MINUTES OF INSTRUCTION COMMITTEE MEETING, TUESDAY, MAR. 18, 1980

Present: I. Berger, Chairman
        M. Chang, M. Glass, D. Hadgis, K. Howard, E. Passer, W. Sokolsky
        and M. Wise.

The meeting began at 3:30 p.m.

Prof. Sokolsky reported that he had been extremely busy with faculty
senate work, but he will report at the earliest convenience on his
work on the printed flyers to stimulate interest in teaching techniques
etc.

Dr. Berger reported that he had written letters, on behalf of the
Instruction Committee, to Professors Pitman, Heller and Morrill, asking
them to give presentations at our Committee. Dates were given to the
professors to choose from.

"Should we meet next week, as Mar. 25 is only an extra date to be used
as needed?" asked Dr. Berger, the Chairman. "When is our midterm grade report
due, and do we have to work on the midterm grades next week?" Dr. Berger
asked.

In connection with the administration of the student questionnaire,
the members present unanimously approved the following resolution:

"The instructor accompanied by a student
will bring the completed forms to one of the
following administrative offices: Departmental
Office, Dr. Eagle's office, Computer Center,
or Evening Session Office."

Next, Prof. Hadgis was congratulated for the newest addition to the
Library's Ethnic Heritage bibliographic series. Irish Heritage now
takes its place alongside the earlier Black Heritage and Puerto Rican
Heritage pamphlets. Italian is expected sometime this spring. Jewish,
Caribbean, Oriental, and European are planned. Copies of the first
three in the series are available from chairpersons or the Library.

Agenda possibilities were discussed. Some suggestions were: (i) inviting
a famous educator to address the Committee or the faculty at large on
a provocative topic, or explore an issue with a panel of faculty members.
(ii) a suggested topic may be "Do we teach students or subject matter?"
(iii) inviting the SES Department to talk on the learning disabilities
and special problems of our students.

Before the meeting adjourned at 5 p.m. Dr. Berger announced that after
Spring Recess, we will poll the faculty for suggestions on revising the
content or wording of the Questionnaire.

Respectfully submitted

[Signature]

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