Present: A. Pomerantz, presiding
L. Alpert, A. Fuller, V. Jackson, M. Kassab, N. O'Riordan,
G. Sancho, L. Squitieri, J.E. Suarez

Minutes of September 19, 1991 approved

I. Committee membership

A. Martin Diehl has had to resign as a member of the committee due
to increased departmental responsibilities. Dr. Pomerantz will
seek a replacement from the Humanities Division.

B. One at-large member needs to be elected by the College Senate.

C. No student members were present to-day although Dr. Pomerantz
called the Student Government Office requesting a representative,
as well as, forwarding the agenda to the office.

II. Professor of the Year nomination to CASE

A. Ms. Jackson will contact CASE to request the criteria for
nomination.

B. The question was raised regarding the possible interpretation
that if the Committee nominates a Professor of the Year for
CASE, it could imply that the person would be considered the
Professor of the Year at Bronx Community College. The latter
nomination has not been conferred at the college in years as a
result of the faculty's decision not to single out individuals.
The Committee postponed further discussion on this matter pending
receipt of the criteria from CASE.

III. Dean Polowczyk's reception for the Humanities Division - 11/7/91

Dr. Squitieri will assist Dr. Pomerantz with the arrangements

IV. Arizona State Case Study - Ford Foundation Project

The additional materials requested by Dr. Richardson have been sent.

V. Student Opinion of Teaching Questionnaire

The question of the need to revise the questionnaire to include a
question(s) on the faculty's sensitivity to cultural diversity of
students was raised. The decision agreed to was that it was not necessary since the Committee's sponsored workshops (Fall & Spring) Faculty and Student Expectations and Responsibilities on Our Multi-Cultural Campus will address these issues.

VI. Annual Survey of the Faculty by the Committee on Instruction and Professional Development


Dr. Pomerantz will request clarification from Nancy Ritze regarding the total N and relationship of Table I and the comparison.

B. Consideration for future content and interpretation of the survey included:

1. Possibly removing and/or changing 50% of the items.

2. Dr. Pomerantz sending a copy of the survey to all faculty and asking for suggestions re:
   a. Elimination of items - with replacement items.
   b. Additional areas of concern that are not included.
   c. Changes and/or clarification of items; e.g, separate supplies and support services, combine salary and fringe benefits, revise faculty lounge question.

3. A legend being included with the results that provides for accurate interpretation

VII. PSC meeting re: TIAA/CREF

Dr. Alpert reported that a meeting is being scheduled tentatively for October 24, 1991.

VIII. Committee Meetings

A. The committee will reduce its meetings to once a month unless otherwise indicated.

B. The meeting of October 17th is cancelled

C. The next meeting will be held November 7th.

Respectfully submitted,

Alice P. Fuller
Secretary, Pro Tem