1. **Call to Order:** 12:27 P.M., A. McInerney

2. **Greetings:** A. McInerney welcomed D-E. Matsoukas as new Senator for Department of Education and Reading.

3. **Approval of the Agenda:** Approved by unanimous voice vote.

4. **Approval of Minutes of February 3, 2011:** Approved as amended by unanimous voice vote with 2 abstentions (L. Hurley, M. Jones).

5. **Action Items:**
   a. **Curriculum Committee:**
      i. **Motion to approve the following changes** (see attached report and FAQ on MLT Program): Proposed Changes to Existing Degree Program – Medical Laboratory Technology A.A.S Degree
         1. Removal of four courses in the program
            a. BIO 43 Microbiology – 4 credits
            b. BIO 52 Immunology – 4 credits
            c. BIO 84 Clinical Instrumentation – 3 credits
            d. MTH 14 College Algebra and Introduction to Calculus – 3 credits
         2. Addition of five courses in the program
            a. BIO 22 Medical Terminology – 2 credits
            b. BIO 28 Microbiology and Infection Control – 4 credits
            c. BIO 85 Immunology / Serology – 2 credits
            d. BIO 86 Immunohematology – 3 credits
            e. MTH 23 Probability and Statistics – 3 credits
         3. Addition of one newly created course in the program
            a. BIO XX – Urinalysis and Body Fluids – 1 lec, 2 lab, 2 credits
         4. Change in prerequisites for two courses
            a. BIO 28 Microbiology and Infection Control
b. BIO 44 Diagnostic Microbiology

5. Change in description, credits, hours, prerequisites and corequisites
   a. BIO 81 Introduction to Microbiology

6. Change in title, description and prerequisites
   a. BIO 85 Serology

7. Change in description, credits, hours and prerequisites
   a. BIO 86 Immunohematology

8. Change in description and hours
   a. BIO 90 Clinical Internship:

   ii. Motion passed by voice vote with 2 opposed (I. Boubacar, E. Sutton)

6. Election of Ombudsperson for Spring 2011:
   a. J. Freeman nominated R. Shane (Dept. of Social Sciences) for ombudsperson.
   b. Nominations were closed.
   c. R. Shane made a statement explaining her desire to take the role
   d. R. Shane was voted to the post of ombudsperson by unanimous voice vote.

7. President’s Report: No Report

8. Announcements and Reports
   a. Chairperson, Vice-Chairperson, and Faculty Council Chairperson
      i. A. McInerney reported on 1) the committee to draft letter to the incoming President (see attached letter), 2) the discussion in the Senate Executive Committee on the employees of CulinArt, and 3) a meeting he attended concerning the transfer policy within CUNY.
      ii. D. Peters reported on 1) students lobbying in Albany, 2) working with M. Coleman to possibly amending the policies for the Pharos system, and 3) the changes to the SGA Constitution to be presented today.
      iii. H. Skinner reported that the last Faculty Council meeting spent time learning about instructional technology on campus. The Faculty Council is seeking to work with other groups on and off campus to help make the transition to a new administration a smooth one. The next Faculty Council meeting is March 31 and will include reports on the new library and behavioral intervention in the classroom (Student Development).

   b. Vice-Presidents and Deans
      i. G. Sanchez will soon be nominating faculty members to represent BCC in the new transfer initiative. BCC needs strong representatives in this initiative. The transfer initiative website is located at www.cuny.edu/pathways. They are also still welcoming applicants for the Salsburg program.
      ii. M. Coleman: There is no new news on the budget. It’s still looking grim. We are looking at a reduction of about $226 per FTE. The total is about $2 million. We are also looking at the possible implementation of the PEG exercise which will result in a pay cut to the Colleges (for BCC that’s an addition $2 million). J. Freeman asked if we have a service contract to service the water filtration machines. M. Coleman said that the machines should shut down when the filtration units needs servicing; call purchasing at x5805 to request servicing on an individual unit.
iii. P. Barbatis: Last semester they started a search for the Director of Financial Aid; Maria Barlaam has been hired to serve as Director. BCC Men’s Basketball team won the CUNY championship for the first time in 20 years.


v. N. Posner: No Report

vi. D. Taylor: “We are in the enviable position” of having state approval for a $55 million dollar infrastructure project that will provide electrical, heating, and water infrastructure of the new building. Phase 1 will allow for destruction of the old power plant and we will get new heating & cooling pumps to all buildings on campus; repairing the internal distribution of heating/cooling in buildings will occur in a later phase. This will cause major disruption on campus. A. Wolf asked about the hole in the track and the handball courts: D. Taylor stated that they just hired a contractor to fix the stairs to the courts and the first phase of repairing the track has also been approved (a site survey). L. Rosario asked when the Meister 5th and 6th floor women’s room will reopen; D. Taylor indicated that he would once again check the timeline on repairs.

vii. B. Gantt: No Report.

9. Auxiliary Enterprises: M. Coleman asked if there were any questions about the recent BCC Broadcast about the new vendor for café services on campus. They are still negotiating with the new vendor. The new vendor has agreed to interview all of the employees of the prior vendor. M. Coleman expects that the services on a commissary basis can be provided on campus in the next two weeks: food will be prepared off-campus and then brought on campus for about two months. The new vendor will be performing construction on the cafeteria and bringing in furnishings.

10. BCC, Inc.: No report.

11. Committee Reports
   a. Academic Standing: No Report
   b. Curriculum: (see attached report): Report given above.
   c. Governance and Elections: S. Davis called attention to the recent BCC Broadcast on the open positions and the procedures for nominations and voting. Electronic voting ballots will be up and running by the end of April. SGA elections will be running by their own arrangements. S. Davis has asked interested persons to include a picture and informational statement with your name and the position you would like to be nominated for. Nominations should be sent by email from a BCC email account to M. Rogan and S. Davis.
   d. Instruction and Professional Development: As B. Yarmolinsky is in the hospital and J. Magliore is not here, N. Posner reported that they had a presentation and discussion about assessment.
   f. Student Activities: M. Kirk reported that they approved the changes to the SGA Constitution.
   g. Student Government Association: D. Peters reported that they are working on two workshops. D. Peters introduced the changes to the SGA Constitution (see attachment). These changes have already been approved once by the Senate
and have been brought back because the prior vote did not fulfill the 10% student participation requirement.

   i. **Motion to suspend the two meetings rule** passed unanimously by a voice vote.
   ii. **Motion to approve the changes to the SGA Constitution** passed unanimously by a voice vote.

   h. **University Faculty Senate**: H. Skinner stressed that the differences between articulation, transfer, and gen ed are important.

   i. **University Student Senate**: No Report.

   j. **Vice-Presidents and Deans**: No Report.

12. **New Business**:

   a. A. Wolf explained the “We Are All Wisconsin” stickers that faculty and staff are wearing today in support of the Wisconsin public employees. PSC-CUNY has started a solidarity campaign to support public employees and the right to collectively bargain across the country. A. Wolf encouraged all in attendance to attend the chapter meetings; the next PSC-CUNY Chapter meeting is February 24, 2011, from noon to 2 PM in ME 228.

   b. H. Skinner applauded the outstanding work of students, faculty, and staff in their lobbying efforts.

   c. A. Fuller announced the annual St. Patrick’s Day luncheon will be Thursday, March 20, 2011, from 12 to 2:30 PM in Colston lower level.

13. **Adjournment**: 1:25 P.M., A. McInerney

Respectfully Submitted,

Laura C. Broughton, Secretary

**Handouts:**
Proposed Letter to Our Incoming President
Frequently Asked Questions and Answers Pertaining to the Medical Lab. Tech. (MLT) Program
Curriculum Committee Report
Proposed Changes to the SGA Constitution
**Proposed Letter to Our Incoming President:**

Dear President-Elect Berotte-Joseph,

The BCC faculty has demonstrated exceptional unity of purpose in making the success of our students and shared governance our highest priorities. We write to welcome you to our campus and to share some of our strengths and ongoing concerns. We hope that we will be able to work together effectively for the benefit of the entire BCC community. We look forward to your visits to our departments, committees, student activities, and cross-campus groups, as soon as you are able.

We know that the Presidency involves a hectic schedule, but we hope that you will reintroduce an open Friday policy, in which any member of the campus community can make an appointment to see you. We believe that open Fridays demonstrate an important commitment to campus-wide communication, and respect for all voices.

We are deeply concerned about our aging and decaying infrastructure. We encourage you to make health and safety issues a priority, and to get maximum input from our campus committees, student groups, and unions on these matters.

The Chancellor has assured CUNY administrators that the coming budget cuts will be absorbed without retrenchments. We have every expectation that you will be a strong advocate for BCC, protecting educational resources, programs, and jobs in the difficult days that may lie ahead.

We welcome you to our campus.

Respectfully submitted by: (Can be signed by departments, committees, etc.)
Frequently asked questions and answers pertaining to the changes to the Medical Lab. Tech. (MLT) program

- **Have the credits changed to complete the program with an A.A.S. degree?**
  - The 66 credits for completion of the A.A.S. degree have not changed.

- **Have the math courses changed?**
  - Yes, the math courses have changed from Math 13 & 14 to Math 13 & 23, the required credits for math in the MLT program remain as 6 credits.

- **Have the prerequisites changed because the math courses have changed?**
  - No, the prerequisites for Math 13 are Math 06 and Math 23 requires Math 05. It is actually more helpful for the students since they can take the math courses independently of each other. There are more opportunities to complete these courses every semester.

- **There appear to be more courses added to the curriculum, is that true?**
  - No additional courses have been added. Courses now have different names and credits. For example, Bio 81 (Introduction to MLT) was a four credit. It has been split into two courses (Introduction to MLT and Urinalysis and Body Fluids), each two credits.

- **Why has the curriculum been changed?**
  - We are accredited by NAACLS (National Accrediting Agency for Clinical Laboratory Scientists). We have changed courses to maintain the high standards that they require for every MLT program. Students can sit for this national exam and when they pass the exam (ASCP) they can work anywhere in the U.S. and in many other countries.

- **How is the job market for the MLT graduates?**
  - The job market is excellent for MLT’s. In the last month, eight positions have been advertised on the website, “I Hire Med Techs”. The eight jobs are within 20 miles of the campus. There are many more jobs for MLT’s with the ASCP certification in nearby states and across the country.
To: Members of the College Senate  
From: Professor Howard A. Clampman, Chairperson Curriculum Committee  
Date: March 3, 2011  
Subject: Report of Actions by the Curriculum Committee through 11/23/2010

1. Actions previously reported to the Senate  
   (a) Proposed Changes in an Existing Degree Program  
      Medical Laboratory Technology AAS Degree  
      1) Removal of four courses in the program  
         i. BIO 43 Microbiology – 4 credits  
         ii. BIO 52 Immunology – 4 credits  
         iii. BIO 84 Clinical Instrumentation – 3 credits  
         iv. MTH 14 College Algebra and Introduction to Calculus – 3 credits  
      2) Addition of five courses in the program  
         i. BIO 22 Medical Terminology – 2 credits  
         ii. BIO 28 Microbiology and Infection Control – 4 credits  
         iii. BIO 85 Immunology / Serology – 2 credits  
         iv. BIO 86 Immunohematology – 3 credits  
         v. MTH 23 Probability and Statistics – 3 credits  
      3) Addition of one newly created course in the program  
         i. BIO XX – Urinalysis and Body Fluids – 1 lec, 2 lab, 2 credits  
      4) Change in prerequisites for two courses  
         i. BIO 28 Microbiology and Infection Control  
         ii. BIO 44 Diagnostic Microbiology  
      5) Change in description, credits, hours, prerequisites and corequisites  
         i. BIO 81 Introduction to Microbiology  
      6) Change in title, description and prerequisites  
         i. BIO 85 Serology  
      7) Change in description, credits, hours and prerequisites  
         i. BIO 86 Immunohematology  
      8) Change in description and hours  
         i. BIO 90 Clinical Internship

Department of Biology & MLT  
Approved 11/23/2010  

2. Actions reported to the Senate for the first time:  
   (a) None
Part A: Academic Affairs - Curricular Items

Section AIII: Changes in Course Requirements for a Degree Program

AIII.1 The following is the revised curriculum for Medical Laboratory Technology A.A.S Degree.

1) Removal of four courses in the program: BIO 43 Microbiology – 4 credits, BIO 52 Immunology – 4 credits, BIO 84 Clinical Instrumentation – 3 credits, MTH 14 College Algebra and Introduction to Calculus – 3 credits; 2) Addition of five courses in the program: BIO 22 Medical Terminology – 2 credits, BIO 28 Microbiology and Infection Control – 4 credits, BIO 85 Immunology / Serology – 2 credits, BIO 86 Immunohematology – 3 credits, MTH 23 Probability and Statistics – 3 credits; 3) Addition of one newly created course in the program: BIO XX – Urinalysis and Body Fluids – 1 lec, 2 lab, 2 credits; 4) Change in prerequisites for two courses: BIO 28 Microbiology and Infection Control, BIO 44 Diagnostic Microbiology; 5) Change in description, credits, hours, prerequisites and corequisites: BIO 81 Introduction to Microbiology; 6) Change in title, description and prerequisites: BIO 85 Serology; 7) Change in description, credits, hours and prerequisites: BIO 86 Immunohematology; 8) Change in description and hours: BIO 90 Clinical Internship Program

HEGIS Code: 5205
Program Code: 00387
Effective: Fall 2011

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<tr>
<th>From:</th>
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<tr>
<th>Core Requirements:</th>
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<tbody>
<tr>
<td><strong>Course</strong></td>
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<tr>
<td>ENG 10 or ENG 11</td>
</tr>
<tr>
<td>MTH 13</td>
</tr>
<tr>
<td>CMS 11</td>
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<tr>
<td>HIS 10 or HIS 11</td>
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<tr>
<td>BIO 11</td>
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<tr>
<td><strong>Total Core Requirements</strong></td>
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<th>Required Areas of Study:</th>
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<tbody>
<tr>
<td><strong>Course</strong></td>
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<tr>
<td>BIO 12</td>
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<td>CHM 17</td>
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<td>CHM 18</td>
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<td>MTH 14</td>
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<tr>
<td>PSY 11 or SOC 11</td>
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<tr>
<td>BIO 90</td>
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**Total Credits Required**: 66

**Rationale**: These changes are necessary to satisfy the program content requirements of the New York State Education Department (Regulations of the Commissioner of Education relating to professional education and licensure as a certified clinical laboratory technician) and NAACLS (National Accrediting Agency for Clinical Laboratory Sciences) accreditation. These changes will also align our coursework with our articulation partner, York College.
Section AIV: New Courses

AIV.1
Course Number: BIO XX
Title: Urinalysis and Body Fluids
Credits: 2
Hours: 1 lecture, 2 laboratory
Prerequisites: BIO 11, MTH 13, CHM 17 and department approval
Corequisites: BIO 12, CHM 18

Course Description: This course introduces urinalysis and body fluid analysis, including the anatomy and physiology of the kidney, and physical, chemical and microscopic examination of urine, cerebrospinal fluid and other body fluids. The course utilizes a student laboratory for experiences in basic urinalysis and body fluids analysis.

Rationale: The New York State Educational Department and the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS) require a separate course in Urinalysis and Body Fluids. York College, our articulation partner, offers a B.S. degree in Clinical Laboratory Science that includes a course in Urinalysis and Body Fluids. This course will enable BCC students to transfer their credits to York College.
Section AV: Changes in Existing Courses

AV.1: Change in prerequisites for BIO 28 Microbiology and Infection Control

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<thead>
<tr>
<th>FROM:</th>
<th>To:</th>
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<tbody>
<tr>
<td>Title</td>
<td>Microbiology and Infection Control</td>
</tr>
<tr>
<td>Description</td>
<td>Introduction to microbial structure, function and reproduction. Introduces the medical aspects of bacteriology, mycology, parasitology, virology, serology, immunology, epidemiology and infection control.</td>
</tr>
<tr>
<td>Prerequisites</td>
<td>BIO 23 and BIO 24</td>
</tr>
<tr>
<td>Description</td>
<td>Introduction to microbial structure, function and reproduction. Introduces the medical aspects of bacteriology, mycology, parasitology, virology, serology, immunology, epidemiology and infection control.</td>
</tr>
<tr>
<td>Prerequisites</td>
<td>BIO 11 and BIO 12 or BIO 23 and BIO 24</td>
</tr>
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</table>

**Rationale:** The addition of BIO 28 (Microbiology and Infection Control) to the Medical Laboratory Technology program satisfies the requirements of both the New York State Education Department and NAACLS (National Accrediting Agency for Clinical Sciences) for a certified clinical laboratory technician. The change in prerequisites will allow Medical Laboratory Technology students who take General Biology (BIO 11 and BIO 12) to take the course.
Section AV: Changes in Existing Courses

AV.2: Change in prerequisites for BIO 44 Diagnostic Microbiology

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<tr>
<th>FROM:</th>
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<tbody>
<tr>
<td>Title</td>
<td>Diagnostic Microbiology</td>
</tr>
<tr>
<td>Description</td>
<td>Advanced study of microorganisms with emphasis on diagnostic techniques for identifying pathogens. Included are morphological, cultural, biochemical, immunological and serological methods, and antibiotic testing.</td>
</tr>
<tr>
<td>Prerequisites</td>
<td>BIO 43 and departmental approval</td>
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<th>To:</th>
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</thead>
<tbody>
<tr>
<td>Title</td>
<td>Diagnostic Microbiology</td>
</tr>
<tr>
<td>Description</td>
<td>Advanced study of microorganisms with emphasis on diagnostic techniques for identifying pathogens. Included are morphological, cultural, biochemical, immunological and serological methods, and antibiotic testing.</td>
</tr>
<tr>
<td>Prerequisites</td>
<td>BIO 28 or BIO 43 and departmental approval</td>
</tr>
</tbody>
</table>

Rationale: Medical Laboratory Technology (MLT) students will be required take BIO 28 (Microbiology and Infection Control). The change in prerequisites will accommodate the change in the MLT program requirements and allow students to take BIO 44 (Diagnostic Microbiology).
Section AV: Changes in Existing Courses

AV.3: Change in description, credits, hours, prerequisites and corequisites of BIO 81 Introduction to Medical Laboratory Technology

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<tr>
<th>FROM:</th>
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<tbody>
<tr>
<td><strong>Title</strong></td>
<td>Introduction to Medical Laboratory Technology</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>Basics of clinical laboratory science, focusing on human physiology and diagnostic testing.</td>
</tr>
<tr>
<td><strong>Credits</strong></td>
<td>4</td>
</tr>
<tr>
<td><strong>Hours</strong></td>
<td>3-lecture, 3-laboratory</td>
</tr>
<tr>
<td><strong>Prerequisites</strong></td>
<td>BIO 11, CHM 17 and departmental approval</td>
</tr>
<tr>
<td><strong>Corequisites</strong></td>
<td>CHM 18</td>
</tr>
</tbody>
</table>

**Rationale:** BIO 81 (Introduction to Medical Laboratory Technology) is currently a four credit course and will become a two credit course. Two credits will be transferred to a new course BIO XX (Urinalysis and Body Fluids), to meet the New York State Education Department and the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS) requirements for a separate course in Urinalysis. Biology 81 will also be transferable to York College as a two credit course. MTH 13 is added as a prerequisite to insure that students have the mathematical skills needed for BIO 81.
Section AV: Changes in Existing Courses

AV.4: Change title, description, and prerequisites in Bio 85 Serology

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<th>FROM:</th>
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<tbody>
<tr>
<td><strong>Title</strong></td>
<td>Serology</td>
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<tr>
<td><strong>Description</strong></td>
<td>Technical and theoretical knowledge for performing serological tests involving antigen-antibody reactions. Techniques for detection of infectious diseases.</td>
</tr>
<tr>
<td><strong>Credits</strong></td>
<td>2</td>
</tr>
<tr>
<td><strong>Hours</strong></td>
<td>1 lecture, 2 laboratory</td>
</tr>
<tr>
<td><strong>Prerequisites</strong></td>
<td>BIO 81, BIO 82, BIO 84, BIO 43, CHM 18</td>
</tr>
<tr>
<td><strong>Title</strong></td>
<td>Immunology/Serology</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>This course is an introduction to the theory and application of basic immunology, including the immune response, principles of antigen-antibody reactions, and the principles of serological procedures. The class includes other areas of study concerning the fundamentals of immunity and the immune response such as antibody structure and interactions, the complement system, hypersensitivity reactions and disorders of the immune response. A student laboratory is used for experiences in fundamental immunology/serology laboratory techniques.</td>
</tr>
<tr>
<td><strong>Credits</strong></td>
<td>2</td>
</tr>
<tr>
<td><strong>Hours</strong></td>
<td>1 lecture, 2 laboratory</td>
</tr>
<tr>
<td><strong>Prerequisites</strong></td>
<td>BIO 12, BIO 81, CHM 18 and departmental approval</td>
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</table>

Rationale: The New York State Education Department and the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS) require a separate course in Immunology / Serology. The current course BIO 52 (Immunology) will be removed from the program. York College, BCC’s articulation partner, has changed its Clinical Laboratory Scientist requirements and no longer requires an Immunology course. York College now has a course in Immunology / Serology. This course will enable BCC students to transfer their credits to York College.
Section AV: Changes in Existing Courses

AV.5: Change in description, credits, hours and prerequisites for BIO 86 Immunohematology

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<tr>
<th>FROM:</th>
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<tbody>
<tr>
<td><strong>Title</strong></td>
<td>Immunohematology</td>
</tr>
<tr>
<td>Description</td>
<td>Introduction to blood banking techniques and principles. Immunological reactions involving blood antigen-antibodies and components.</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>Immunohematology is the study of blood antigens and antibodies. The course covers principles, procedures and the clinical significance of tests results. Topics in blood banking also include blood group systems, pre-transfusion testing, and adverse effects of transfusions, donor selection, blood components and hemolytic disease of the newborn. The course also explores methods for blood processing, handling, and storage of blood components, and examines cross matching and antibody identification procedures. The class utilizes a student laboratory for experiences in fundamental immunohematology laboratory techniques, including quality control and safety.</td>
</tr>
<tr>
<td><strong>Credits</strong></td>
<td>4</td>
</tr>
<tr>
<td><strong>Credits</strong></td>
<td>3</td>
</tr>
<tr>
<td><strong>Hours</strong></td>
<td>2-lecture, 4-laboratory</td>
</tr>
<tr>
<td><strong>Hours</strong></td>
<td>1 lecture, 3 laboratory</td>
</tr>
<tr>
<td><strong>Prerequisites</strong></td>
<td>BIO 81, Bio 82, Bio 84, Bio 85, BIO 43, CHM 18</td>
</tr>
<tr>
<td><strong>Prerequisites</strong></td>
<td>BIO 12, BIO 81, CHM 18 and departmental approval</td>
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</table>

**Rationale:** The New York State Education Department and the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS) require a separate course in Immunohematology. York College, our articulation partner, has changed its Clinical Laboratory Scientist requirements and now has a course in Immunohematology (3 credits). This course will enable BCC students to transfer their credits to York College.
### Section AV: Changes in Existing Courses

#### AV.6: Change in description and hours for BIO 90 Clinical Internship

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<tr>
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<tbody>
<tr>
<td><strong>Title</strong></td>
<td>Clinical Internship</td>
</tr>
<tr>
<td><strong>Description</strong></td>
<td>One thousand hours of clinical laboratory training in a hospital laboratory. Placement for training is limited and cannot be guaranteed.</td>
</tr>
<tr>
<td><strong>Credits</strong></td>
<td>4</td>
</tr>
<tr>
<td><strong>Prerequisites</strong></td>
<td>Completion of all other requirements and department approval.</td>
</tr>
</tbody>
</table>

**Rationale:** BIO 90 will become a one semester (500 hours) course. Our articulation partner, York College, has two Clinical Internship courses. Each of these courses is 500 hours and is valued at 5 credits per semester. York College will accept BCC’s 4 credit one semester Internship as equivalent to one of its Clinical Internships. This course will also meet the New York State Education Department requirement that a student “must complete a supervised clinical experience of at least 30 hours per week for at least 10 weeks or its equivalent...” The National Accrediting Agency for Clinical Laboratory Sciences (NAACLS) requires students to have experience in a clinical laboratory but does not mandate the number of hours. NAACLS does require that the student clinical experience demonstrate increased behavioral objectives on the applied aspects of the program and show progression to levels consistent with entry into the profession. Because of these increased requirements within a shortened period of time, the value of BIO 90 will remain at 4 credits.
To: Student Government Association 2010-2011.

From: Mary T. Rogan

Re: Proposed amendments to the SGA Constitution.

Date: Friday, December 17, 2010

This memo is to accompany the proposed amendments to the Bronx Community College Student Government Association Constitution. Following is a summary of the proposed amendments and reasons for the amendments.

AMENDMENT 1: This amendment clarifies that the Student Government Association is a part of Bronx Community College of The City University of New York.

ARTICLE I----NAME

The name of this organization shall be the Student Government Association of Bronx Community College of The City University of New York, herein after known as SGA (presently known in the Board of Trustees Bylaws, Article XV as the Student Association).

AMENDMENT 2: This amendment clarifies the oversight role of the SGA in reference to student clubs and organizations.

ARTICLE II-----PURPOSE

Section 4: To review [and approve all charters, constitutions, and] budgets presented to the BCC, Inc. Budget Committee for the student clubs and organizations, in accordance with the Inter-Organization Council (herein after known as the I.O.C.) constitution and procedures governing college-wide organizations before presentation to the committee on Student Activities, the Budget Committee of BCC, Inc. and the Auxiliary Enterprise Board in accordance with section 15.2 (B.O.T. Bylaws).

AMENDMENT 3: This amendment is to bring the SGA Constitution in line with the University Student Senate, which requires that officers have and maintain a 2.5 Grade Point Average, while maintaining a 2.0 Grade Point Average for individual Senators, and with the BOT minutes approved on June 23, 2003 which states Senators shall be registered for six or more credits to perform service within student governments and committees.
ARTICLE IV----OFFICERS ELIGIBILITY DUTIES

Section 3: Qualifications of Senators

3.1 All senators shall be matriculated students, registered for six or more credits [at least one (1) three credit course,] and possessing a 2.00 cumulative index at the time of filing for candidacy, which must be maintained. All executive officers must have a 2.5 cumulative grade point average or higher at the time of candidacy and shall be maintained during his/her tenure.

AMENDMENT 4: The proposed amendment brings the SGA Constitution in line with the College Governance Plan by eliminating the SGA President as a designated member of the College Senate Executive Committee because the College Governance Plan does not provide a designated seat for the SGA President on the Executive Committee.

ARTICLE IV----OFFICERS ELIGIBILITY DUTIES

Section 5: Duties of the President

[5.13 Be one of the three (3) student members of the Executive Committee of the Senate.]

AMENDMENT 5: The proposed amendment specifies the responsibility of the SGA President regarding SGA funds.

ARTICLE IV----OFFICERS ELIGIBILITY DUTIES

Section 5: Duties of the President

5.13 Review and sign all vouchers for expenditures of the SGA.

AMENDMENT 6: This amendment clarifies the role of the Vice President for the Inter-Organization Council (IOC) in the College Senate Executive Committee. It incorporates the provision in the College Governance Plan that the Vice President for IOC is a member of the Senate Executive Committee.
ARTICLE IV----OFFICERS ELIGIBILITY DUTIES

Section 6: Duties and Qualifications of the Vice President for I.O.C. Clubs and College-wide Organizations

6.10 Be one of the student members of the Executive Committee of the Senate.

AMENDMENT 7: This amendment clarifies the role of the Vice President for the Inter-Organization Council (IOC) in the University Student Senate. It provides that the Vice President for IOC is the alternate to the University Student Senate, should the SGA President be unable to attend. It includes a mechanism for appointing an alternate delegate to the University Student Senate should the Vice President for IOC decline the alternate position.

ARTICLE IV----OFFICERS ELIGIBILITY DUTIES

Section 6: Duties and Qualifications of the Vice President for I.O.C. Clubs and College-wide Organizations

6.11 Be the primary alternate delegate for the SGA President to the University Student Senate. The position of alternate delegate to the University Student Senate shall be made available to Bronx Community College SGA Senators should the SGA Vice-President for IOC decline to serve in this capacity.

AMENDMENT 8: There are a number of amendments to eliminate the designation of a specific number of students as members of a committee or organization outside the Student Government Association. In some instances, the number designated in the SGA Constitution is in conflict with the number provided in the governing document of the committee or organization. Eliminating the specific number in the SGA Constitution eliminates this current or future conflict without diminishing the number of students serving on a particular committee or organization.
ARTICLE II – PURPOSE

Section 5: Eliminate the number four (4) and the number three (3) so that the sections reads:

To elect [one of the four (4)] student members of the Budget Committee of BCC, Inc. To elect [one of the three (3)] student members of the Rules and Procedures Committee of BCC, Inc.

ARTICLE IV—OFFICERS ELIGIBILITY DUTIES

Section 4: Duties of the Executive Board

4.3: Eliminate the number two (2) so that the section reads: “The Executive Board plus [two (2)] senators elected by and chosen from the SGA senators shall serve as directors on BCC, Inc.”

4.4 Add the phrasing “one or more senators” so that the section reads: “The SGA President, Vice President for I.O.C. clubs and college-wide organizations, Executive Officer for Legal and Legislative Affairs, the Treasurer plus one or more senators elected by and from the SGA shall serve as directors on the Auxiliary Enterprise Board.

Section 5: Duties of the President

5.9: Eliminate the number three (3) so that the section reads: “Be one of the [three (3)] student members of the Senate Committee on Governance and Elections.”

5.10: Eliminate the number three (3) so that the section reads: “Be one of the [three (3)] student members of the Senate Committee on Student Activities.”

5.11: Eliminate the numbers four (4) and three (3) and add the work “the” so that the section reads: “Be one of the [four (4)] student members of the Budget Committee and one of [three (3)] the student members on the Rules and Procedures Committee of BCC, Inc.”

5.12: Eliminate both references to the number two (2) and appointing alternates and delegates from SGA or the student body at large so that the section reads: “Be one of the [two (2)] delegates to the University Student Senate [ and appoint two (2) alternate delegates from the SGA or the student body at large.]”

Section 6: Duties and Qualifications of the Vice President for I.O.C. Clubs and College-wide Organizations

6.6: Eliminate the number three (3) so that the section reads: “Be one of the [three (3)] student members of the Senate Committee on Governance and Elections.”
6.7: Eliminate the number three (3) so that the section reads: “Be one of the [three (3)] student members of the Senate Committee on Student Activities.”

6.8: Eliminate the number four (4) so that the section reads: “Be one of the [four (4)] student members of the Budget Committee of BCC, Inc.”

6.9: Eliminate the number five (5) so that the section reads: “Be one of the [five (5)] student members of the Auxiliary Enterprise Board.”

Section 7: Duties of the Executive Officer for Legal and Legislative Affairs

7.4: Eliminate the number three (3) so that the section reads: “Be one of the [three (3)] student members of the Executive Committee of the Senate.”

7.5: Eliminate the number three (3) so that the section reads: “Be one of the [three (3)] student members of the Senate Committee on Governance and Elections.”

7.6: Eliminate the number three (3) so that the section reads: “Be one of the [three (3)] student members of the Senate Committee on Student Activities.”

7.7: Eliminate the number three (3) so that the section reads: “Be one of the [three (3)] student members of the Rules and Procedures Committee of BCC, Inc.”

7.8: Eliminate the number two (2) so that the section reads: “Be one of the [two (2)] delegates to the University Student Senate.”

7.9: Eliminate the number five (5) so that the section reads: “Be one of the [five (5)] student members of the Auxiliary Enterprise Board.”

Section 8: Duties of the Treasurer

8.4: Eliminate the number four (4) and add the, so that the section reads: “Be one of the [four (4)] student members of the Budget Committee of BCC, Inc.”
AMENDMENT 9: There are a number of amendments to reflect the change in title of the Vice President of Student Development and Enrollment Management from Dean of Students. This change to reflect the current title applies to the following provisions:

ARTICLE V --- ELECTIONS

Section 1:

1.2 The [Dean of Students] Vice President of Student Development and Enrollment Management, or his/her designee, shall solicit from each club and college-wide organization the name of two (2) student nominees that may serve on SERC.

1.3 The [Dean of Students] Vice President of Student Development and Enrollment Management shall appoint seven (7) students to serve on SERC, at least 2 weeks before an election.

1.5 Any candidate adversely affected by a determination of SERC shall, within seven (7) school days after the annual elections, send a written appeal to the [Dean of Students] Vice President of Student Development and Enrollment Management stating any alleged procedural impropriety. The [Dean of Students] Vice President of Student Development and Enrollment Management shall thereafter consider the appeal and present his/her findings as soon as possible.

ARTICLE VI --- IMPEACHMENT AND REMOVAL FROM OFFICE

Section 1:

PROCEDURES

1.6 The [Dean of Students] Vice President of Student Development and Enrollment Management shall chair all meetings of the Judiciary committees of the SGA, but have no voting privileges.

1.7 The role of the [Dean of Students] Vice President of Student Development and Enrollment Management is intended to be limited to the sole purpose
of upholding and ensuring the legal rights of any person(s) charged with violations of the B.O.T. Bylaws or policies, or any policy regulations or order of the College in accordance with the Bylaws of SGA.

AMENDMENT 10: The Student Government Association is subject to the procedures of the Open Meetings Law. This amendment adds the Open Meetings Law to the sources for questions of procedure.

ARTICLE VII---MEETINGS

Section 5: Robert’s Rules of Order (Revised) shall be the governing procedures of the SGA except when superseded by the Open Meetings Law, this constitution and/or by the B.O.T. Bylaws.

AMENDMENT 11: The Bronx Community College Governance Plan requires that the Student Government Association appoint a parliamentarian. This amendment adds that position to the SGA Constitution.

ARTICLE VII---MEETINGS

Section 6: The SGA President shall appoint a parliamentarian. The appointment can be overridden by a positive vote of two-thirds (2/3s) of the total SGA membership.

AMENDMENT 12: Amendments to the SGA Constitution must now pass with a minimum of 10% student participation in a referendum. There have been many elections where the 10% student participation is not achieved. While maintaining the required student participation, this amendment also provides that, if the participation is not sufficient, the Student Government Association may ratify an amendment with two thirds (2/3s) vote.

ARTICLE IX – AMENDMENTS

Section 6: Should the referendum fail to obtain the required student participation, the amendment will be ratified when the following requirement has been satisfied: A positive vote of two thirds (2/3s) of the total SGA membership.
ARTICLE I – NAME

The name of this organization shall be the Student Government Association, of Bronx Community College of The City University of New York, herein after known as SGA (presently known in the Board of Trustees Bylaws, Article XV as the Student Association).

ARTICLE II – PURPOSE

Section 1: To represent the student body.
To expand and coordinate a program of student activities to stimulate student interest.
To support the development, assessment, and execution of curricular, social, cultural and recreational programs.
To ensure, uphold and protect the rights of students on campus, and all benefits that the Bronx Community College Association, Inc. (hereinafter known as BCC, Inc.) provides regardless of race, sex, creed, color, religion, and/or nationality.

Section 2: To direct and control student activities by regulations. To set policy and budgeting as guided by BCC, Inc.

Section 3: To govern the activities that are funded through the student activities fees, in accordance with the Board of Trustees (herein after known as B.O.T.) Bylaws and all Bylaws established by BCC, Inc., the Auxiliary Enterprise Board and the Governance Plan of the College. To develop communication among students, administrators, faculty, and the community, in order to further the goals of this educational institution.

Section 4: To review \[and approve all charters, constitutions, and budgets presented to the BCC, Inc. Budget Committee\] for the student clubs and organizations, in accordance with the Inter-Organization Council (herein after known as the I.O.C.) constitution and procedures governing college-wide organizations before presentation to the committee on Student Activities, the Budget Committee of BCC, Inc. and the Auxiliary Enterprise Board in accordance with section 15.2 (B.O.T. Bylaws).

Section 5: To elect \[one of the four (4)\] student members of the Budget Committee of BCC, Inc. To elect \[one of the three (3)\] student members of the Rules and Procedures Committee of BCC, Inc.

Section 6: To elect Delegates and Alternate delegates to the University Student Senate from the SGA membership or from the student body at large by direct election which shall be done in conjunction with regular student government elections.

ARTICLE III – MEMBERSHIP

Section 1: Membership is open to all students registered at Bronx Community College.

ARTICLE IV – OFFICERS ELIGIBILITY DUTIES

Section 1: \textit{Officers}

The SGA shall consist of fifteen (15) senators elected by the student body, who will then elect from its membership the Executive Board.

Section 2: \textit{Student Government Association Executive Board}
The Executive Board shall consist of a President, a Vice President for I.O.C. clubs and college-wide organizations, an Executive Officer for Legal and Legislative Affairs, a Treasurer, and a Secretary.

Section 3: Qualifications of Senators

3.1 All senators shall be matriculated students, registered for at least one (1) three credit course, and possessing a 2.00 cumulative index at the time of filing for candidacy, which must be maintained. All executive officers must have a 2.5 cumulative grade point average or higher at the time of candidacy and shall be maintained during his/her tenure.

3.2 Candidates for office shall not have more than 56 degree credits, in any particular curriculum.

3.3 A senator shall serve for a one (1) year term and shall serve no more than two (2) consecutive terms.

3.4 Candidates who have filled vacancies on the SGA for a term that exceeds 6 months shall be considered to have served a full term.

3.5 No senator of the SGA may be an officer of a club, component or organization on campus.

3.6 A student who has received an Associate Degree from BCC cannot be an officer of SGA, the College Association Board, Auxiliary Enterprise Board, or serve on any committee of the College Senate.

Section 4: Duties of the Executive Board

4.1 Through majority vote act on behalf of the SGA in any matter when the SGA is not in session and must report its actions at the next regular or special meeting.

4.2 Recommend for appointment employees needed to conduct the business of SGA in accordance with the personnel practices of BCC, Inc.

4.3 The Executive Board plus [two (2)] senators elected by and chosen from the SGA senators shall serve as directors on BCC, Inc.

4.4 The SGA President, Vice President for I.O.C. clubs and college-wide organizations, Executive Officer for Legal and Legislative Affairs, the
Treasurer plus one or more senators elected by and from the SGA shall serve as directors on the Auxiliary Enterprise Board.

4.5 At the request of three (3) members of the Executive Board, the SGA President must convene an emergency meeting of the Executive Board.

4.6 Prepare an agenda for all meetings of the SGA.

4.7 Review and approve the annual SGA Budget before submission to the Budget Committee of BCC, Inc.

Section 5: Duties of the President

5.1 Be the chief executive officer of the SGA and its Executive Board being responsible for implementing the policies and the decisions of the SGA and its Executive Board.

5.2 Convene and preside at all meetings of the SGA and its Executive Board.

5.3 Report to the SGA all actions taken to implement the resolutions of the Executive Board, committees of the College Senate, BCC, Inc., and the Auxiliary Enterprise Board.

5.4 Be the principal spokesperson for the SGA in its dealings with the College Senate, BCC, Inc., the Auxiliary Enterprise Board, the Office of the College President, the University Student Senate, the B.O.T., and all administrative units of the city, state, and federal governments, and all other organizations.

5.5 Forward to the appropriate bodies all appointments made by the SGA to committees of the College Senate and BCC, Inc.

5.6 In conjunction with the Executive Board, shall conduct research, and other functions necessary to formulate proposals pertaining to the overall policies of the SGA with regard to the Auxiliary Enterprise Board, the College Senate, BCC, Inc., the University Student Senate, the B.O.T., and all other city, state, and federal agencies that formulate policies affecting the wellbeing of the student body.
5.7 Have the authority, after consultation with the Executive Board, to appoint the chairpersons of the standing committees that meet the needs of the student body.

5.8 Have the power to call emergency meetings of the Executive Board.

5.9 Be one of the [three (3)] student members of the Senate Committee on Governance and Elections.

5.10 Be one of the [three (3)] student members of the Senate Committee on Student Activities.

5.11 Be one of the [four (4)] student members on the Budget Committee and one of [three (3)] the student members on the Rules and Procedures Committee of BCC, Inc.

5.12 Be one of the [two (2)] delegates to the University Student Senate [and appoint two (2) alternate delegates from the SGA or the student body at large.]

5.13 Be one of the three (3) student members of the Executive Committee of the Senate.

5.13 Review and sign all vouchers for expenditures of the SGA.

Section 6: Duties and Qualifications of the Vice President for I.O.C. Clubs and College-wide Organizations

6.1 (a) Be elected from among the fifteen (15) senators by the I.O.C. General Assembly.

(b) For purposes of this election the electorate shall consist of the I.O.C. General Assembly plus one (1) representative from each chartered college-wide media organization and athletic team within the Athletic Association.

6.2 Be the chairperson of the Inter-Organization Council, which shall consist of one (1) representative from each club and college-wide organization, and which shall create rules and procedures governing college-wide clubs.

6.3 Review and implement recommendation for all charters and constitutions, annual budgets, and college-wide organizations before presentation to the SGA or its Executive Board.
6.4 Review and approve all vouchers for expenditures of I.O.C. clubs and college-wide organizations, before submission to BCC, Inc.

6.5 In the absence of the SGA President, assume those duties and powers delegated to the President.

6.6 Be one of the [three (3)] student members of the Senate Committee on Governance and Elections.

6.7 Be one of the [three (3)] student members of the Senate Committee on Student Activities.

6.8 Be one of the [four (4)] student members of the Budget Committee, of BCC, Inc.

6.9 Be one of the [five (5)] student members of the Auxiliary Enterprise Board.

6.10 Be one of the student members of the Executive Committee of the Senate.

6.11 Be the primary alternate delegate to the SGA President to the University Student Senate. The position of alternate delegate to the University Student Senate shall be made available to Bronx Community College SGA Senators Should the SGAVice-President decline to serve in this capacity.

Section 7: Duties of the Executive Officer for Legal and Legislative Affairs

7.1 Keep the SGA informed of legislative and legal proceedings, and actions implemented by the College Senate, the Auxiliary Enterprise Board, BCC, Inc., and the B.O.T., the University Student Senate, or any city, state, or federal agencies, which may affect the College and the well-being of students.

7.2 Coordinate the activities of all student senators on all College Senate, and BCC, Inc. committees.

7.3 Be the principal spokesperson for the SGA before the legislative bodies, as directed by the President and in accordance with policies made by the SGA and the decisions of its Executive Board, and receive and review monthly reports from SGA senators, of all actions, policies, and procedures enacted by BCC, Inc., the College Senate and its committees.

7.4 Be one of the [three (3)] student members of the Executive Committee of the Senate.
7.5 Be one of the three (3) student members of the Senate Committee on Governance and Elections.

7.6 Be one of the three (3) student members of the Senate Committee on Student Activities.

7.7 Be one of the three (3) student members of the Rules and Procedures Committee of BCC, Inc.

7.8 Be one of the two (2) delegates to the University Student Senate.

7.9 Shall be one of the five (5) student members of the Auxiliary Enterprise Board.

Section 8: Duties of the Treasurer

8.1 Maintain the financial records, and keep an accurate account of all expenditures and receipts of the SGA, college clubs and organizations.

8.2 Make a full financial report to the SGA of the financial affairs of BCC, Inc., and the Auxiliary Enterprise Board, upon request.

8.3 Prepare the SGA budget for presentation to the SGA Executive Board and in conjunction with the Executive Board, review all budget requests for clubs and college-wide organizations before presentation to the SGA, BCC, Inc., and the Auxiliary Enterprise Board.

8.4 Be one of the four (4) student members of the Budget Committee of BCC, Inc.

8.5 Sign all vouchers for expenditures of the SGA.

8.6 Develop and administer fund raising projects for the SGA.

8.7 Distribute the monthly budget reports of BCC, Inc. and the Auxiliary Enterprise Board to all senators of the SGA.

8.8 Assume such other duties as the SGA President or the Executive Board may direct.

Section 9: Duties of the Secretary

9.1 Receive, conduct, and direct all the necessary correspondence as directed by the SGA.
9.2 Distribute the agenda after its approval by the Executive Board, to the members of the SGA.
9.3 Notify all members of the SGA of the time and place of each meeting and post such information in designated areas of the campus.
9.4 Record the minutes of all meetings.
9.5 Keep an accurate roster of members and their attendance at meetings of the SGA.
9.6 Keep on file all official records of the SGA including the constitutions of all clubs and organizations chartered by the SGA.
9.7 Be responsible for the coordination and daily operation of the office and its staff in accordance with the Executive Board’s decisions.

ARTICLE V – ELECTIONS

Section 1: Election of members for the SGA shall be conducted under the direct supervision of the Senate Committee on Governance and Elections.

1.1 A Student Election Review Committee (herein after known as SERC) shall be established. The SERC in consultation with the Committee on Governance and Elections shall approve the election procedures as specified in the B.O.T. Bylaws, Article 15, Section 15.2.

1.2 The [Dean of Students] Vice President of Student Development and Enrollment Management, or his/her designee, shall solicit from each club and college-wide organization the name of two (2) student nominees that may serve on SERC.

1.3 The [Dean of Students] Vice President of Student Development and Enrollment Management shall appoint seven (7) students to serve on SERC, at least 2 weeks before an election.

1.4 A chairperson shall be elected by and from the membership of SERC.

1.5 Any candidate adversely affected by a determination of SERC shall, within seven (7) school days after the annual elections, send a written appeal to the [Dean of Students] Vice President of Student Development and Enrollment Management stating any alleged procedural impropriety. The [Dean of Students] Vice President of Student Development and
Enrollment Management shall thereafter consider the appeal and present his/her findings as soon as possible.

1.6 SERC in consultation with the Senate Committee on Governance and Elections shall establish timetables, requirements, and recommendations for the yearly elections, which should not extend beyond May 15. This information must be presented to the Committee on Student Activities for ratification.

1.7 SERC shall collect declaration of candidacy statements, and ensure that each candidate meets the requirements of Article IV-Section 3 of this document.

1.8 Each candidate shall be given the opportunity to make a declaration statement. It shall be the responsibility of SERC to mail these statements to all student clubs and organizations.

1.9 SERC shall mail to every student club and organization the approved list of candidates eligible for election to the SGA.

1.10 The certification of elections shall be under the direct supervision of the Senate Committee on Governance and Elections.

1.11 Elections of the Executive Board and other officers within the SGA shall be the first order of business at the first meeting of the newly elected SGA. This meeting must take place before May 31 of each year.

1.12 Vacancies of the SGA will be filled from the certified list of candidates.

1.13 If this list is exhausted, all student organizations shall be informed and solicited to nominate qualified candidates to fill vacancies. The SGA Executive Board shall then screen all candidates and submit its recommendations to the SGA and Executive Committee of the College Senate, for final ratification.

ARTICLE VI – IMPEACHMENT AND REMOVAL FROM OFFICE

Section 1: Grounds for impeachment and removal from office shall be misfeasance, and nonfeasance.

Misfeasance: The performance of an otherwise lawful act in an unlawful or culpably negligent manner.
Nonfeasance: The non-performance of some act which one is bound by legal or official duty to perform.

PROCEDURES

1.1 Upon written notifications signed by at least ten (10) senators or at least one hundred (100) members of the BCC student body, charging a SGA officer with dereliction of his/her duties or misfeasance in office, the SGA Executive Board shall be responsible for determining the validity of the charges.

1.2 Any SGA officer or senator charged with an impeachable offense shall automatically forfeit his/her voting privileges on the judiciary committees during the times when those committees are deliberating. They are the: (a) SGA Executive Board, (b) SGA.

1.3 Upon the determination, the Executive Board shall send to the full SGA a report of the charges and its recommendations for action.

1.4 The SGA upon receipt of such recommendation from the Executive Boards, shall, at a special meeting, carefully and fully examine all evidence and testimony with the various parties directly involved.

1.5 After considering all testimony, the SGA shall reach a decision by secret ballot. Impeachment requires a vote by two-thirds of the entire SGA.

1.6 The [Dean of Students] Vice President of Student Development and Enrollment Management shall chair all meetings of the Judiciary committees of the SGA, but have no voting privileges.

1.7 The role of the [Dean of Students] Vice President of Student Development and Enrollment Management is intended to be limited to the sole purpose of upholding and ensuring the legal rights of any person(s) charged with violations of the B.O.T. Bylaws or policies, or any policy regulations or order of the College in accordance with the Bylaws of SGA.

ARTICLE VII – MEETINGS

Section 1: Regular meetings of the SGA shall be held biweekly; a quorum shall be a majority of the SGA.
Section 2: All regular meetings shall be open to the entire student body. Non-members of the SGA may speak only with permission of the President.

Section 3: In the event that any member is absent from three (3) consecutive meetings and fails to provide a letter of resignation, the SGA will temporarily suspend his/her membership.

(a) Notification will be made in writing to the suspended member by certified mail to his/her residence.

(b) At the next regularly scheduled meeting a two-thirds vote is required to permanently suspend this member.

Section 4: A special meeting of the SGA may be cancelled by the President or at least four (4) senators of the SGA.

Section 5: Robert’s Rules of Order (Revised) shall be the governing procedures of the SGA except when superseded by the Open Meetings Law, this constitution and/or by the B.O.T. Bylaws.

Section 6: The SGA President shall appoint a parliamentarian. The appointment can be overridden by a positive vote of two-thirds (2/3s) of the total SGA membership.

ARTICLE VIII – COMMITTEES OF THE SGA

Section 1: Standing Committees and Special (ad hoc) Committees shall be appointed as prescribed in this constitution.

1.1 The President shall have the authority after meeting with the Executive Board members to establish and appoint special (ad hoc) committees in accordance with these bylaws and the needs of the SGA.

1.2 All senators must take at least one committee assignment. Failure to attend two consecutive assigned committee meetings may be grounds for impeachment by virtue of nonfeasance in accordance with Article VI.

1.3 Standing Committees will serve for one year, June 1 through May 31.

1.4 Annual reports of Standing Committees must be prepared and circulated to SGA members no later than May 15.

1.5 A quorum for the transaction of business in a committee will be the majority of its membership.
1.6 Committee designations and appointments by the President can be disapproved by a two-thirds vote of the entire SGA.

Section 2: Standing Committees

2.1 Special Programming and Cultural Affairs
Shall be established within the framework of the Executive Board of the SGA, whose sole purpose is to plan, coordinate, and administer a full social, cultural and recreational programs, and support any projects or activities which will serve the general interests of students, college and/or community. This committee shall consist of at least three (3) senators.

2.2 Constitution and Bylaws Review Committee
Shall maintain continual check on the use of and adherence to the bylaws, their practicality, and possible areas which may need examinations, revisions and/or amendments. This committee shall meet periodically to review the bylaws, report to the SGA when errors, violations, or problems occur, and make necessary recommendations for amendments or revisions. This committee shall consist of at least three (3) senators.

ARTICLE IX – AMENDMENTS

Section 1: An amendment to this constitution must be proposed by at least two (2) senators of the SGA and must be submitted in writing to the secretary at least two (2) weeks prior to the meeting at which it will be considered.

Section 2: The secretary shall prepare copies of the proposed amendment and distribute them to all members prior to the next meeting.

Section 3: A two-thirds vote of the entire SGA is required to approve an amendment to the constitution.

Section 4: After the amendment is approved by SGA it shall be forwarded to the Committee on Student Activities and subsequently to the College Senate for approval.

Section 5: Final ratification shall occur by a simple majority of those students voting on the amendment in a college-wide referendum, provided that a minimum of (10%) of all the students participate in the referendum.

Section 6: Should the referendum fail to obtain the required student participation, the amendment will be ratified when the following requirement has been satisfied: A positive vote of two thirds (2/3s) of the total SGA membership.