Minutes of the meeting of October 8, 1997
South Hall Conference Room, 2:30 p.m.

Present: Prof. J. Hayde, presiding; Profs. John Allen, Roberta Barnette, Robert Drake, Donna Genova, Howard Irby, Jr., Jerald Liebman, Anthony Manglicmot, Phyllis Read, Lelia Roeckell, Gretchen Wright, Ms. Colleen Simpson

I. Minutes
Motion: To approve the minutes of the meeting of September 24, 1997, with the change of "Betty Coalmon" to "its representative." Approved 8-0-2.

II. Communications
A. Dave Blot, Charlotte Honda, Helen Papas-Kavalis, and Regina Tobin communicated that they will not be able to attend today's meeting.
B. Gretchen Wright communicated that she would not be able to attend the meeting of September 24, 1997.
C. Ken Fogarty and Gretchen Wright called John Hayde regarding change of grade.
D. John Allen sent word that he would be filling in for Isabel Mirsky at today's meeting.
E. John Hayde received a memo (October 1, 1997) from Vice President Marcia Keizs informing him that Charlotte Honda will be the CAS Representative for the office of Academic Affairs.
F. Charlotte Honda called John Hayde, expressing concern regarding curriculum matters such as equivalencies, substitutions, and waivers.

III. Student Appeals

A. Appeals
1. Motion: To sustain the recommendations of the Subcommittee on Student Appeals in its minutes of September 24, 1997, with the exception of cases No. 2, 20, and 45. Approved 8-0-2.
2. Motion: To sustain the recommendation of the Subcommittee in the case of No. 2. Approved 8-0-2.
3. Motion: To sustain the recommendation of the Subcommittee in the case of No. 20. Approved 8-0-2.
4. Motion: To sustain the recommendation of the Subcommittee in the case of No. 45. Approved 9-0-2.

B. Subcommittee on Student Appeals
There will be a meeting of the Subcommittee immediately following today's CAS meeting.

IV. Clarification of Second Degree, Equivalencies, Substitutions, and Waivers

No action. The Subcommittee studying these matters has looked at the regulations at other colleges and is continuing its inquiries. The Subcommittee will meet again on October 15, 1997, at 2:00 p.m., in the fifth floor conference room, Colston Hall.
V. Graduation Cases
   A. Motion: In the case of No. 2945322: to award the degree by special action. Approved 10-0-2.
   B. Motion: In the case of No. 9926000: to waive the requirement of a maximum of 10 transfer credits. Approved 10-0-2.

VI. Date of Next Meeting and Adjournment
   A. The next meeting will be held on Wednesday, November 5, 1997, South Hall Conference Room, at 2:30 p.m.
   B. The meeting was adjourned at 3:50 p.m.

Respectfully submitted,

Phyllis J. Read
Recording Secretary