Minutes of the Meeting of February 13, 1973
Kingsbridge Center, Room 401, 4 p.m.

TO THE CURRICULUM COMMITTEE

PRESENT:

Professors I. Berger, H. Ettinger, H. Stein, Dean S. Reisin (Secretary) ex-officio,
Mr. M. Horn, Dean M. Stillman, ex-officio.

I. Approval of the Minutes of the Meeting of January 9, 1973

m/s/p The minutes of the meeting of January 9, 1973 are accepted without modification.

II. Report on Grants and Proposals

A. Internal Revenue Service Proposal

m/s/p The Curriculum Committee Sub-Committee on Continuing Education authorizes
the submission of an Internal Revenue Service proposal to selected
foundations. (Under the provisions of this proposal, the Office of
Continuing Education of the college would establish an Income Tax
Preparation Institute and Resource Center.)

B. Veterans Employment Education Program

m/s/p The Curriculum Committee Sub-Committee on Continuing Education authorizes
the submission of a Veterans Employment Education Program under the

III. New Courses

A. Spring 1973 Mini-semester

m/s/p The Curriculum Committee Sub-Committee on Continuing Education authorizes
the following courses to be conducted during the Spring 1973 mini-semester:

- Psychology for Today
- Turn On - Tune In with John
- Listening to your Body
- Intermediate Guitar
- Italian for Beginners
- Yoga for Beginners
- Knitting and Crocheting
- Painting for Beginners
- Conversational French
- How to Grow House Plants
- Rapid Reading
- Intermediate Typing
- Speedwriting
- Crafts for your Home
- Elementary Painting
- Creative Photography
- Photography Too
- Basic English Review
- Intermediate Bridge
- Houseplants
- Pot, Pans and Junk - Understanding the Drug Addict
- Understanding Yourself Through Astrology
- The Green and the Orange - The Irish Problem
- Everything You Always Wanted to Know about Your Car
- Lady, Do You Know Your Car?
- Beginning Film-Making
- Travel Agency Training
- Beginning Tennis
- Enameling and Jewelry Making
- Introduction to Bookkeeping
- Painting for Recreation
- Basic Video Tape Production
- Introduction to Stenography
- Tax Time Two
- Learn to put on your own Make-up
- Accounting for Non-Accountants
- Dress Well on a Limited Budget

(continued)
Municipal Personnel Program

The Curriculum Committee Sub-Committee on Continuing Education authorizes the offering of a First Aid Multi-media course.

C. State Civil Service Program

m/s/p

The Curriculum Committee Sub-Committee on Continuing Education authorizes a course to be offered entitled, "Concepts of Modern Public Administration."

IV. Status Report on Current Programs

The Curriculum Committee Sub-Committee on Continuing Education accepted written reports for the following programs:

A. Municipal and State Civil Service Programs
B. Right to Read Program
C. Medical Assistants and Licensed Practical Nurse Programs
D. An evaluation of the Vocational Education Act-sponsored Day Care Center paraprofessional training program
E. Vehicle Emission Control Program
F. Veterans Program

(The above-noted written reports are available upon request.)

V. New Business

No new business was submitted.

Respectfully submitted,

Seymour Reisin
Secretary