MINUTES

Committee on Instruction and Faculty Development 2/17/83

Present: Alpert, Anderson, Brandt, Diamond, Forman, Hadgis, McCullosh, Pomerantz, Sokolsky, Stuchin

Announcements:

1. Members of the faculty have asked for more time to work on the faculty development questionnaires. A. Pomerantz volunteered to send a memo to department heads extending the deadline to 2/28/83. V. Anderson moved that it be done. The motion was carried by consensus.

2. A. Pomerantz brought up the idea of an Outstanding Teaching Award. Committee members were asked to consider this for some future time. Suggestions for implementing the award include: a) an opportunity to speak at graduation; b) 3 hours released-time to devote to an innovative, creative project.

3. The faculty cafeteria should be opening at the beginning of March. The committee discussed ways we can support it. Suggestions: a) bulletin boards - general/instruction/official; b) file cabinet with information pertinent to faculty - both personal (retirement, etc.) and related to instruction.

4. The Library Association of CUNY will hold their Annual Institute at Bronx Community College on March 31. D. Hadgis is the coordinator. This year's theme is cooperation between librarians and classroom faculty in the educational process. All are invited to attend.

5. L. Alpert belongs to a statewide committee, the N. Y. S. Higher Education Advisory Committee. He will be bringing various issues back and forth between here and the committee. He is the only representative (among 10 members) at the community college level.

Previous Minutes:

Corrections:

1. J. Stuchin asked to be on the planning committee.

2. The questionnaire was based on a prototype brought in by J. Juechter from the Faculty Renewal/Burn-Out Conference last March.

The minutes were accepted as corrected.
Interim Report on Faculty Development Questionnaires:

Fifty questionnaires have been returned completed so far; we expect that more will be submitted.

V. Anderson suggested that the sub-committee tabulate the results and decide how to report them to the College. The March 17th meeting will be devoted to the questionnaire. A. Pomerantz will try to arrange for the meeting to be in the President's Conference Room. The faculty will be informed of our agenda for that meeting.

The sub-committee will meet next Thursday at 3:00 in TT 605.

D. Diamond suggested that a workshop be organized about some prime issue that evolves from the questionnaire.

Future Plans:

The Committee will sponsor a program on testing.

Discussion included the following suggestions:

1. Committee members should talk with other faculty to find out areas of interest.

2. A one-day conference may be too ambitious an undertaking at this point.

It was decided to hold a workshop on April 14th between 12:00 and 2:00 p.m. and perhaps again in May.

A sub-committee for the workshop was formed: J. Brandt, L. Alpert, and W. Sokolsky. They will report back to the Committee on March 3.

The meeting was adjourned at 4:35

Respectfully submitted,

Susan Forman, Ph.D.
Dr. Susan Forman,
Secretary Pro tem