BRONX COMMUNITY COLLEGE
of the City University of New York
COMMITTEE ON INSTRUCTION AND PROFESSIONAL DEVELOPMENT

MINUTES of the Meeting of November 1, 1984

PRESENT: Prof. Allen Pomerantz, Chairman
Dean John Stevenson, Prof. Diana Hadgis, Annette Peretz, Edith Schor,
Henry A. Skinner, Wallace Sokolsky, Louise Squitieri, Marian Wise
Excused absence: Prof. Vincent Anderson

The Chairman read a memorandum from Dean Polowczyk calling for a Task Force on
Remediation to consist of a Committee on Remediation assisted by three subcom-
mittees:
1. Reading and Study Skills; Critical Thinking
2. Writing Remediation
3. Mathematical Remediation
Each academic department of the College has been asked to prepare a position
paper dealing with the "department view of remediation."

Chairman Pomerantz reiterated his recommendation that the Committee makeup be
revised to include three representatives from each of the Academic Divisions of
the College. This expanded group would enhance the efficiency of the work of
the Committee.

Dr. Schor, currently a Mellon Fellow, asked for suggested topics to be explored
if the program is refunded next year. No topic has yet been selected for next
year.

Prof. Hadgis announced that the Library can provide database searching via the
New York State Library. More than 400 databases can be accessed. There is a
modest fee for searches.

Prof. Anderson has been asked to arrange for a demonstration of the IBM PC.

COMMITTEE BUSINESS:
1. EXAMINATION OF STUDENT EVALUATION FORM.
Chairman Pomerantz stated that the Committee on Instruction has been charged
to examine the current student evaluation form to see if it requires revision.
Prof. Pomerantz appointed a subcommittee of Professors Louise Squitieri and
Wallace Sokolsky to examine our form, the forms of other colleges and has asked
them to report to the full Committee on the first Thursday after Thanksgiving.
Prof. Pomerantz gave them several forms which he has accumulated from various
colleges. The report is to suggest possible changes, options, etc. It was
recommended that they contact Dr. Williams to discuss intent before making the
report. Dean Stevenson suggested that Dr. Williams might be willing to meet
with the full Committee on the day of the report. The subcommittee asked the
full committee for suggestions to assist in the project. Professor Wise
suggested that the instrument should be "student oriented" rather than "teacher
approved." Professor Squitieri expressed concern in directing the questionnaire
to individual teacher improvement while at the same time seeking institutional
change. Dean Stevenson suggested adding questions to assume a greater level of
validity. Our ability to maintain enrollment depends on the quality of services
to students, and the students' appraisal of these services. He suggested a
serious attempt to get feedback from students which would help teachers. He
noted that no teacher evaluation would be based on a single evaluation period.
Prof. Hadgis mentioned that Dr. Stuchin-Paprin had suggested a major student
survey of attitudes toward college, including how the student evaluates the teacher.

2. DISCUSSION OF WORDING OF "EFFECTIVE TEACHING - EFFECTIVE LEARNING" THEME
   The Chairman read several suggestions.
   "Learning To Learn To Succeed" was suggested as a working title.
   "The Meaning of Retention and Student Goals" (possible workshop.)

The meeting was adjourned at 4:45 P.M.

Respectfully Submitted

Annette Peretz
Secretary pro tem