MINUTES OF INSTRUCTION COMMITTEE MEETING, WED. JAN. 2, 1980

Present: I. Berger, Chairman
         M. Chang, D. Hadgis, E. Passer, M. Pollack, H. Richardson,

The meeting began at 3:30 p.m. Professor Sokolsky reported on his
experience in attending the Teaching Institute affair on Friday, Dec.

Dr. Berger was called to the phone by Dean Polowczyk and returned to the
meeting informing the Committee that the Dean wanted us to discuss the
all-day Talk and Workshop Event to be held either on Thursday, Feb. 7 or
Friday, Feb. 8. Box lunches will be provided for the faculty. The main
guest speaker may be paid an honorarium of $50, if necessary.

Discussion lasted from 4 to 5:05 p.m. The highlights of the discussion
were as follows:

1) Scheduling of talks & small group discussions.

2) Suggested topics of talk by the main speaker.

3) Name of the event. (Is the name "Workshop" an accurate description?)

4) Sometimes it is not necessary to discuss the honorarium if the speaker
does not ask for it.

5) Names of speakers suggested e.g. A. Schlessinger, K. Clark, etc. CUNY
distinguished professors, Heads of Colleges & Teacher's Colleges, and so on.

6) Will one event or "workshop" modify the faculty's behavior?

7) Is it possible that the faculty is already doing its best & perhaps
we should look for the solution in changing the students, or solving
transportation problems?

Before the meeting adjourned at 5:05 p.m., Dr. Berger indicated that he will
report to Dean Polowczyk on Tuesday, January 8, on this project.

Respectfully submitted,

Mabel L. Chang
Secretary

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