column.
   (h) The reviewing stand will be in front of the Public Library, with the location of the reviewing officer indicated by flags. Military units will execute: "Eyes Left" at 6 paces from the Reviewing Officer, and execute Front 6 paces after passing him. Civilian units may conform to military procedure or give recognition in any appropriate manner.

FREDERICK B. ROBINSON
President, CCNY,
Marshal Educational Division,
Presidents NRA Parade.