MINUTES OF INSTRUCTION COMMITTEE MEETING, WED. OCT. 24, 1979

Present: I. Berger, Chairman
          M. Chang, M. Glass, D. Hadgis, M. Pollack, A. Pomerantz,

The meeting began at 3:30 p.m. Dr. Berger welcomed Dr. Chang back from
her absence during the last two meetings due to her broken arm.

Dr. Chang thanked Dr. Ronson for acting as Secretary Pro Tem during the
Sept. 26 meeting, and Dr. Berger for writing the Oct. 10 minutes. Prof.
Hadgis, the Vice Chairman, volunteered to take the minutes of the next
meeting, and it was mentioned that members who were present might want
to volunteer in alphabetical order to write the minutes in the future, if
necessary. Dr. Chang thanked all and expressed appreciation for their
cooperation, but promised to write the minutes whenever necessary.

Prof. Hadgis asked whether certain members of the Committee had received
from their Department her bibliography on Puerto Rican Heritage. She noted
that a previous bibliography, Black Heritage, by E. Palmer had also been
distributed some time before. The lists of books available in the Library
will serve as a good resource for all instructors concerned, it was point-
ed out.

Dr. Berger reminded members of the Committee that the giving of the Question-
naire is compulsory this semester and that the time may be spread out be-
tween the 10th and the 12th week of the semester.

Next, Dr. Berger referred those present to an article in the Oct. '79 issue
of Academe in which the subject of the validity of evaluating teaching
techniques was discussed.

Dean Polowczyk had sent out a Faculty Advisor's Kit to instructors with
about 5 to 10 student names for each instructor to contact and advise,
said the Chairman.

A Town Meeting circular had recently been distributed, said Dr. Berger,
in which some of the wording consisted of powerful accusations, said Dr.
Berger.

Lastly, the Chairman's draft of the Oct. 10 minutes was approved with the
following change. In item G, the word "lubricate" should be changed to
"facilitate."

At 4:30 p.m. it was moved and seconded that the meeting be adjourned.

Respectfully submitted,
                      Mabel L. Chang, Secretary

bronx community college of the city university of new york
university avenue and west 181 street. bronx, new york 10453. 718/347-7300