I. Announcements:
   A. Dr. Pomerantz made the following announcements:
      1. The Faculty Development and the Sciences Division (BCC) will present a workshop, "The Computer as a Laboratory Instrument," on December 3, 1987.
      2. Peter Hoberman has made arrangements for interested faculty to upgrade software for Mac Write, Mac Draw, Mac Terminal, and Mac Project.
      3. A note of thanks has been forwarded to Deans Polowczyk, Cancienne, and Kor for their contributions to bringing about the new Silver Hall faculty lounge.
      4. Dean Polowczyk's reception for the Humanities Division is set for April 4, 1988, pending the Dean's approval.
      5. The annual survey of the college faculty will be administered the week of May 9, 1988.
   B. Dean Rempson announced that the Student Faculty Evaluation is scheduled, tentatively, to be administered the last three weeks of the spring semester, May 9 - 25, 1988.

II. Minutes: The approval of the minutes was postponed till the next meeting.

III. Progress Reports:
   A. Prof. Squitieri reported on the Workshop on Asian Education. Prof. Wei Wei Huang has been contacted and questions as to format, panelists, and honoraria are being explored.
   B. Prof. Sokolsky suggested that the newly proposed revision of teacher training curricula (N.Y.C.) would be of interest and value for the faculty. Prof. Sokolsky was drafted to serve as leader of this workshop.
   C. Prof. Diehl (Faculty Responsibilities and Action in the Event of Student Illness in the Classroom) reported that areas of interest were being set up and informational sources were being contacted.
   D. Dean Rempson (Student and Faculty Expectations and Responsibilities) had a written report which he wished to distribute at the next meeting.
   E. Dr. Cummins reported:
      1. that preparations for the Dean's reception were in progress.
      2. that the English Department's list of correction symbols was distributed to the faculty.

IV. The following tentative dates for the workshops and events were established:
   Student/Faculty Expectations - March 3, 1988.
   Faculty Responsibilities/Student Illness - March 24, 1988.

V. Adjournment: The meeting adjourned at 4:30 p.m.

Respectfully submitted,

[Signature]