MINUTES OF THE COMMITTEE ON INSTRUCTION - MARCH 25, 1971

Present: I. Berger, Chairman
R. Barnett, H. Chang, G. Escobar, D. Frank, R. Harris

The Chairman called the meeting to order at 12:45 p.m. Several
members were attending a meeting at the Hotel Commodore on Open
Enrollment that day, explained the Chairman, and our two scheduled
speakers could not come.

It was then moved and seconded that all the minutes of the previous
meetings of this term be accepted as distributed in the mail.

Moving to Item 5, the Chairman reiterated the fact that a provision
is being proposed to make the Committee on Instruction a Standing
Committee. But, meanwhile, the informal arrangement we have at present
will remain. Meetings will be scheduled on Tuesdays from 2 to 4 p.m.
in the fall semester of this year, said the Chairman.

Next, the subject of Student Evaluation was discussed and the pros
and cons of various aspects of this matter were raised by different
members present.

An invitation has been received from a Subcommittee in the Curriculum
Committee to participate in a discussion of the long and short-run
implications of Curriculum development, announced the Chairman. Dr.
Berger said this problem is relevant to the English Department and
thought other Departments may have similar problems.

Then, the Chairman announced that Dean Rosenstock has asked whether
the Instruction Committee would like to participate in the orientation
of new faculty members in the coming semester. Dr. I. Berger, Prof.
W. Sokolsky and Prof. D. Frank volunteered.

Lastly, the Student Questionnaire and whether its usefulness is ever
were discussed. Should not student evaluation be placed in its right
perspective, asked some members of the Committee? Should we draft
another questionnaire? Do all the Departments want a questionnaire?
Also, it was pointed out that one rule of questionnaire construction
is to give the reason why people are asked to answer a questionnaire.
The answerer should not be put on the defensive, it was further
pointed out.

At 2 p.m. the meeting was adjourned.

Respectfully submitted,

Mabel L. Chang
Secretary