1. **Call to Order:** 12:25 P.M., F. Moore

2. **Approval of the Agenda of September 18, 2014:** Agenda approved by unanimous voice vote. F. Moore previewed the agenda items as well as noted the resignation of President Berotte Joseph.

3. **Approval of the Minutes of May 15, 2014:** Minutes approved by unanimous voice vote.

4. **Action Items:**
   a. **Election of a Vice-Chair:** postponed
   b. **Adoption of guidelines for membership on the Common Core Curriculum Review Committee:** (see guidelines) C. Schrader explained the nomination process and expectations from CUNY for selecting nominees for this committee. She asked for the Senate’s support. A motion was made and approved to discuss amending the document to include tenured assistant professors and lecturers with CCE. F. Moore pointed out the lack of a two-thirds majority present so a vote to waive the two-meeting rule was not possible. The guidelines will return and be actionable at the next Senate meeting.
   c. **Election of Secretary of the Senate:** F. Moore reported that D. Gonsher will be remaining as Secretary in addition to her new role as Humanities Division Chair and corresponding ex-officio position in the Senate.

5. **Committee Reports**
a. **Academic Standing:** I. Mirsky reported she was re-elected as chair while G. Campagna was elected as secretary.
b. **Curriculum:** (see report) H. Clampman reported he was re-elected as chair. M. Gannon was elected as secretary for the fall only.
c. **Governance and Elections:** A. McInerney reported the committee has not yet met.
d. **Instruction and Professional Development:** V. Walker noted the committee has met once, but without a quorum. He reported the spring faculty development day was successful with 70-80 participants. With respect to the faculty survey, Walker noted, despite sending it to the President’s office, the survey was not disseminated. Discussion ensued. D. Gonsher made a resolution to go ahead with the survey with the caveat that the information collected would reflect a different time frame than previous surveys. The motion was approved by voice vote with 33 yes, one no (A. McInerney) and one abstention (H. Papas-Kavalis).
e. **Space, Facilities, and Physical Plant:** No report
f. **Student Activities:** F. Arias reported interviews with candidates for the Director of Student Life and Associate Director of Student Life positions will occur next week. Arias reported on a new resolution that clubs will be chartered only once during the fiscal year. She added that club applications are due by the 25th of this month.
g. **Student Government Association:** no report
h. **University Faculty Senate:** L. Lawton reported the UFS met on September 9th with the new chancellor present. Lawton noted the Chancellor spoke of his visits to all the CUNY campuses including being impressed with BCC’s new North Hall and library. Lawton reported being chosen to chair the University Faculty Student Affairs committee.
i. **University Student Senate:** no report
j. **Vice-Presidents and Deans:** no report
k. **Community Relations and Special Events:** R. Ben-Nun reported the committee has not yet met.

6. **President’s Report:** F. Moore stated that C. Berotte Joseph would be sending him a report electronically. No report was given at the meeting.

7. **Announcements and Reports:**
   a. **Chairperson:**
      1) **Seating of alternates:** (see report) To stay compliant with the governance plan and the Perez Decision, F. Moore reported on the need to have alternates seated. Currently this only impacts departmental alternates as there are no at-large alternates. F. Moore will discuss this with Faculty Council and SEC before the next Senate meeting. Discussion ensued including raising the question of built-in inequity when there are at-large alternates again. F. Moore will return to the question at a later meeting.
      2) **Call for nominations to BCC Inc., Auxiliary Enterprises, SERC, and Student Faculty Disciplinary:** (see report) F. Moore reported that the Senate needs to provide a slate of names to serve on the above committees. Nominations, including self-nominations, can be sent to F. Moore electronically or given to him in person. Nominees can also come to the next Senate meeting and offer their nomination in person. A clarification of the number of nominations was requested and made. Discussion ensued
including how frequently the elections must occur. As per request, F. Moore will electronically send out a brief description of each committee for broadcast to the campus community as well as the schedule of when committees meet. Moore noted the President extended the term of current members through mid-October for the BCC, Inc. and Auxiliary Enterprises committees. A reminder was made of the Title IX training coming up.

b. Faculty Council: F. Moore reported the Council met last week and passed a resolution regarding the President. Given the President’s resignation, Moore tabled the resolution and will return the matter to Faculty Council.

c. Vice-Chairperson: As there is no Vice-Chair, there was no report.

d. Vice-Presidents and Deans:

1) N. Ritze – N. Ritze reported on the Middle States periodic review report. Ritze shared the four issues the College needed to address for compliance with Middle States and reported they have now been addressed. The four issues were the need to implement a cycle of periodic review of non-academic student service departments; the lack of consistent student learning outcomes in non-academic student service departments; the suspension of periodic reviews of academic departments not under accreditation during the Pathways implementation process; and a lack of evidence that the strategic plan is linked with PMP goals. Ritze noted she believes the next comments from Middle States will be received in November with additional changes requested. Ritze noted the Strategic Plan Assessment committee has been working on the new strategic plan and will provide a draft at the next Senate meeting.

2) E. Bayardelle – E. Bayardelle reported on recent monies received from various foundations ($500,000 from the Keller Foundation, $300,000 from the Pinkerton Foundation), the June gala ($300,000), and CUNY 20/20 ($9 million). Bayardelle also noted that the College received two awards from CUNY for its efforts with the CUNY Campaign: one recognized the College surpassing our previous participation rate and the amount of money raised; the second was the Champion Award for increasing our participation rate more than other CUNY schools.

3) C. Schrader – C. Schrader noted verification of attendance begins today. Schrader reported on two external visits happening next week: two representatives from the American Bar Association for the paralegal program accreditation and representatives from AACSB for the business unit’s accreditation. Schrader introduced the new Associate Dean in Academic Affairs, Alexander Ott. She also thanked L. Montenegro for his service of over a year as interim associate dean.

4) A. Brewer – A. Brewer introduced and thanked his access points champions S. Jacob, S. Ramdath, and B. Ramos. Brewer discussed the low enrollment experienced over the summer. He noted the target was 11,425 students and that the College is currently at 11,178 (98%). With respect to the student success project, Brewer reported that 105 students were added to the 2014 graduate class (these are students who have gone on to other schools and whose BCC degrees were retroactively awarded). He noted that number will likely increase in 2015. Brewer congratulated K. Thomas for her work with the graduation numbers. Brewer reported the first reverse transfer understanding with Lehman College had been completed. With respect to the enrollment numbers, D. Gonsher asked how many students had paid
their tuition. As a follow up, H. Clampman asked for a comparison to last year with respect to students and payments. F. Arias reported there are 8,705 students who have paid and 2,048 with a balance yet to pay. Of those, Arias noted some have submitted an appeal while others belong to a special program or to Sallie Mae. Discussion ensued including with respect to appeals occurring into the semester. Responses to questions raised will be brought back to the next Senate meeting.

5) **D. Hadaller** – D. Hadaller requested that calendar items be sent to him.

8. **Auxiliary Enterprises**: no report

9. **BCC, Inc.**: no report

10. **New Business:**
    - In her role as Pathways appeals officer, I. Mirsky explained that any student can opt into Pathways if it helps them. Readmitted students who will graduate quicker under the old curriculum should be sent to Mirsky to request opting-out of Pathways. Pathways appeals officers in CUNY cannot opt-out transfer students or freshmen.
    - H. Skinner reported the spring 10k run was terrific and he would love input on moving forward.

11. **Adjournment**: 1:49 P.M.

Respectfully Submitted,

Debra Gonsher, Secretary
with assistance by Dr. Teresa Fisher, Department of Communication Arts and Sciences

**Handouts:**
- Call for nominations
- Curriculum report (2)
- Letter from President Berotte Joseph
Seating of Alternates

The Governance Plan has specific language regarding the manner in which Alternates are to be seated. Heretofore this language has not been strictly enforced. This language is not only required by the Governance Plan but failure to follow it, raises issues of compliance with the Perez decision. Currently the issue affects almost entirely faculty senators representing Departments and their alternates. We will be instituting procedures to smoothly transition to enforcement of this language. This matter will be discussed more fully not only in the Senate, but also at the next Faculty Council meeting as well as the next Senate Executive Committee meeting.

For your information the relevant language follows.

Section A. 4 (b) of the Governance Plan provides as follows:

b. Seating of alternates

In the case where an absence or vacancy occurs at a meeting of the Senate or one of its committees, the chair shall seat alternates to fill the vacant seats. Alternates may only be seated from within a delegation. In the case of multiple alternates in a delegation, such seats shall be filled by ranking as determined at the time of election in the manner specified below. After seating, such alternate shall be seated for the entirety of the meeting, without regard to the late arrival of any member.
Call for Nominations

We need to forward slates of Faculty Members to the President to serve on the following Committees. This matter will also be brought up at the Next Faculty Council Meeting. Any interested party should either email Franklin Moore at franklin.moore@bcc.cuny.edu and/or orally nominate themselves at the next Senate meeting (or have someone do it for them)

1. BCC, Inc. (a slate of 6 needs to be forwarded to the President):

2. Auxiliary Enterprises (a slate of 4 needs to be forwarded to the President):

3. Student-Election Review Committee (a slate of 4 needs to be forwarded to the President):

4. Student-Faculty Disciplinary Committee (a slate of at least 6 needs to be forwarded to the President):
To: Members of the College Senate
From: Professor Howard A. Clampman, Chairperson Curriculum Committee
Date: September 18, 2014
Subject: Report of Actions by the Curriculum Committee through 09/16/2014

1. Actions previously reported to the Senate

2. Actions reported to the Senate for the first time
   (a) Election of Chairperson & Secretary

   Chairperson: Prof. Howard Clampman (Business and Information Systems)
   Approved 09/02/2014
   Unanimous Voice Vote

   Secretary: Dr. Maureen Gannon (Biological Sciences) – Fall 2014
   semester only
   Approved 09/02/2014
   Unanimous Voice Vote
In June 2011 the Board of Trustees of The City University of New York passed a resolution that indicated the University Office of Academic Affairs (OAA), working with the colleges, "will facilitate the expeditious review and approval of all courses proposed for the Common Core with the assistance of a CUNY-wide committee, appointed by the Chancellor." The CUNY Common Core Course Review Committee (CCCRC) was established for that purpose in March 2012.

The CCCRC, consisting entirely of faculty, began reviewing the courses submitted by the colleges to insure that the courses met the designated learning outcomes for their Common Core curricular areas.

On February 2013, 2014 Interim Chancellor William Kelly issued a memo where he indicated that Faculty members serving on the CUNY-wide Common Core Course Review Committee (CCCRC) will be chosen through college governance processes, beginning with those identified to serve during the 2014-2015 academic year.
http://www1.cuny.edu/mu/academic-news/2014/02/13/a-message-from-the-interim-chancellor-regarding-pathways-review/

As per the Chancellor’s directive, BCC is soliciting nominations for faculty to serve on these three committees:

1) Mathematical & Quantitative Reasoning, Life and Physical Sciences and Scientific World (Review courses proposed for Required Areas B & C and Flexible Area E);
2) World Cultures and Global Issues and US Experience in its Diversity (Review Courses for Flexible Areas A & B);
3) English Composition, Creative Expression and Individual & Society (Review Courses for Required Area A & Flexible Areas C & D).

The CCCRC will continue to review submissions from all CUNY schools for inclusion into the areas. All submissions will include a Sharepoint template with SLO’s indicated and the syllabus for the course. As the majority of courses have already been vetted, the work is, for the most part done electronically, with perhaps two meetings (one at the beginning and end of each term) done in person. Although the schedule for those meetings is not known at this point, in the past they have been held on Fridays.

Qualifications to serve:
1) Tenured Associate or Full Professor;
2) Minimum of experience in one area as noted in Committee titles, two preferred.

Nominations are being solicited campus-wide and are not restricted to BCC Senators.

If you are interested in serving on this CUNY wide committee, please submit your name and a short statement describing your area(s) of expertise (as indicated above) to Prof. Franklin Moore, Chair BCC College Senate. Elections for BCC CCCRC campus representatives will take place at the October 2014 meeting of the Senate. It is expected that BCC CCCRC representatives attend all called meetings and participate in all required activities of the committee.
Dear students, faculty and staff,

On July 1st, 2011, I had the tremendous honor and privilege of becoming the fifth president of Bronx Community College. On October 3rd, that portion of my journey comes to an end. But as I leave this precious emerald of a campus, I look back on all we have accomplished over the last three years with pride in our efforts and confidence that they will form a strong foundation for BCC's future greatness.

We have made great strides in developing a culture centered on student success. Our First Year Seminars have already improved academic performance, proving that a comprehensive orientation program for students entering BCC makes it more likely that they will leave BCC with a diploma in their hands. Services such as the Carroll and Milton Petrie Student Emergency Grant Fund and most recently the W.K. Kellogg Foundation Grant for the training and hiring of life coaches for parents with children at our Early Childhood Center are getting our scholars through crises that might otherwise have derailed their education before graduation day. Our "I am a Bronco" campaign is creating a campus-wide spirit of community and achievement.

We can be especially pleased with the grants and initiatives that are making BCC a major contributor to the renaissance of the borough we call home. From the $9 million CUNY 2020 Challenge Grant that promises a $99 million boost to the local economy to our role as the Bronx anchor institution of START-UP NY, which will attract high-tech businesses with ten years of tax breaks, BCC is poised to become an essential engine of workforce development in New York City.

Finally, I personally have done all I can to make Bronx Community College a place where all voices are heard and everyone's contribution to our success is noticed and appreciated. From my "Dialogues with the President" meals with members of the BCC family to the awards and grants in recognition of special efforts by faculty and staff, I have sought to constantly engage with the extraordinary pool of talent, wisdom and commitment that is as fundamental to the nature of our college, our gorgeous grounds, our elegant buildings, and of course the students who give us our reason for being here.

I thank all of you for all your contributions and wish you success in all you will do. There is no greater mission for one generation than to prepare the generation that follows to take its place. Best of luck in all of your endeavors.

Sincerely,

Carole M. Berotte Joseph
President

September 18, 2014