MINUTES

Committee on Instruction & Professional Development
April 17, 1986

PRESENT: Dr. Pomerantz, presiding; Dean Rempson; Professors Adeyanju, Glass, Schwartz, Skinner, Sololsky, Wise

The meeting commenced at 3:10 p.m.

ANNOUNCEMENTS
The ISR colloquium will be held on May 1 from 12 to 2.

The Northeast Conference for Foreign Languages will be held this week (April 17-21) in Washington, D.C.

Professor Sololsky reported that he had just come from the meeting of Eastern Community Colleges. One suggestion made at the conference was that 25 percent of all credits of students in AAS degree programs should be in Humanities and Social Sciences.

Dr. Pomerantz thanked Professor Adeyanju and Dean Rempson for their efforts in making a success of the April 10 workshop on faculty and student expectations and responsibilities. Dean Rempson said he planned to distribute to the entire faculty his summary of what took place. Dr. Pomerantz commented that the workshop had an excellent design and that the topic or theme might be used on a yearly basis, sponsored by the Committee on Instruction. The Dean of Students might set aside a day for faculty/student dialogue.

MINUTES
The minutes of March 27 were accepted, with the following corrections:

   Professors Glass and Wise should be added to the list of those present.

   Paragraph 3 under "Other Business" should read:

   "Concerning the questionnaire (Student Evaluation of Faculty), Prof. Alport noted that question #12 pertaining to office hours does not apply to adjunct faculty and should be stricken from the questionnaire."

STUDENT EVALUATION OF FACULTY QUESTIONNAIRE
Dr. Pomerantz will report to the Senate this afternoon that the questionnaire will be ready for their May meeting. He noted that the language of the questionnaire had been simplified.
FACULTY SURVEY
Discussion took place about the faculty survey. Dean Rempson said that the survey might be administered this spring. Dr. Pomerantz suggested that it might be distributed at department meetings. Dr. Schwartz stated that it might be worthwhile to focus on the perception of the faculty regarding consistency with which they were evaluated. It was suggested that question $18$ be reworded. Question $19$ should read "college-wide level" instead of "departmental level". The whole matter will be discussed again at the next meeting.

The meeting adjourned at 4:05 p.m.

The next meeting will be Thursday, May 1.

Respectfully submitted,

Marian Wise
Secretary