BRONX COMMUNITY COLLEGE  
CITY UNIVERSITY OF NEW YORK  

COMMITTEE ON INSTRUCTION AND PROFESSIONAL DEVELOPMENT  
MINUTES  
October 18, 1994  

Present: A. Pomerantz, Chair; L. Alpert, W. Baron, V. Bonelli,  
F. Francabandera, A. Fuller, J. Hagen, R. Lewis, R. Mendez,  

Guests: T. Podolsky , student  
C. Stoppard  
N. Garrison  
J. Wooley  

I. Minutes from the 9/27 meeting were accepted as amended.  

II. Committee Goals were reviewed and copies of p.10 of the by-laws were distributed.  

III. Announcements:  

A. The 3rd. American Assn. of Higher Education conference on Faculty Roles and Rewards will be held on Jan.19-22,1995 at Phoenix.  

B. The flyer for Polaroid's new workshops was distributed.  

C. Workshop on "Faculty and Student Expectations and Responsibilities on our Multicultural Campus," sponsored by this committee will be held 11/17, at 12:30-2:30 in GSC Rm. 208.  

D. Workshop on "Evaluating Faculty Performance: The State of the Practice II", Nov. 8-10, San Juan, Puerto Rico.  

E. The NYS Mathematics Assn. will sponsor the Region IV Conference for Fall 1994 at BCC on Sunday, Nov.20 at 11AM.  

F. CUNY is sponsoring a faculty development colloquium on "Active Learning/Teaching Practices in the College Classroom" at HHL, Nov 11, at 8:45-4:30 PM.  

IV. Old Business- None announced.

V. New Business  

A. A Faculty Questionnaire sample was distributed by Dr. Pomerantz for consideration as a faculty development assessment tool. It was developed at Lehman by Prof. S. Polirstock and was used in a recent workshop attended by Dr. Pomerantz.
B. Faculty - Staff dining room is not completed and Mr. A. Burni will be invited to update the committee at a future meeting.

C. Faculty Retreat - no new information was available.

D. Grants - 3 Grant sources were identified:
   1. Foundation and Corporate Grants Alert identified 3 possibilities however the grants appear to favor application from elementary and high schools.
   2. CUNY - 21 interdisciplinary faculty grants are available.
   3. CUNY Research

E. Faculty Evaluation by Students - a draft of a student evaluation form containing 33 questions was distributed. The questions will be answered on a Likert Scale format. (1-5, most to least)

VI. Next Meeting Agenda Items

A. All members asked to look at Student Eval of Faculty before next meeting so that the tool can be discussed.

B. Faculty Annual Survey was distributed for discussion at next meeting.

C. Dean A. Fuller to speak with Dean Polowczyk regarding the many concerns of faculty identified by the Annual Survey and ways he might suggest the committee approach the concerns regarding priority and administrative backing for future corrective action.

D. Mr. A. Burni to present update on faculty-staff cafeteria.

VII. Next Meeting: NOVEMBER 8, 1994

VIII. The meeting was adjourned at 4:00PM.

Respectfully submitted,

Marie Smith
Secretary pro tem