Minutes of the meeting of November 19, 1997, South Hall Conference Room, 2:30 p.m.

Present: Prof. J. Hayde, presiding; Profs. John Allen, Roberta Barnette, David Blot, Bob Drake, Donna Genova, Charlotte Honda, Jerald Liebman, Anthony Manglicmot, Helen Papas-Kavalis, Phyllis Read, Leila Roeckell, Julie Skurdenis, Gretchen Wright

I. Minutes

Motion: To approve the minutes of the meeting of November 5, 1997, as corrected. Approved 11-0-3.

II. Communications

A. Prof. Hayde shared with the Committee a memo he received from Dr. John Davis, dated November 6, 1997, in which Dr. Davis suggested that an instruction be sent to the BCC Computer Center reminding that office that students who have completed a course with a passing grade should be denied a repeat registration for the same course.

B. Prof. Isabel Mirsky communicated that she was unable to attend today's CAS meeting.

III. Student Appeals

A. Appeals

1. Motion: To sustain the recommendations of the Subcommittee on Student Appeals in its minutes of November 12, 1997, with the exception of case No. 1. Approved 13-0-1.

2. Motion: To sustain the recommendation of the Subcommittee in the case of No. 1. Approved 13-0-1.

B. Subcommittee on Student Appeals

There will be a meeting of the Subcommittee immediately following today's Committee meeting.

IV. Old Business—Clarification of Second Degree, Exemptions, Equivalencies, Substitutions, and Waivers

A. The Committee discussed the various Department responses regarding the matters of the second degree, exemptions, equivalencies, substitutions, and waivers.
B. Regarding 12.6 of the CAS Codification--Multiple Degrees: Motion: To substitute the following statement for the current one in the CAS Codification:

1. A student may earn only one Associate in Arts (AA) degree. However, a student may earn multiple Associate in Science (AS) degrees, or multiple Associate in Applied Science (AAS) degrees, or an AA degree and multiple AS degrees in areas in which the degrees are distinct and different. Course requirements for the second degree are those curriculum requirements in effect when application for the second degree is approved;

2. A student must obtain an application for a second degree from the Registrar's office. The application must then be approved by the curriculum coordinator of the new curriculum and by the Vice President of Academic Affairs;

3. Credits that may be counted twice (i.e., in both curricula) are courses in the Core Requirements and in the Required Areas of Study. Grades for credits counted twice will also be computed in Grade Point Average (GPA) for the second degree;

4. An applicant for a second degree must complete a minimum of fifteen (15) additional credits for the second degree. Nine (9) of the fifteen (15) additional credits must be taken at BCC, except in those curricula in which all specialization courses are required to be completed at BCC.

5. For each multiple degree, a student may receive a maximum of thirty (30) advance standing/exemption credits.

6. A student who has been awarded a degree by the College may continue to attend under non-degree regulations. After the application for a second degree has been approved, the Registrar will determine matriculation status based upon the student's GPA.

V. Date of Next Meeting and Adjournment

A. The next meeting will be held on Wednesday, December 3, 1997, 2:30 p.m., South Hall Conference Room.

B. The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

[Signature]

Phyllis Read
Recording Secretary