MINUTES OF INSTRUCTION COMMITTEE MEETING, TUESDAY, NOVEMBER 18, 1975

Present: I. Berger, Chairman
M. Chang, P. Daniels, J. Davis, W. Frederickson, V. Foster
D. Hadgis, A. Lessard, R. Smith, M. Todorovich, L.V. Toralballa,
H. Tyson, S. Ukeles, M. Wise. (H. Tyson should be listed as
present in the last meeting, 10/28/75).
Guest: N. Eagle
Student: R. Williams

Dr. Berger opened the meeting by writing the dates of the next two
meetings on the blackboard - December 2 and December 16. He intro-
duced Mr. R. Williams, Chairman of the Student Caucus who made an
announcement that the College was providing a bus to Washington, D.C.
to rally for the CUNY budget the next day (November 19) from 8 a.m. to
3 p.m. Mr. Williams asked that the instructional people cooperate with
this effort by excusing any student absent from class in order to par-
ticipate in the demonstration.

Next, Dr. Berger distributed copies of a "Summary Sheet" by Prof. J.
Whelan of the Health and Physical Education Department on large classes
and curtailment of services and their effects on instruction. Open
discussion followed on the frustrations and reactions on the lack of
preparedness of some of the students in their high school years.

Two clippings, one from the New York Times, November 14, on the teaching
of mathematics, and one from the Hambug News Times, November 17, on the
writing skills of teenage students, were called to the Committee's attention
by Dr. Berger, and a brief discussion followed.

At 4 P.M. nominations and elections for officers for 1975-76 were held.
A number of proxy nominations and votes had been proffered by members
who could not be present, but the committee decided not to include them.
The following were nominated for Chairman (alphabetically arranged)

I. Berger
M. Chang (who declined)
R. Smith
W. Sokolsky (who declined)
Minutes of Instruction Committee Meeting (continued)

Balloting resulted in:

I. Berger ----- 8 votes  
R. Smith ------- 4 votes

Dr. Berger was elected Chairman.

Next, nominations were made for Vice Chairman as follows (in alphabetical order):

M. Chang (who declined)  
J. Davis (who declined)  
R. Smith  
L.V. Toralballa

Balloting on the Vice Chairmanship resulted in:

R. Smith ------- 7 votes  
L.V. Toralballa - 6 votes

Professor Smith was elected Vice Chairman.

Lastly, nominations were made for Secretary. The following were nominated.

M. Chang  
M. Wise (who declined)

Voting resulted in 11 votes unanimously for M. Chang.

Dr. Chang was elected Secretary.

At 4:40 p.m. Dr. Eagle spoke on the "Cafeteria Style" Questionnaire. A question-and-answer period ensued until 5 p.m. when the meeting was adjourned.

Respectfully submitted,

Mabel L. Chang  
Secretary