DEPARTMENT OF BIOLOGY

Brooklyn College
BEDFORD AVENUE AND AVENUE H
BROOKLYN, N. Y.

Dear President Gideonse:

Below is set down for verification a revised statement regarding the organization of the farm labor project on a summer session, budgetary basis. Two or three items are included for which no specific figures have so far been mentioned.

Instruction, including some regularly assigned personnel duties....

........12%.....$2400.00

Director................................. 500.00

Secretarial help...........................(Assigned from regular force?)

Office supplies, postage, printing, photography, et al........... ????

Preliminary expenses, travelling, gasoline, etc.................... ????

I have put the administrative items down in order to have the entire project outlined as a possible unit, administrative entity against which costs can be assessed. On the assumption that it may become an integral part of the College program, such a set-up would seem desirable. However, in its beginning phases, and particularly before its actual launching, separation of its costs is not easy. Also, at the start, some extra administrative expenses are bound to occur. Of course, there is no thought here of any assessing of preliminary expenses voluntarily assumed by members of the Employment Committee and Associates in planning.

Sincerely,

Ralph C. Benedict