MINUTES OF INSTRUCTION COMMITTEE MEETING, TUESDAY, MARCH 7, 1978

Present: I. Berger, Chairman
        V. Capers, M. Chang, J. Davis, F. Donnangelo, B. Eisenberg,
        D. Frank, D. Hadgis, D. McCulloch, R. Miller, P. Morrill,
        A. Pomerantz, E. Passer, C. Polowczyk, I. Ronson, D. Sacher,
        S. Adams (Student)

Dr. Berger, the Chairman, started the meeting at 3:15 p.m. by writing
the agenda and tentative dates of future meetings on the blackboard
as follows.

Agenda

(1) Action on Remediation Committee
(2) Action on Grading Proposal

Next Meeting: Mar. 14, 1978
Tentative Dates for Future Meetings: Mar. 28, Apr. 11, 25,
May 9, 23 and May 30(?)

Discussion commenced on the problems and possible ways of absorbing the
present Remediation Committee into the Instruction Committee.

Dean Polowczyk proceeded to explain the rationale of why the Instruction
Committee, a standing committee, had been asked to absorb the Remediation
Committee which was ad hoc. He said that every Department may send a
representative to the remediation group which was to become a Subcommittee
of the Instruction Committee. This "Subcommittee on Remediation" shall
report to the Instruction Committee on its work as a support system for
instruction and as a source of compensatory education for the "zero"
(non-credit) courses. Since one of the Instruction Committee’s functions
was to evaluate non-classroom instruction, such as the CETA program,
the Instruction Committee will need information supplied by the Sub-
committee on Remediation to do this. Hence, the proposed absorption,
Dean Polowczyk continued.

Next, it was moved and seconded that:

"The Instruction Committee shall absorb the Remediation
Committee by creating a Subcommittee on Remediation
consisting of a non-voting member from each interested
Department. This Subcommittee on Remediation shall report
periodically to the Instruction Committee on its work."

Open voting on this motion resulted in:  Yes 13  No 0  Abstention 0
At 4:05 p.m. discussion began on the Tyson-Shopkow proposal of a new grading system as described in the Instruction Committee minutes of Jan. 5, 1978 and in a memo from Professors Tyson and Shopkow dated February, 1978.

Secret balloting on a motion to approve the new grading proposal resulted in the following.

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<th>Yes</th>
<th>No</th>
<th>Abstention</th>
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Before the meeting was adjourned at 5 p.m. the Chairman reminded the Committee of the memorandum sent out by Dr. Eagle of the Office of Institutional Research dated Mar. 6, 1978, on the voluntary administration of the Student Questionnaire during the Spring Semester.

Respectfully submitted,

Mabel L. Chang
Secretary