MINUTES OF INSTRUCTION COMMITTEE MEETING, TUESDAY, DECEMBER 2, 1975

Present: I. Berger, Chairman
M. Chang, P. Daniels, J. Davis, W. Frederickson, V. Foster
D. Hadgis, R. Smith, W. Sokolsky, S. Ukeles, M. Wise

The Chairman opened the meeting at 3:45 p.m. by writing the following on the blackboard.

Next Meeting, Dec. 16 (Guest Speaker: Prof. D. Canty)
Agenda for Today: (1) Grading
(2) The formal Questionnaire
(3) Review of Questioning Technique

Copies of an article entitled "Move Under Way to Toughen Grading in Nation's Colleges" from the U.S. News and World Report, Dec. 1, 1975, were distributed to the members present for their perusal and discussion.

At 4 p.m., Professor Smith took the chair; discussion continued on grading practices, e.g. letter grades and/or numerical grades, plus or minus differentiations, grade inflation, grading criteria, feedback to students, forms of testing, etc.

Four members -- Professors Daniels, Hadgis, Smith, and Sokolsky -- volunteered to form an ad hoc committee to draft a questionnaire to be sent to the teaching faculty to survey their grading methods and systems.

The meeting adjourned at 5 p.m.

Respectfully submitted,

[Signature]

Secretary

bronx community college of the city university of new york
university avenue and west 181 street, bronx, new york 10453 (212) 367-7300