MINUTES OF COMMITTEE ON INSTRUCTION - DECEMBER 7, 1971

Present: I. Berger, Chairman
         B. Bates, D. Canty, M. Chang, D. Frank, S. Gold, N. Gore,
         R. Gorman, R. Harris, A. Hirschfield, A. Lessard, E.D.
         Santa Rita, Dean Reisin, J. Ryan, S. Wilkofsky, M. Wise.

Dr. Berger, the Chairman, opened the meeting at 2:30 p.m. The
first item was the approval of the minutes of the last meeting.

Then the Chairman circulated a letter from Dr. Meng on the subject
of evaluation of the teaching faculty by students. Another 13-page set
of material on "Evaluating Teacher Effectiveness", by Godi and Neville,
ERIC Clearing House on Higher Education dated September, 1971 will be
reproduced for members of the committee for their careful perusal,
said the Chairman.

Prof. Hirschfield reported on his subcommittee on Questionnaire
and Accountability. It was difficult to reach the interested members
of the Subcommittee by phone and it was slow by mail, so that only
two persons (Dr. Eagle and Prof. Hirschfield) met on November 30.

Dr. Berger then gave out copies of his old questionnaire. Someone
suggested that an instructor might like to select some of the questions
from that list for the students to answer.

Prof. Gore reported that the Math Department had prepared a
questionnaire with a rating scale of 1 to 4 on a single page.

Prof. Lessard said he had a questionnaire with only 20 questions
that will add up to a score of exactly 100 points.

Prof. Canty reported on The Media Freck's sponsoring of a TV
Workshop a week from today.

Prof. Gorman reported on Film Loops and demonstrated 2 such loops.

The meeting adjourned at 4 p.m.

Respectfully submitted,

Mabel L. Chang
Secretary